



Suite 350 Student Union Amherst, New York 14260
(716) 645-2950 fax: (716) 645-2112 www.sa.buffalo.edu

Student Association Senate Meeting

April 24, 2024 - 5:00 PM

Student Union room 378, University at Buffalo North Campus
Amherst, NY 14260

Present

Becky Paul Odionhin, SA President; **Grace McDowell***, SA Vice President; **Unnati Agarwal***, SA Treasurer; **Gavin Krauciunas**, Senate Chairperson; **Cole Fredericks**, SA Student Affairs Director; **Veronica Faltisco**, Academic Council Coordinator; **Joe McCusker***, Engineering Council Coordinator; **Joan Liu***, International Council Coordinator; **Aidan Sumrall***, Special Interest Council Coordinator; **Laibah Ahmed**, Senator; **Nicholas Bausch**, Senator; **Amadou Dieng**, Senator; **Riya Gaikwad**, Senator; **Benjamin Lau**, Senator; **Morgan Ross***, Senator; **Dilasha Thapa***, Senator; **Kayla Yan**, Senator.

Asterisk (*) indicates member arrived late or left prior to adjournment.

Absent

Jacob Murphy, Hobby Council Coordinator; **Malik Thompson**, P.O.C. Council Coordinator; **Ashrith Rao**, Sports Council Coordinator; **Krithik Madisetty**, Senator; **Aryan Mudgal**, Senator; **Jamel Usen**, Senator.

Guests

Samin Bhuya, SA Production Director; **Will Eaton**, SA Contract Assistant; **Killian Hannigan**, SA Chief of Staff; **Sol Hauser**, UB Spectrum; **Hudson Hort**, Jewish Student Union; **Zanaya Hussain**, Students for Justice in Palestine; **Semila Islam**, Students for Justice in Palestine; **Cameron Kiner**, RHA President; **Josh Korman**, SA Attorney; **Salam Lobad**, Students for Justice in Palestine; **Max Malowiste**, RHA Senator; **Maggie McCarthy**; **Brandon Meyer**, Jewish Student Union; **Daniel Ohebshalom**, Jewish Student Union; **Sarah Owusu**, UB Spectrum; **Louis Poon**, SA Bookkeeper; **Muhibul Razeen**, SA Sound Tech.; **John Steton**; **Jack Walsh**; **Michael Xenos**.

Call to Order

Gavin Krauciunas, Senate Chairperson, calls meeting to order at 5:05 PM.

Gavin Krauciunas, Senate Chairperson, proceeds to call the roll.

Becky Paul Odionhin Present

Grace McDowell Present

Unnati Agarwal	Present
Gavin Krauciunas	Present
Cole Fredericks	Present
Veronica Faltisco	Present
Joe McCusker	Present
Jacob Murphy	Absent
Joan Liu	Present
Malik Thompson	Absent
Aidan Sumrall	Present
Ashrith Rao	Absent
Laibah Ahmed	Present
Nicholas Bausch	Present
Amadou Dieng	Present
Riya Gaikwad	Present
Benjamin Lau	Present
Krithik Madisetty	Absent
Aryan Mudgal	Absent
Morgan Ross	Absent
Dilasha Thapa	Absent
Jamel Usen	Absent
Kayla Yan	Present

15 Present, 8 Absent

Finding a quorum is present, the Senate proceeds with the order of business.

Approval of Minutes

Gavin Krauciunas, Senate Chairperson, introduces April 10, 2024 Senate Meeting Minutes for consideration.

Motion to approve April 10, 2024 Senate Meeting Minutes by Becky Paul Odionhin; second Benjamin Lau.

Without objection, motion passes with unanimous consent.

Result: April 10, 2024 Senate Meeting Minutes are approved.

Old Business

Motion to consider Budget Adjustment #23-15 next by Unnati Agarwal; second Joe McCusker.

Without objection, motion passes with unanimous consent.

Result: Budget Adjustment #23-15 is to be considered next.

Unnati Agarwal, SA Treasurer, introduces Budget Adjustment #23-15 for consideration.

Dilasha Thapa, Senator, enters at 5:06 PM.

Motion to approve Budget Adjustment #23-15 by Becky Paul Odionhin; second Benjamin Lau.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Veronica Faltisco	Yes
Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

16 Yes, 0 No, 0 Abstain

Motion to approve Budget Adjustment #23-15 passes 16-0-0.

Result: Budget Adjustment #23-15 is approved.

Gavin Krauciunas, Senate Chairperson, introduces Resolution - 2023-2024 - 18 (“Resolution to Approve Supplemental Funding Policy”)

Motion to deny Resolution - 2023-2024 - 18 by Becky Paul Odionhin; second Joe McCusker.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Veronica Faltisco	Yes
Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

16 Yes, 0 No, 0 Abstain

Motion to deny Resolution 2023-2024 - 18 passes 16-0-0.

Result: Resolution 2023-2024 - 18 is denied.

New Business

Gavin Krauciunas, Senate Chairperson, introduces Resolution - 2023-2024 - 20 (“Resolution to Approve Supplemental Funding Policy”) for consideration.

