



Suite 350 Student Union Amherst, New York 14260  
(716) 645-2950 fax: (716) 645-2112 [www.sa.buffalo.edu](http://www.sa.buffalo.edu)

## Student Association Senate Meeting

February 21, 2024 - 5:00 PM

Student Union room 378, University at Buffalo North Campus  
Amherst, NY 14260

### Present

**Becky Paul Odionhin**, SA President; **Grace McDowell\***, SA Vice President; **Unnati Agarwal\***, SA Treasurer; **Gavin Krauciunas**, Senate Chairperson; **Cole Fredericks\***, SA Student Affairs Director; **Joe McCusker\***, Engineering Council Coordinator; **Malik Thompson\***, P.O.C. Council Coordinator; **Aidan Sumrall**, Special Interest Council Coordinator; **Laibah Ahmed**, Senator; **Amadou Dieng**, Senator; **Riya Gaikwad\***, Senator; **Benjamin Lau\***, Senator; **Krithik Madisetty**, Senator; **Dilasha Thapa\***, Senator; **Jamel Usen\***, Senator; **Kayla Yan\***, Senator.

Asterisk (\*) indicates member arrived late or left prior to adjournment.

### Absent

**Veronica Faltisco**, Academic Council Coordinator; **Jacob Murphy**, Hobby Council Coordinator; **Joan Liu**, International Council Coordinator; **Ashrith Rao**, Sports Council Coordinator; **Aryan Mudgal**, Senator; **Morgan Ross**, Senator.

### Guests

**Ana Surauh**, African Student Association; **Justin Myant**, African Student Association; **Mara Quansah**, African Student Association; **Stephanie Sam**, African Student Association; **Jason Barnes**, Amnesty International; **Jasmine Gill**, Amnesty International; **Will Eaton**, SA Contract Assistant; **Joshua Korman**, SA Attorney; **Tommy Wen**, SA Club Services Director; **Jason Barnes**, Society of Automotive Engineers; **Elan Kopit**, Society of Automotive Engineers; **T.J. Ledwith**, Society of Automotive Engineers; **Paige Peoples**, Tae Kwon Do (TKD); **Sol Hauser**, UB Spectrum.

### Call to Order

Gavin Krauciunas, Senate Chairperson, calls meeting to order at 5:04 PM.

Gavin Krauciunas, Senate Chairperson, proceeds to call the roll.

Becky Paul Odionhin	Present
Grace McDowell	Present
Unnati Agarwal	Absent

Gavin Krauciunas	Present
Cole Fredericks	Present
Veronica Faltisco	Absent
Joe McCusker	Present
Jacob Murphy	Absent
Joan Liu	Absent
Malik Thompson	Present
Aidan Sumrall	Present
Ashrith Rao	Absent
Laibah Ahmed	Present
Amadou Dieng	Present
Riya Gaikwad	Present
Benjamin Lau	Present
Krithik Madisetty	Present
Aryan Mudgal	Absent
Morgan Ross	Absent
Dilasha Thapa	Present
Jamel Usen	Absent
Kayla Yan	Present

14 Present, 8 Absent

Finding a quorum is present, the Senate proceeds with the order of business.

### Approval of Minutes

Gavin Krauciunas, Senate Chairperson, introduces January 31, 2024 Senate Meeting Minutes for consideration.

Motion to approve January 31, 2024 Senate Meeting Minutes by Benjamin Lau; second Joe McCusker.

Without objection, motion passes with unanimous consent.

**\*Result: January 31, 2024 Senate Meeting Minutes are approved.\***

## Old Business

Gavin Krauciunas, Senate Chairperson, introduces Resolution - 2023-2024 - 1 (“Resolution to Pay Senate Chairperson”) for consideration.

Motion to table Resolution - 2023-2024 - 1 until the following Senate meeting by Becky Paul Odionhin; second Kayla Yan.

Without objection, motion passes with unanimous consent.

**\*Result: Resolution - 2023-2024 - 1 is tabled until the following Senate meeting.\***

## New Business

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2023-2024 - 5 (“Resolution to Amend the By-Laws of University at Buffalo Student Association Inc.”) for consideration.

**\*Unnati Agarwal, SA Treasurer, enters at 5:13 PM.\***

Motion to approve Resolution 2023-2024 - 5 by Becky Paul Odionhin; second Unnati Agarwal.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Joe McCusker	Yes
Malik Thompson	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Krithik Madisetty	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

15 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2023-2024 - 5 passes 15-0-0.