Motion to approve Resolution - 2023-2024 - 20 by Joe McCusker; second Unnati Agarwal.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Veronica Faltisco	Yes
Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

16 Yes, 0 No, 0 Abstain

Motion to approve Resolution - 2023-2024 - 20 passes 16-0-0.

Result: Resolution - 2023-2024 - 20 is approved.

Motion to limit remaining presentation times to five minutes by Joe McCusker; second Unnati Agarwal.

Without objection, motion passes with unanimous consent.

Result: Remaining presentation times are limited to five minutes.

Gavin Krauciunas, Senate Chairperson, introduces Resolution - 2023-2024 - 21 (“Resolution to Amend the Senate Rules of Procedure”) for consideration.

Motion to approve Resolution - 2023-2024 - 21 by Unnati Agarwal; second Aidan Sumrall.

Becky Paul Odionhin	Yes
Grace McDowell	Yes

Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Veronica Faltisco	Yes
Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

16 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2023-2024 - 21 passes 16-0-0.

Result: Resolution 2023-2024 - 21 is approved.

Grace McDowell, SA Vice President, leaves at 5:16 PM.

Will Eaton, SA Contract Assistant, leaves at 5:16 PM.

Morgan Ross, Senator, enters at 5:17 PM.

Gavin Krauciunas, Senate Chairperson, introduces Resolution - 2023-2024 - 22 (“Resolution regarding wages”) for consideration.

Motion to approve Resolution 2023-2024 - 22 by Cole Fredericks; second Aidan Sumrall.

Becky Paul Odionhin	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Veronica Faltisco	Yes

Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Morgan Ross	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

16 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2023-2024 - 22 passes 16-0-0.

Result: Resolution 2023-2024 - 22 is approved.

Grace McDowell, SA Vice President, enters at 5:21 PM.

Will Eaton, SA Contract Assistant, enters at 5:21 PM.

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2023-2024 - 23 (“Club Budget Resolution”) for consideration.

Motion to approve Resolution 2023-2024 - 23 by Unnati Agarwal; second Cole Fredericks.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Veronica Faltisco	Yes
Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes

Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Morgan Ross	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

17 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2023-2024 - 23 passes 17-0-0.

Result: Resolution 2023-2024 - 23 is approved.

Motion to limit remaining question-and-answer periods to three minutes by Joe McCusker; second Cole Fredericks.

Without objection, motion passes with unanimous consent.

Result: Remaining question-and-answer periods are limited to three minutes.

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2023-2024 - 24 (“Resolution regarding UB Broad Based Fees”) for consideration.

The Senate automatically enters a question-and-answer period.

Motion to extend the question-and-answer period by two minutes by Cole Fredericks; second Benjamin Lau.

Without objection, motion passes with unanimous consent.

Result: Question-and-answer period is extended by two minutes.

Motion to table Resolution 2023-2024 - 24 until the following Senate meeting by Becky Paul Odionhin; second Grace McDowell.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes

Veronica Faltisco	Yes
Joe McCusker	Yes
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Morgan Ross	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

17 Yes, 0 No, 0 Abstain

Motion to table Resolution 2023-2024 - 24 until the following Senate meeting is approved 17-0-0.

Result: Resolution 2023-2024 - 24 is tabled until the following Senate meeting.

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2023-2024 - 25 (“Resolution Calling for Resignation of Dean of College of Arts and Sciences”) for consideration.

The Senate automatically enters a question-and-answer period.

Motion to extend the question-and-answer period by five minutes by Unnati Agarwal; second Joe McCusker.

Without objection, motion passes with unanimous consent.

Result: Question-and-answer period is extended by five minutes.

Motion to extend question-and-answer period by two minutes by Unnati Agarwal; second Benjamin Lau.

Without objection, motion passes with unanimous consent.

Result: Question-and-answer period is extended by two minutes.

Grace McDowell, SA Vice President, leaves at 5:51 PM.

Motion to extend question-and-answer period by two minutes by Joe McCusker; second Cole Fredericks.

Without objection, motion passes with unanimous consent.

Result: Question-and-answer period is extended by two minutes.

Joan Liu, International Council Coordinator, leaves at 5:54 PM.

Dilahsa Thapa, Senator, leaves at 5:54 PM.

Joan Liu, International Council Coordinator, enters at 5:56 PM.

Motion to approve Resolution 2023-2024 - 25 by Cole Fredericks; second Benjamin Lau.

Becky Paul Odionhin	Abstain
Unnati Agarwal	Abstain
Gavin Krauciunas	Abstain
Cole Fredericks	Yes
Veronica Faltisco	Abstain
Joe McCusker	Abstain
Joan Liu	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Nicholas Bausch	Abstain
Amadou Dieng	Abstain
Riya Gaikwad	Yes
Benjamin Lau	Yes
Morgan Ross	Yes
Kayla Yan	Yes

8 Yes, 0 No, 7 Abstain

Motion to approve Resolution 2023-2024 - 25 passes 8-0-7.

Result: Resolution 2023-2024 - 25 is approved.

Unnati Agarwal, SA Treasurer, leaves at 6:00 PM.