**\*Result: Resolution 2023-2024 - 5 is approved.\***

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2023-2024 - 6 (“Resolution to Amend Budget Policy”) for consideration.

Motion to approve Resolution 2023-2024 - 6 by Unnati Agarwal; second Benjamin Lau.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Joe McCusker	Yes
Malik Thompson	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Krithik Madisetty	Yes
Dilasha Thapa	Yes
Kayla Yan	Yes

15 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2023-2024 - 6 passes 15-0-0.

**\*Result: Resolution 2023-2024 - 6 is approved.\***

Gavin Krauciunas, Senate Chairperson, introduces Resolution 2023-2024 - 7 (“Resolution to Amend Annual Registration and Requirements for Recognition Policy and Club Constitution Policy”) for consideration.

**\*Dilasha Thapa, Senator, leaves at 6:01 PM.\***

**\*Cole Fredericks, SA Student Affairs Director, leaves at 6:04 PM.\***

**\*Cole Fredericks, SA Student Affairs Director, enters at 6:06 PM.\***

Motion to approve Resolution 2023-2024 - 7 by Joe McCusker; second Unnati Agarwal.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Unnati Agarwal	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Joe McCusker	Yes
Malik Thompson	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Amadou Dieng	Yes
Riya Gaikwad	Yes
Benjamin Lau	Yes
Krithik Madisetty	Yes
Kayla Yan	Yes

14 Yes, 0 No, 0 Abstain

Motion to approve Resolution 2023-2024 - 7 passes 14-0-0.

**\*Result: Resolution 2023-2024 - 7 is approved.\***

**\*Unnati Agarwal, SA Treasurer, leaves at 6:15 PM.\***

**Riya Gaikwad, Senator, leaves at 6:15 PM.\***

Gavin Krauciunas, Senate Chairperson, introduces Amnesty International Supplemental Funding Request for consideration.

Amnesty International representatives present to the Senate.

The Senate automatically enters a question-and-answer period.

Motion to hear all remaining Supplemental Funding Request presentations and question-and-answer periods before voting on requests by Cole Fredericks; second Joe McCusker.

Without objection, motion passes with unanimous consent.

**\*Result: All remaining Supplemental Funding Request presentations and question-and-answer periods will be heard before voting on requests.\***

**\*Malik Thompson, P.O.C. Council Coordinator, leaves at 6:24 PM.\***

Gavin Krauciunas, Senate Chairperson, introduces Tae Kwon Do (TKD) Supplemental Funding Request for consideration.

Tae Kwon Do (TKD) representative presents to the Senate.

**\*Malik Thompson, P.O.C. Council Coordinator, enters at 6:26 PM.\***

Motion to limit all remaining request question-and-answer periods to five minutes each by Joe McCusker; second Becky Paul Odionhin.

Without objection, motion passes with unanimous consent.

**\*Result: All remaining request question-and-answer periods are limited to five minutes each.\***

The Senate automatically enters a question-and-answer period.

**\*Benjamin Lau, Senator, leaves at 6:37 PM.\***

**\*Benjamin Lau, Senator, enters at 6:39 PM.\***

Gavin Krauciunas, Senate Chairperson, introduces Powerful United Ladies Striving to Elevate (PULSE) Supplemental Funding Request for consideration.

Motion to limit all remaining request presentation times to five minutes each by Joe McCusker; second Cole Fredericks.

Without objection, motion passes with unanimous consent.

**\*Result: All remaining request presentation times are limited to five minutes each.\***

**\*Kayla Yan, Senator, leaves at 6:40 PM.\***

Gavin Karuciunas, Senate Chairperson, introduces Society of Automotive Engineers Supplemental Funding Request [submitted January 31, 2024] for consideration.

**\*Kayla Yan, Senator, enters at 6:42 PM.\***

Motion to deny Society of Automotive Engineers Supplemental Funding Request [submitted January 31, 2024] by Becky Paul Odionhin; second Krithik Madisetty.

Becky Paul Odionhin                      Yes

Grace McDowell                         Yes

Gavin Krauciunas	Yes
Cole Fredericks	Yes
Joe McCusker	Yes
Malik Thompson	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Amadou Dieng	Yes
Benjamin Lau	Yes
Krithik Madisetty	Yes
Kayla Yan	Yes

12 Yes, 0 No, 0 Abstain

Motion to deny Society of Automotive Engineers Supplemental Funding Request [submitted January 31, 2024] passes 12-0-0.