Gavin Krauciunas, Senate Chairperson, proceeds to call the roll.

Becky Paul Odionhin	Present
Grace McDowell	Absent
Unnati Agarwal	Absent
Gavin Krauciunas	Present
Cole Fredericks	Present
Veronica Faltisco	Present
Joe McCusker	Present
Jacob Murphy	Absent
Joan Liu	Present
Malik Thompson	Absent
Aidan Sumrall	Present
Ashrith Rao	Absent
Laibah Ahmed	Present
Nicholas Bausch	Present
Amadou Dieng	Present
Riya Gaikwad	Present
Benjamin Lau	Present
Krithik Madisetty	Absent
Aryan Mudgal	Absent
Morgan Ross	Present
Dilasha Thapa	Absent
Jamel Usen	Absent
Kayla Yan	Present

14 Present, 9 Absent

Finding a quorum is present, the Senate proceeds with the order of business.

Motion to limit each speaker during open discussion to five minutes by Kayla Yan; second Cole Fredericks.

Without objection, motion passes with unanimous consent.

Result: Each speaker during open discussion is limited to five minutes.

Aidan Sumrall, Special Interest Council Coordinator, leaves at 6:02 PM.

Gavin Krauciunas, Senate Chairperson, introduces open discussion.

Students for Justice in Palestine representatives speak to the Senate.

Motion to enter a question-and-answer period for three minutes by Kayla Yan;
second Benjamin Lau.

Without objection, motion passes with unanimous consent.

Result: The Senate enters a question-and-answer period for three minutes.

Motion to extend the question-and-answer period by three minutes by Kayla
Yan; second Benjamin Lau.

Without objection, motion passes with unanimous consent.

Result: Question-and-answer period is extended by three minutes.

Motion to extend the question-and-answer period by three minutes by Becky
Paul Odionhin; second Cole Fredericks.

Without objection, motion passes with unanimous consent.

Result: Question-and-answer period is extended by three minutes.

Joe McCusker, Engineering Council Coordinator, leaves at 6:17 PM.

Jewish Student Union representatives speak to the Senate.

Motion to enter a question-and-answer period for three minutes by Benjamin
Lau; second Morgan Ross.

Without objection, motion passes with unanimous consent.

Result: The Senate enters a question-and-answer period for three minutes.

Gavin Krauciunas, Senate Chairperson, proceeds to call the roll.

Becky Paul Odionhin	Present
Grace McDowell	Absent
Unnati Agarwal	Absent
Gavin Krauciunas	Present
Cole Fredericks	Present
Veronica Faltisco	Present

Joe McCusker	Absent
Jacob Murphy	Absent
Joan Liu	Present
Malik Thompson	Absent
Aidan Sumrall	Absent
Ashrith Rao	Absent
Laibah Ahmed	Present
Nicholas Bausch	Present
Amadou Dieng	Present
Riya Gaikwad	Present
Benjamin Lau	Present
Krithik Madisetty	Absent
Aryan Mudgal	Absent
Morgan Ross	Present
Dilasha Thapa	Absent
Jamel Usen	Absent
Kayla Yan	Present

12 Present, 11 Absent

Finding a quorum is present, the Senate proceeds with the order of business.

Motion to enter a period of discussion for five minutes by Kayla Yan; second Veronica Faltisco.

Without objection, motion passes with unanimous consent.

Result: The Senate enters a discussion period for five minutes.

Adjournment

Motion to adjourn the Senate meeting by Becky Paul Odionhin; second Joan Liu.

Without objection, motion passes with unanimous consent.

Result: Meeting is adjourned at 6:38 PM.

Instructions:

This form must be completed for all budget adjustments. This form must be signed by the President, Treasurer and Campus Designee.

Please check one:

Budget Transfer

Moving funds from one expense
to another,
(must equal zero)

Budget A/E

Incremental adjustment,
increase/decrease in revenues
or expenses

Detailed description of budget adjustment:

SA Budget Adjustment #23-15

Account Number:	Account Description	Current Budget Amount	Adjustment Amount	Adjusted Budget	Adjustment Description
120-1100-6019	Late Fees, Fines & Finance Charges	1,700.00	50.00	1,750.00	Reverse late fee charge for Pakistani - returned card on time
120-4810-7600	Pakistani SA	16,185.00	(50.00)	16,135.00	Reverse late fee charge for Pakistani - returned card on time
120-1100-5500	ER Taxes (PAYROLL)	80,000.00	20,000.00	100,000.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-5601	Dental/Vision Insurance (PAYROLL)	8,000.00	500.00	8,500.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-5602	Life Insurance (PAYROLL)	800.00	400.00	1,200.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-6014	Conferences/Development	20,000.00	2,000.00	22,000.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-6001	Ticket Office	75,000.00	(20,000.00)	55,000.00	Transfer fund to payroll tax, insurance, Life insurance and conference
120-1100-6007	Office Supplies	33,667.76	(2,900.00)	30,767.76	Transfer fund to payroll tax, insurance, Life insurance and conference
120-3023-7600	Special Interest Supplemental Funding	1,175.10	(1,175.10)	-	SISF SF to MUSLIM for MWC Fashion Show 5/3/24
120-4674-7600	MUSLIM	27,299.50	1,175.10	28,474.60	SISF SF to MUSLIM for MWC Fashion Show 5/3/24
120-3027-7600	International Supplemental Funding	2,774.09	(349.22)	2,424.87	INTER SF to BENGALI for Boishakhi Bikel 5/6/24
120-4444-7600	BENGALI	5,267.21	349.22	5,616.43	INTER SF to BENGALI for Boishakhi Bikel 5/6/24
120-3021-7600	Vice President Supplemental Funding	4,814.59	(503.49)	4,311.10	VP SF to SWIMMING & TURKIC
120-4275-7600	SWIMMING	8,659.00	400.00	9,059.00	VP SF to SWIMMING for End of Year Banquet 5/3/24
120-4743-7600	TURKIC	92.43	103.49	195.92	VP SF to TURKIC for End of Semester Picnic 5/3/24