**\*Result: Society of Automotive Engineers Supplemental Funding Request [submitted January 31, 2024] is denied.\***

Gavin Krauciunas, Senate Chairperson, introduces Society of Automotive Engineers Supplemental Funding Request [submitted February 19, 2024] for consideration.

Society of Automotive Engineers representatives present to the Senate.

The Senate automatically enters a question-and-answer period.

**\*Joe McCusker, Engineering Council Coordinator, leaves at 6:53 PM.\***

**\*Jamel Usen, Senator, enters at 6:54 PM.\***

**\*Grace McDowell, SA Vice President, leaves at 6:54 PM.\***

**\*Joe McCusker, Engineering Council Coordinator, enters at 6:55 PM.\***

**\*Grace McDowell, SA Vice President, enters at 6:56 PM.\***

Gavin Krauciunas, Senate Chairperson, introduces African Student Association Supplemental Funding Request for consideration.

African Student Association representative presents to the Senate.

The Senate automatically enters a question-and-answer period.

Motion to end the question-and-answer period by Becky Paul Odionhin; second Joe McCusker.

Without objection, motion passes with unanimous consent.

**\*Result: Question-and-answer period is ended.\***

The Senate automatically enters a period of discussion.

Motion to table the Powerful United Ladies Striving to Elevate (PULSE) Supplemental Funding Request until the following Senate meeting by Cole Fredericks; second Joe McCusker.

Without objection, motion passes with unanimous consent.

**\*Result: Powerful United Ladies Striving to Elevate (PULSE) Supplemental Funding Request is tabled until the following Senate meeting.\***

Motion to approve the Amnesty International Supplemental Funding Request for \$878.60 (as requested) by Cole Fredericks; second Aidan Sumrall.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Joe McCusker	Yes
Malik Thompson	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Amadou Dieng	Yes
Benjamin Lau	Yes
Krithik Madisetty	Yes
Jamel Usen	Yes
Kayla Yan	Yes

13 Yes, 0 No, 0 Abstain

Motion to approve the Amnesty International Supplemental Funding Request for \$878.60 (as requested) passes 13-0-0.

**\*Result: Amnesty International Supplemental Funding Request for \$878.60 (as requested) is approved.\***

Motion to approve: Tae Kwon Do (TKD) Supplemental Funding Request for \$400 (as requested); Society of Automotive Engineers Supplemental Funding Request [submitted February 19, 2024] for \$1,100 (as requested); and African Student Association Supplemental Funding Request for \$2,000 (as requested) by Cole Fredericks; second Benjamin Lau.

Becky Paul Odionhin	Yes
Grace McDowell	Yes
Gavin Krauciunas	Yes
Cole Fredericks	Yes
Joe McCusker	Yes
Malik Thompson	Yes
Aidan Sumrall	Yes
Laibah Ahmed	Yes
Amadou Dieng	Yes
Benjamin Lau	Yes
Krithik Madisetty	Yes
Jamel Usen	Yes
Kayla Yan	Yes

13 Yes, 0 No, 0 Abstain

Motion to approve: Tae Kwon Do (TKD) Supplemental Funding Request for \$400 (as requested); Society of Automotive Engineers Supplemental Funding Request [submitted February 19, 2024] for \$1,100 (as requested); and African Student Association Supplemental Funding Request for \$2,000 (as requested) passes 13-0-0.

**\*Result: Tae Kwon Do (TKD) Supplemental Funding Request for \$400 (as requested); Society of Automotive Engineers Supplemental Funding Request [submitted February 19, 2024] for \$1,100 (as requested); and African Student Association Supplemental Funding Request for \$2,000 (as requested) are approved.\***

## Adjournment

Motion to adjourn the Senate meeting by Joe McCusker; second Aidan Sumrall.

Without objection, motion passes with unanimous consent.

**\*Result: Meeting is adjourned at 7:18 PM.\***



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

[www.sa.buffalo.edu](http://www.sa.buffalo.edu)

**Resolution - 2023-2024 - 1**

**Subject: Resolution to Pay Senate Chairperson**

The Senate/Board of Directors of University at Buffalo Student Association Inc. ("SA") hereby approves its Chairperson being paid \$120.00 per week as an employee of said corporation for such person's services as Chairperson.

The basis for board approval is as follows: the amount set forth above appropriately compensates any Chairperson for the work typically performed by and expected of the Chairperson, including but not limited to preparing for meetings of the board and coordinating meetings of the board.

This resolution shall pertain to the current Chairperson and any subsequent Chairperson(s). This resolution shall not change the term of a chair, or how a chair may be elected or removed.



University at Buffalo Student Association Inc.  
350 Student Union, Buffalo, NY 14260  
[www.sa.buffalo.edu](http://www.sa.buffalo.edu)

**Resolution - 2023-2024 - 5**

**Subject: Resolution to Amend the By-Laws of University at Buffalo Student Association Inc.**

BE IT RESOLVED that the amended and restated By-Laws of University at Buffalo Student Association Inc. (“SA”) attached hereto shall be the By-Laws of SA, amending and replacing the previous By-Laws effective immediately;

AND BE IT RESOLVED that Underlining used in the attached document is for convenience of reference here only, and such text will not be underlined in the amended SA By-Laws; text struck through used in the attached document shall be removed from the SA By-Laws, and to the extent necessary the page numbers included on the table of contents shall be adjusted accordingly;

AND BE IT RESOLVED That the following shall be added as the third sentence of Section 4.01(a)(vi) of the Bylaws of University at Buffalo Student Association Inc., effective as of 5/20/2024:

In addition, the Senate may remove Senator(s) (except for Officers) from the Senate for missing more than 2 Regular Meetings in a semester, and the Senate may remove Senator(s) from any Senate Committee for missing more than 2 meetings of that committee in a semester.

AND BE IT RESOLVED that Rule IV: Senate Committees shall be removed from the SA Senate Rules of Procedure and subsequent sections are renumbered accordingly;

AND BE IT RESOLVED that the invalidity or unenforceability of any provision of this document shall not affect the validity or enforceability of any other provision; any invalid or unenforceable provision shall be deemed severed to the extent of its invalidity or unenforceability only, and the remainder of this document shall be construed and enforced as if it did not contain that particular provision to the extent of its invalidity or unenforceability.



# University at Buffalo Student Association Inc. By-Laws

---

<b>Article I.</b>	<b>Name .....</b>	<b>4</b>
<b>Article II.</b>	<b>Membership .....</b>	<b>4</b>
<b>Article III.</b>	<b>Governance.....</b>	<b>4</b>
<b>Article IV.</b>	<b>The Senate and Senate Committees.....</b>	<b>4</b>
	Section 4.01 The Senate .....	4
	Section 4.02 Senate Committees .....	9
<b>Article V.</b>	<b>Executive Branch.....</b>	<b>13</b>
	Section 5.01 Authority .....	13
	Section 5.02 Officers .....	13
	Section 5.03 Student Affairs Director, Elections and Credentials Chairperson, and Assistant Treasurer	17
<b>Article VI.</b>	<b>Coordinators .....</b>	<b>19</b>
	Section 6.01 Clubs Council Coordinators .....	19
	Section 6.02 Coordinator Functions and Elections .....	19
<b>Article VII.</b>	<b>Budgetary Process .....</b>	<b>20</b>
	Section 7.01 Budgetary Timeline .....	20
	Section 7.02 Staff Stipends and Wages .....	21
	Section 7.03 Budgetary Changes.....	22
	Section 7.04 Criteria for Determining Club Funding .....	22
<b>Article VIII.</b>	<b>Removal/Suspension .....</b>	<b>24</b>
	Section 8.01 Removal/Suspension of Officers. ....	24
	Section 8.02 Causes for Suspension .....	24
<b>Article IX.</b>	<b>Amendments to SA’s By-Laws.....</b>	<b>25</b>
	Section 9.01 Member Action.....	25
	Section 9.02 Senate Action .....	25
<b>Article X.</b>	<b>Meetings of the Members .....</b>	<b>25</b>

Section 10.01	Meetings of the Members .....	25
<b>Article XI.</b>	<b>Miscellaneous .....</b>	<b>26</b>
Section 11.01	Non-Discrimination.....	26
Section 11.02	Eligibility .....	27
Section 11.03	Severability .....	27
Section 11.04	Waiver of Notice.....	27
Section 11.05	Notice by Electronic Mail.....	27
Section 11.06	Action (Excluding Elections) by the Members, Senate, any Committee. ....	27
Section 11.07	Elections.....	28
Section 11.08	Election Voting .....	28
Section 11.09	Student Activity Fee Referenda .....	28
Section 11.10	Construction .....	28

## Article I. Name

The name of the not-for-profit corporation shall be University at Buffalo Student Association Inc. (which is also sometimes referred to in these By-Laws as the “Student Association”, “SA” or “the Corporation”).