Treasurer: Name (please print) _____

Signature _____ Date _____

Officer: Name (please print) _____

Signature _____ Date _____

Campus designee: Name (please print) _____

Signature _____ Date _____



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2023-2024 - 18

Subject: Resolution to Approve Supplemental Funding Policy

Submitted by: President Becky Paul Odionhin, Vice President Grace McDowell, Treasurer Unnati Agarwal

BE IT RESOLVED that the Supplemental Funding Policy attached hereto is hereby adopted, effective 8/1/2024.



Supplemental Funding Policy

Date Established:

Date Last Updated:

Category: Finance

Each academic year clubs have an opportunity to apply for Supplemental Funding. Applications for supplemental funding become available each September at a date determined by the Treasurer and are accepted through April 30th annually. Supplemental funding will be awarded on a first come first serve basis to those clubs that meet the stated criteria described throughout this policy until the relevant supplemental funding budget line(s) have been exhausted. To be eligible for supplemental funding the clubs must:

1. Be recognized by the Student Association, and
2. Submit a fully completed Supplemental Funding Request Form through SA's webpage.

Request forms are reviewed and approved by the SA Treasurer as per SA's By-Laws.

Use of Supplemental Funding

Any funds allocated to a club through supplemental funding must be used only for the purpose outlined on the application submitted, and proof of this may be requested by SA from time to time. SA reserves the right to take back any funds that the club did not use on the stated purpose if:

1. The event was cancelled;
2. The club did not spend the entire amount; or
3. The club used the money on something that was not listed in the application.

Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

Supplemental Funding money does not count as fundraising and is NOT eligible for rollover.

Types of Supplemental Funding

Supplemental Funding is broken into three different types of requests by SA: Travel/Conferences, Events, and Equipment. Clubs may only be awarded 4 supplemental fundings each academic year and may not receive more than \$8,000 in supplemental funding per academic year total. Each type of request follows the rules as outlined below.

Travel/Conferences

The purpose of Travel/Conferences supplemental funding is to aid SA clubs travel and/or attend conferences or competitions where the trip is related to the purpose of the club. To be approved all travel and conferences must be concluded by June 15th annually. Travel/Conference supplemental funding may be used for the following:

1. Registration Fees for UB undergraduate students associated with the conference or competition the club is traveling to. No individual membership dues to outside organizations will be paid for by SA or through supplemental funding.
2. Lodging for undergraduate UB student travelers.

3. Transportation costs such as airfare, bus costs, train costs, vehicle rentals (must use SA's vehicle rental vendor), gas and tolls for rented or SA owned vehicles for undergraduate UB students.

The maximum amount for any Travel/Conference is up to \$1,000 per person. This can include transportation, lodging, and conference or competition entry fees. Travel/Conference Supplemental Funding will not be approved for:

1. Sending less than 2 club members.
2. Travel that is prohibited by UB, SA, local, state, or federal policy.
3. Additional travel costs not associated with traveling to and from airports, transit stations, hotels, or official event venues.
4. Any portion of travel, conference, or competition that has not gotten the required additional insurance if any portion of the travel is excluded from SA's already standing insurance policies.
5. Items already purchased or committed to prior to the funding being approved.
6. Food and related items where prohibited by SA's Travel policy.
7. Gifts, awards, or donations.

Events

The purpose of this supplemental funding is to financially aid SA clubs in putting on events in line with the purpose of the club. Event requirements are:

1. The event is on campus or within 50 miles of UB's north campus.
2. All components of the event must primarily be planned by the SA club.
3. The event is primarily intended to be attended by UB students.
4. For on campus events that require a food permit, the food permit must be applied for before the supplemental funding is applied for.

Event supplemental funding may be approved for the following:

1. Space and Equipment Rental where reasonably adequate space or equipment is not available for free through UB or SA.
2. Program Supplies if all supplies are disposable and used solely for the event.
3. Other Expenses not listed above that are not otherwise prohibited in this supplemental funding policy or applicable SUNY policy.

Supplemental funding for events will not be approved for:

1. Payments associated with bringing a speaker or performer, which includes but is not limited to their fee, travel costs and accommodations.
2. Items already purchased or committed to prior to the funding being approved.
3. Gifts, Awards, and Donations.
4. Any portion of the event that has not gotten the required additional insurance if any portion of the event is excluded from SA's already standing insurance policies.