## Article II. Membership

Every undergraduate student (of any age) of the State University of New York at Buffalo shall be a Member of the Student Association during the period in which such person is an undergraduate UB student.

A person’s status as an undergraduate student shall be as determined by the University. If a person is suspended by the University, that person shall be automatically suspended as a Member of SA during the period of that person’s suspension from the University.

## Article III. Governance

The Student Association shall be governed by its Officers, the Senate, and the Executive Committee, each of which shall have the powers and duties provided for under these By-Laws or otherwise under applicable law.

## Article IV. The Senate and ~~Executive~~ Senate Committees

### Section 4.01 The Senate

(a) Membership

The membership of the Senate shall consist of the following:

(i) Ex-Officio Voting Members:

- 1) The Academic Council Coordinator
- 2) The Engineering Council Coordinator
- 3) The Hobby Council Coordinator
- 4) The International Council Coordinator
- 5) The People of Color Council Coordinator
- 6) The Special Interest Council Coordinator
- 7) The Sports Council Coordinator
- 8) The President

- 9) The Student Affairs Director
- 10) The Vice President
- 11) The Treasurer

(ii) Twelve (12) additional voting Senators shall be elected by and from the membership of the Student Association at large. This election (the “Senate Election”) shall take place no later than the ~~fourth~~ fifth week of the fall semester at a time to be determined by the President. Senators must be members of the Student Association and be eligible to run for and hold office according to any eligibility requirements set by the University at Buffalo. Except for any Ex-Officio Member of the Senate serving in such other position as entitled them to a position as a Member of the Senate, no student may serve as a Senator while also holding a position as a member of the Student Association staff ~~or Student-Wide Judiciary~~. The preceding sentence shall not prohibit the payment of the Chair for service as Chair, to the extent otherwise allowed for under these By-Laws. The term of Senators shall run from the time at which they are elected until their successors are chosen in the following Senate Election, except for Ex-Officio Members whose terms as Senators shall coincide with their terms in such other position as entitled them to a position as a Member of the Senate.

~~(ii)~~(iii) Members of the Student Association may have their names placed upon the ballot in the annual Senate Election upon fulfillment of the following procedures:

- 1) The candidate shall obtain a Senate Candidate Designation Petition from the Student Association.
- 2) The candidate shall obtain the signatures of at least fifty (50) Members of the Student Association and then return the candidate’s petition to the Student Association for review and, if appropriate, approval by the Elections and Credentials Committee. The petition must be returned by a date and time to be determined by the President.

~~(iii)~~(iv) If fewer than 12 Senators shall be elected and qualify in the annual Senate Election, the remainder of those 12 Senate seats shall be filled for the relevant term by eligible Senators from the previous term who are then still in office (excluding ex-officio Senators), in order based upon who received the most votes when elected; under such circumstances, in the event of a tie, the winner shall be the person who attended the most Senate meetings as a Senator.

~~(iv)~~(v) No person may hold more than one position on the Senate at once.

~~(v)~~(vi) In addition to any other provisions relating to the removal of a Senate member contained in these By-Laws, a member of the Senate may be removed from the Senate by 2/3 majority vote of the Senate for Cause. “Cause” shall have the same meaning as cause for suspension of an officer set forth in Section 8.02 of these By-Laws. Except in an emergency, the Senator who may be removed and the Chairperson of the Senate (if any) must be provided with at

least 72 hours notice that such Senator's removal will be considered at a specific Senate meeting(s), a copy of any resolution to be considered relating to the Senator's removal, and stating specifically the alleged cause(s) for such removal, and the date, time and place of such meeting(s); any Senator may provide such notice.