Equipment

The purpose of this supplemental funding is to financially aid SA clubs with purchasing equipment that is needed to help the club fulfill its purpose or for safety reasons to perform their purpose. This supplemental funding can also aid clubs who have worn out equipment that should be retired and replaced. No equipment supplemental funding will be approved if the club does not have or cannot afford the safety equipment that needs to be purchased to use it safely or the club has not met with SA Finance staff to discuss inventory storage or the capital equipment process and gained the necessary approvals. The supplemental funding request can be used to purchase such safety equipment.

Applications

The Student Association has set up an application to help clubs provide as much detail and documentation concerning their request for supplemental funding as is needed for consideration for approval. It is highly suggested that clubs use the ability to upload additional documents to add quotes and estimates that support their application's requested dollar amount. SA also suggests that clubs put in their applications as early as possible to allow for appropriate review and approval time, time for approved monies to be transferred into the club's budget and time for the fund requests in SAFE to become PO Ready.

Supplemental funding requests will be reviewed and considered in the order they are received. Additional information may be requested from the club depending on what is being requested if necessary to determine whether the proposed request is permitted under this policy, whether the amount requested is reasonable for the proposed expenditure, whether the expenditure is reasonably safe, and/or whether the proposed activity is covered by SA's insurance. Clubs will be given a maximum of 5 business days to prepare and submit the requested additional information. Any clubs who are requested for additional information will be pulled out of the order and will not be considered until additional information has been received. If a club is asked to submit additional information, the date upon which the club submits that additional information shall be considered the date upon which the club submitted the request when determining the order of club submissions.

All funding decisions of clubs are made in a viewpoint neutral manner. Consistent with the mandates of SA's By-Laws, SA is strictly prohibited from considering the viewpoint(s) held and/or expressed by any club, its officers, or its members when making supplemental funding determinations.

The relevant portion of an application will not be approved if:

1. The application is not complete;
2. The club did not submit the requested additional documentation within the deadline for submission;
3. The relevant goods, items, activities, events, travel or supplemental funding would violate any SA, SUNY or UB policy, or violate any applicable law, or cause the club to violate any policy(ies) or laws if granted;
4. The request is not for the current academic year (Please see Travel/Conference on how this will affect summer conferences and travel);
5. The event, activity, meeting, or equipment is or is needed within four weeks of the application submission;
6. It is for late fees or for events, activities, or meetings that have already happened;
7. The club has violated SA financial policies while using supplemental funding or have been found to have committed 2 or more policy violations within the current academic year;
8. The request is for multiple events, conferences, or travel dates on one request;
9. The proposed use of funds is not reasonably safe or not covered by SA's existing insurance policies; or
10. Reasonably equivalent goods or services can be provided by another vendor at a lower price.

Clubs whose application for supplemental funding will receive an email informing them of the decision.

Access to Approved Supplemental Funding Monies

Once approved it may take up to three weeks for a club to receive into their budget any supplemental funding monies that have been approved. Approved clubs will receive an email detailing what has been approved in their application with an estimated time frame on when they can expect the money to be available in their budget line. All SA policies must also be followed while using supplemental

funding monies including gaining approval through the SAFE system before money is spent or committed to.

Appeals

Clubs may appeal funding determinations within 10 days of when the club is informed of the determination by email. SA shall provide notice of the determination to the President and/or Treasurer of the club (as listed on SA's records). During the UB spring and fall semesters, any appeals related to club funding shall be handled by the Senate. During winter and summer sessions, appeals related to club funding shall be handled by the Executive Committee. Any appeals made by clubs may only be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. The Executive Committee may decide any such appeal following the last day of classes of the spring semester, if the Senate has not rendered a decision on it. If a club is successful in its appeal, that shall not result in a reduction in the funding of any other club.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2023-2024 - 20

Subject: Resolution to Approve Supplemental Funding Policy

Submitted by: President Becky Paul Odionhin, Vice President Grace McDowell, Treasurer Unnati Agarwal

BE IT RESOLVED that the Supplemental Funding Policy attached hereto is hereby adopted, effective 8/1/2024;

AND BE IT RESOLVED that Underlining used in the attached document is for convenience of reference here only, and such text will not be underlined in the amended SA policy; text struck through used in the attached document shall be removed from the relevant SA policy.



Supplemental Funding Policy

Date Established:

Date Last Updated:

Category: Finance

Each academic year clubs have an opportunity to apply for Supplemental Funding. There shall be two periods when clubs may apply for Supplemental Funding: one in the fall semester, and one in the spring semester. The dates when Applications for supplemental funding become available each September at a date semester shall be determined by the Treasurer and are accepted through April 30th annually. Supplemental funding will be awarded on a first come first serve basis to those clubs that meet the stated criteria described throughout this policy until the relevant supplemental funding budget line(s) have been exhausted. To be eligible for supplemental funding the clubs must:

1. Be recognized by the Student Association, and
2. Submit a fully completed Supplemental Funding Request Form through SA's webpage.

Supplemental Funding Request forms are reviewed and approved by the SA Treasurer as per SA's By-Laws and the criteria set forth in this Supplemental Funding Policy.

Use of Supplemental Funding

Any funds allocated to a club through supplemental funding must be used only for the purpose outlined on the application submitted, and proof of this may be requested by SA from time to time. SA reserves the right to take back any funds that the club did not use on the stated purpose if:

1. The event was cancelled;
2. The club did not spend the entire amount; or
3. The club used the money on something that was not listed in the application.

Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

Supplemental Funding money does not count as fundraising and is NOT eligible for rollover.

Types of Supplemental Funding

Supplemental Funding is broken into three different types of requests by SA: Travel/Conferences, Events, and Equipment. Clubs ~~may only be awarded 4 supplemental fundings each academic year and~~ may not receive more than \$8,000 in supplemental funding per academic year total. Each type of request follows the rules as outlined below.

The SA budget shall contain an amount for each of the 3 stated types of supplemental funding. The amount for each type shall then be evenly divided for fall and spring semester distribution at the beginning of each fiscal year. If there are funds remaining in any of the fall semester supplemental funding lines, that amount shall roll over to the spring semester budget line for the same type of supplemental funding. Additional amounts may be added to any of the supplemental funding budget lines according to the Budgetary Change process described in the SA Bylaws.

Travel/Conferences

The purpose of Travel/Conferences supplemental funding is to aid SA clubs travel and/or attend conferences or competitions where the trip is related to the purpose of the club. To be approved all

travel and conferences must be concluded by June 15th annually. Travel/Conference supplemental funding may be used for the following:

1. Registration Fees for UB undergraduate students associated with the conference or competition the club is traveling to. No individual membership dues to outside organizations will be paid for by SA or through supplemental funding.
2. Lodging for undergraduate UB student travelers.
3. Transportation costs such as airfare, bus costs, train costs, vehicle rentals (must use SA's vehicle rental vendor), gas and tolls for rented or SA owned vehicles for undergraduate UB students.

The maximum amount for any Travel/Conference is up to \$1,000 per person. This can include transportation, lodging, and conference or competition entry fees. Travel/Conference Supplement Funding will not be approved for:

1. Sending less than 2 club members.
2. Travel that is prohibited by UB, SA, local, state, or federal policy.
3. Additional travel costs not associated with traveling to and from airports, transit stations, hotels, or official event venues.
4. Any portion of travel, conference, or competition that has not gotten the required additional insurance if any portion of the travel is excluded from SA's already standing insurance policies.
5. Items already purchased or committed to prior to the funding being approved.
6. Food and related items where prohibited by SA's Travel policy.
7. Gifts, awards, or donations.

Events

The purpose of this supplemental funding is to financially aid SA clubs in putting on events in line with the purpose of the club. Event requirements are:

1. The event is on campus or within 50 miles of UB's north campus.
2. All components of the event must primarily be planned by the SA club.
3. The event is primarily intended to be attended by UB students.
4. For on campus events that require a food permit, the food permit must be applied for before the supplemental funding is applied for.

Event supplemental funding may be approved for the following:

1. Space and Equipment Rental where reasonably adequate space or equipment is not available for free through UB or SA.
2. Program Supplies if all supplies are disposable and used solely for the event.
3. Other Expenses not listed above that are not otherwise prohibited in this supplemental funding policy or applicable SUNY policy.

Supplemental funding for events will not be approved for:

1. Payments associated with bringing a speaker or performer, which includes but is not limited to their fee, travel costs and accommodations.
2. Items already purchased or committed to prior to the funding being approved.
3. Gifts, Awards, and Donations.
4. Any portion of the event that has not gotten the required additional insurance if any portion of the event is excluded from SA's already standing insurance policies.

Equipment

The purpose of this supplemental funding is to financially aid SA clubs with purchasing equipment that is needed to help the club fulfill its purpose or for safety reasons to perform their purpose. This supplemental funding can also aid clubs who have worn out equipment that should be retired and

replaced. No equipment supplemental funding will be approved if the club does not have or cannot afford the safety equipment that needs to be purchased to use it safely or the club has not met with SA Finance staff to discuss inventory storage or the capital equipment process and gained the necessary approvals. The supplemental funding request can be used to purchase such safety equipment.

Applications

The Student Association has set up an application to help clubs provide as much detail and documentation concerning their request for supplemental funding as is needed for consideration for approval. It is highly suggested that clubs use the ability to upload additional documents to add quotes and estimates that support their application's requested dollar amount. SA also suggests that clubs put in their applications as early as possible to allow for appropriate review and approval time, time for approved monies to be transferred into the club's budget and time for the fund requests in SAFE to become PO Ready.

Supplemental funding requests will be reviewed and considered in the order they are received. Additional information may be requested from the club depending on what is being requested if necessary to determine whether the proposed request is permitted under this policy, whether the amount requested is reasonable for the proposed expenditure, whether the expenditure is reasonably safe, and/or whether the proposed activity is covered by SA's insurance. Clubs will be given a maximum of 5 business days to prepare and submit the requested additional information. Any clubs who are requested for additional information will be pulled out of the order and will not be considered until additional information has been received. If a club is asked to submit additional information, the date upon which the club submits that additional information shall be considered the date upon which the club submitted the request when determining the order of club submissions.