~~(vi)~~(vii) Upon vacancy of a Senator (excluding Ex-Officio Members of the Senate), the Senate may elect a new Senator to serve until a successor is chosen in the following Senate Election; that new Senator shall not be a member of the Student Association staff ~~or Student-Wide Judiciary.~~

(b) Functions

The Senate May:

- (i) Allocate the budget of the Student Association as provided in ARTICLE VII.
- (ii) Approve or disapprove budgetary changes and line transfers as provided in Section 7.03.
- (iii) ~~To~~ Hear and decide appeals from SA clubs related to decisions about the appealing club by the SA Officer(s), Senate or any Senate Committee, or any other SA official, to recognize or de-recognize clubs, only to the extent provided for under a duly enacted SA policy, and only if such appeal is based on allegation(s) of procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law; any such appeal shall be decided within 45 days of when the appeal is submitted.
- (iv) Review the operations of all clubs and organizations recognized and/or funded by the Student Association.
- (v) Initiate or approve amendments to the By-Laws of the Student Association as provided in ARTICLE IX.
- (vi) Suspend a SA Officer according to the terms of Article VIII.
- (vii) Enact resolutions concerning issues of importance to the undergraduate student body in regards to issues of academic policy, student rights and student welfare.
- (viii) Upon recommendation of the President and Treasurer, may approve and amend employment policies, internal controls and financial policies for SA and its clubs.
- (ix) Upon recommendation of 2 SA Officers, may approve and amend other policies for SA Clubs.
- (x) Amend or override any SA clubs council constitution.
- (xi) Approve changes to SA's election rules.
- (xii) Set mandatory training requirements for Officers and/or Senators.

- (xiii) In the event that the authority to approve or ratify a particular action or policy of the Student Association is not specifically designated to any person or body pursuant to these By-Laws, applicable law, State University of New York policy or SA policy, the authority to approve or ratify such action or policy shall be vested in the Senate.
  - (xiv) The Senate shall oversee the adoption, implementation of, and compliance with any Conflict of Interest Policy. The Senate shall oversee the adoption, implementation of, and compliance with the Whistleblower Policy. The Conflict of Interest Policy may contain restrictions on a Senator's ability to vote and/or any other SA official's ability to make decisions regarding a related party transaction or any transaction in which the Senator or other SA official has a conflict of interest.
  - (xv) The Senate shall be deemed to be the Board of Directors of the Corporation for all purposes.
- (c) Chairperson of the Senate
- (i) Any Member of the Senate (excluding Ex-Officio Members) may run for the Office of Chairperson of the Senate.
  - (ii) The term of Chairperson of the Senate shall run from the date on which that student is elected Chairperson until conclusion of the following Senate Election. The Chairperson of the Senate shall be elected at the first meeting of the Senate after the annual Senate Election. Should the office of the Chairperson of the Senate become vacant, the Senate shall elect a new Chairperson for the remainder of the term. In any vote for Chairperson, the Chairperson shall be elected by a majority of the Members of the Senate present at a duly held meeting of the Senate. In the event that no candidate receives a majority vote on the first ballot, the candidate receiving the fewest votes shall be eliminated and another vote shall be conducted. This process shall be repeated until one candidate does receive a majority.
  - (iii) The Chairperson of the Senate may be removed as Chairperson of the Senate at any time by a vote of a two-thirds (2/3) majority of the Senate. Such removal shall not constitute the Chairperson's removal as a member of the Senate; that person shall continue to be a member of the Senate for the remainder of that Senator's term, unless removed as a member of the Senate pursuant to another provision of these By-Laws.
  - (iv) The Chairperson shall be accorded the same rights and privileges as a Senate member, except when the Chairperson assumes the chair. At such time the Chairperson shall be subject to any rules relating to the position of chair as set forth in the SA By-Laws and SA Senate Rules of Procedure.
  - (v) Duties:
    - 1) To serve as the presiding officer and chair of the Senate and shall be subject to any rules relating to the position of chair as set forth in the SA By-Laws and SA Senate Rules of Procedure.

- 2) To represent the Senate both inside and outside of the University Community.
- 3) To coordinate the activities of the Senate Committees.
- 4) To place on the agenda issues of importance to the Student Association that are within the jurisdictions of the Senate.
- 5) To appoint or remove a Senator as the Senate Parliamentarian.
- 6) To serve as a voting member of the Executive Committee.

~~(d) To serve as an ex-officio member of all Senate Committees.~~

~~(e)~~(d) Meetings

(i) Meetings of the Senate shall ~~take place as follows~~be convened by the Chairperson:

1) Regular Meetings of the Senate shall take place every other Wednesday at 5:00 p.m. during the UB Fall Semester (beginning the sixth week of the semester) and the UB Spring Semester (beginning the second week of the semester), in 378 Student Union, University at Buffalo North Campus, Amherst, NY, except that Regular Meetings shall not take place during UB fall break, Thanksgiving break or spring break.