All funding decisions of clubs are made in a viewpoint neutral manner. Consistent with the mandates of SA's By-Laws, SA is strictly prohibited from considering the viewpoint(s) held and/or expressed by any club, its officers, or its members when making supplemental funding determinations.

The relevant portion of an application will not be approved if:

1. The application is not complete;
2. The club did not submit the requested additional documentation within the deadline for submission;
3. The relevant goods, items, activities, events, travel or supplemental funding would violate any SA, SUNY or UB policy, or violate any applicable law, or cause the club to violate any policy(ies) or laws if granted;
4. The request is not for the current academic year (Please see Travel/Conference on how this will affect summer conferences and travel);
5. The event, activity, meeting, or equipment is or is needed within four weeks of the application submission;
6. It is for late fees or for events, activities, or meetings that have already happened;
7. The club has violated SA financial policies while using supplemental funding or have been found to have committed 2 or more policy violations within the current academic year;
8. The request is for multiple events, conferences, or travel dates on one request;
9. The proposed use of funds is not reasonably safe or not covered by SA's existing insurance policies; or
10. Reasonably equivalent goods or services can be provided by another vendor at a lower price.

Clubs ~~whose application~~ who apply for supplemental funding will receive an email informing them of the decision.

Access to Approved Supplemental Funding Monies

Once approved it may take up to three weeks for a club to receive into their budget any supplemental funding monies that have been approved. Approved clubs will receive an email detailing what has been approved in their application with an estimated time frame on when they can expect the money to be available in their budget line. All SA policies must also be followed while using supplemental funding monies including gaining approval through the SAFE system before money is spent or committed to.

Appeals

Clubs may appeal funding determinations within 10 days of when the club is informed of the determination by email. SA shall provide notice of the determination to the President and/or Treasurer of the club (as listed on SA's records). During the UB spring and fall semesters, any appeals related to club funding shall be handled by the Senate. During winter and summer sessions, appeals related to club funding shall be handled by the Executive Committee. Any appeals made by clubs may only be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. The Executive Committee may decide any such appeal following the last day of classes of the spring semester, if the Senate has not rendered a decision on it. If a club is successful in its appeal, that shall not result in a reduction in the funding of any other club.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2023-2024 - 21

Subject: Resolution to Amend the Senate Rules of Procedure

Submitted by: President Becky Paul Odionhin, Vice President Grace McDowell, Treasurer Unnati Agarwal

BE IT RESOLVED that Rule IV of the Senate Rules of Procedure is amended and replaced with the following, effectively immediately:

RULE IV: CLUB FUNDING APPEALS

Section 1: Consideration of Club Funding Appeals

- A. The following procedure shall be followed when considering club appeals related to their budgets or supplemental funding requests.
 - a. The Senate shall review and consider the club's written submission, as well as all relevant information and evidence presented or submitted by any of the SA Officers.
 - b. Clubs generally do not make oral presentations with respect to appeals related to their budgets or supplemental funding requests; however, the Senate may request club leadership answer relevant questions at a Senate meeting.
 - c. Any Senator may call for a vote as to whether to grant or deny the appeal.
 - d. Appeals shall only be granted if the majority of Senators present vote to grant the appeal.
 - e. Appeals that are denied may not be reconsidered absent the discovery of new information that, if known at the time of the original appeal, would have substantially altered the outcome of the appeal.



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Resolution - 2023-2024 - 22

Subject: Resolution regarding wages

Submitted by: President Becky Paul Odionhin, Treasurer Unnati Agarwal

BE IT RESOLVED, that the Senate of the University at Buffalo Student Association designates the following as positions that may be occupied by any UB student: Assistant Finance Coordinator, Contract Assistant, and Administrative Assistant; and

BE IT RESOLVED that, if any of the positions of Contract Assistant, Administrative Assistant or Assistant Finance Coordinator is held by a graduate or professional school student, the SA President and SA Treasurer, by joint decision, may (but are not required to) elect to pay that employee up to \$2.50 per hour more than the otherwise approved hourly wage if such employee has worked at SA for one (1) year or more in total, and may elect to pay that person up to \$5.00 per hour more than the otherwise approved hourly wage if such employee has worked at SA for two (2) years or more in total.



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Resolution - 2023-2024 - 23

Subject: Club Budget Resolution

Submitted by: President Becky Paul Odionhin, Vice President Grace McDowell, Treasurer Unnati Agarwal

WHEREAS, when the SA Club Budget Policy was revised earlier this semester, the formula for allocating club budgets takes into account the amount of active members of the club for the purpose of determining the level of undergraduate UB student participation and attendance at the club's events and activities and the consequent objective financial needs of that club; and

WHEREAS, the SA Club Budget Policy states, "The term 'active members' refers to the number of voting members a club has in accordance with their approved constitution"; and

WHEREAS, the SA bylaws permit clubs to set their own minimum activity participation requirements for a club member before such person has a right to vote or hold office in the club, and the template SA club constitution has blanks that a club can fill in to set minimum numbers of club meetings, events, and community service events a student must complete in order to become a voting member of the club; and

WHEREAS, a club can set such numbers as the club chooses, including zero; SA does not set any minimum number for any such requirements; and

WHEREAS, numerous SA clubs have struggled with low numbers of students meeting their own requirements for voting membership that the clubs set for themselves, especially with respect to community service; and

WHEREAS, SA does not require clubs to complete community service as part of the budget process; and

WHEREAS, some clubs have expressed a desire to lower their own requirements for voting membership and have submitted amended club constitutions to do so; however, the SA club constitutions provide that any amendments thereto shall not take effect until the following semester; and

WHEREAS, many clubs have struggled to attain even the 20 voting members necessary to move beyond the minimum \$250 club budget; and

WHEREAS, voting membership was so low for many clubs, that, during the current budget process, the calculation of club budgets according to the Club Budget Policy without making the modification set forth in this Resolution would have resulted in many of the SA clubs receiving only \$250 each for the year, and leaving undistributed hundreds of thousands of dollars that could be used for clubs, which would have been an unreasonable and unjust result for the UB undergraduate student body as a whole; and

WHEREAS, SA intends to remedy this current issue with a temporary resolution;

WHEREAS, this resolution is intended to ensure that the amount spent on clubs in total during the 2024-2025 fiscal year will be significantly larger than would otherwise be the case, by allowing many clubs to be eligible for larger budgets; and

WHEREAS, this resolution also provides clubs an opportunity to learn about the relevant SA policies for the future, and to reconsider their voting membership requirements prior to the budget process next year, to avoid a repeat of the current issue; and

WHEREAS, this resolution applies to all SA clubs; and

WHEREAS, club budgets shall be determined as set forth in the Club Budget Policy, except as set forth below.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The amount of “active members” shall not be considered when determining club budgets.
2. This resolution shall apply only to the 2024 budget process with respect to club starting budgets for the 2024-2025 fiscal year.



University at Buffalo Student Association Inc. 350

Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2023-2024 - #24

Subject: Resolution regarding UB Broad Based Fees

Submitted by: Kayla Yan, Senator

WHEREAS under Article IV § 4.01(b)(vii) of the University at Buffalo Student Association Inc. (“SA”) By-Laws, the SA Senate is empowered to “enact resolutions concerning issues of importance” that impact University at Buffalo (“UB”) undergraduate “student rights and student welfare”;

WHEREAS UB has indicated that they plan to implement a 6.8% increase in broad based fee rates from the 2024-2025 to 2028-2029 academic years;

WHEREAS the UB Broad Based Fee Survey received a total of just seventy-one responses to their survey regarding the proposed fee rate increases;

WHEREAS even if all respondents to the UB Broad Based Fee Survey were undergraduate students, out of the 20,761 undergraduate students, the survey results would represent the opinions of approximately 0.34% of the undergraduate student body;

WHEREAS as of 2019, the average debt load for UB students at graduation was \$25,598, which will only increase if the proposed fee rate increases go into effect;

WHEREAS the ability of undergraduate students to make their opinions known on proposed broad based fee rate increases directly implicates undergraduate student rights and student welfare; and

WHEREAS the debt load of undergraduate students, both while attending UB and at graduation, directly and indirectly implicates undergraduate student rights and student welfare; now, therefore, be it

RESOLVED, that the SA Senate respectfully calls upon UB to enhance the reach of their survey efforts, to ensure the responses received accurately reflect the attitudes and opinions of the undergraduate student body.



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Resolution - 2023-2024 - # 25

Subject: Resolution Calling for Resignation of Dean of College of Arts and Sciences
Submitted by: Jacob Murphy, Hobby Council Coordinator; Aidan Sumrall, Special Interest Council Coordinator

WHEREAS under Article IV § 4.01(b)(vii) of the University at Buffalo Student Association Inc. (“SA”) By-Laws, the SA Senate is empowered to “enact resolutions concerning issues of importance” that impact University at Buffalo (“UB”) undergraduate “student rights and student welfare”;

WHEREAS the Dean of the CAS, Dean Robin Schulze, as reported in an April 16, 2024 article by UB Spectrum, stated “So I overspent . . . I overspent the bridge money that the provost provided us”;

WHEREAS the ongoing “freezes,” “pauses,” and budgeting difficulties in the UB College of Arts and Sciences (“CAS”) directly impact undergraduate student rights and student welfare;

WHEREAS the aforesaid “freezes,” “pauses,” and budgeting difficulties are, at the very least, contributed to by Dean Schulze’s self-admitted “overspending”; and

WHEREAS the aforesaid “freezes,” “pauses,” and budgeting difficulties reflect poorly upon UB’s status as “New York State’s Flagship,” and therefore both directly and indirectly impact undergraduate student rights and student welfare; now, therefore, be it

RESOLVED, that the Senate of SA respectfully calls upon Dean Schulze to resign from her position as Dean of the CAS, in recognition of the impact she has had upon undergraduate student rights and student welfare.