2) Additional Special Meetings of the Senate may be called by either the President or the Senate Chairperson upon at least 72 hours notice. Notice of Special Meetings shall be emailed to Senators and posted on SA's website.

~~—At least once every four (4) weeks during the school year.~~Bi-weekly on Wednesdays at 5pm according to the following:

~~—Fall semester: beginning a week after elections conclude~~

~~(ii) Spring semester: beginning on the first full academic week~~

~~(iii) Whenever the Chairperson deems necessary.~~

~~(iv) Within one week after the Chairperson is presented with a petition containing the signatures of at least two percent (2%) of the membership of the Student Association.~~

~~(v) Within one week after the Chairperson is presented with a petition containing the signatures of at least one-third (1/3) of the membership of the Senate.~~

~~(vi)~~(ii) Any person may address the Senate upon recognition by the Chair.

~~(vii)~~(iii) The Senate may take action by the majority vote of Members of the Senate present at a duly held meeting of the Senate, except where otherwise stated in the By-Laws.~~All Senate meetings at which voting is to take place must be announced at least five (5) days in advance and in at least two of the three following forms:~~

~~(viii) Campus periodical~~

~~(ix) Student Association Web Page or Web Page affiliated with Campus periodical~~

~~(x) Electronic Mail (e-mail) or Listserv to the Senate Members~~

~~(xi)(iv)~~ Any proposed resolution, rule, regulation, policy or any amendment thereto, that is scheduled to be the subject of discussion by the Senate or any Senate Committee, shall be posted on the SA website to the extent practicable at least 24 hours prior to the meeting.

~~(xii)(v)~~ A majority of Senators present, whether or not a quorum is present, may adjourn any meeting of the Senate to another time and place. If the adjournment is for more than twenty-four (24) hours, notice (via e-mail only) of any adjournment of a meeting of the Senate to another time or place shall be given to the Senators who were not present at the time of the adjournment and, unless such time and place are announced at the meeting, to the other Senators.

~~(xiii)(vi)~~ The SA Senate may set and amend Rules of Procedure for the conduct of its meetings and the meetings of any SA Senate Committee, by a vote of at least 2/3 of members present at a duly held meeting of the SA Senate, so long as such rules do not contradict SA's Certificate of Incorporation, By-Laws, Conflict of Interest Policy or Whistleblower Policy, or any applicable law, regulation or SUNY/UB policy. If SA's Certificate of Incorporation, By-Laws, Conflict of Interest Policy, Whistleblower Policy and the SA Senate Rules of Procedure are all silent as to a particular procedural issue concerning the conduct of Senate or Senate Committee meetings, Robert's Rules of Order shall apply. No violation of the Senate Rules of Procedure or Robert's Rules of Order shall result in the invalidation of any otherwise valid action of the SA Senate or any Senate Committee.

~~(xiv)(vii)~~ In the event that the office of Chairperson of the Senate is vacant or in the event that the Senate Chairperson fails to attend a duly held meeting of the Senate, the President (or Vice President, if the President shall so delegate) shall chair any meetings of the Senate during such absence or vacancy.

~~(xv)(viii)~~ Except as otherwise stated in these By-Laws, quorum for any meeting of the Senate or Senate committee shall be fifty percent (50%) of the membership of such body (excluding vacant positions). Quorum for the Senate shall never be less than 6.

#### Section 4.02 Senate Committees~~Finance Committee~~

~~(a)~~

~~(b) The Committee shall consist of seven (7) Members of the Senate.~~

~~(c) The Treasurer shall be a Member and Chairperson of the Finance Committee.~~

~~(d) The Treasurer shall select six (6) other Members of the Senate to serve on the Committee, subject to approval by the Senate.~~

~~(e) The Treasurer may vote only to make or break a tie on the Finance Committee.~~

~~(f) Additional standing committees shall be established by vote of a majority of the Senate.~~

~~(g) Minutes shall be taken at all Senate Committee meetings.~~

~~(h) Notice of a Senate Committee meeting shall be emailed to the members of that Committee and posted on the SA website at least 24 hours in advance.~~

~~(i) Elections~~

~~(j) Senate elections will be held in the fall semester as outlined in these By-Laws.~~

~~(k)~~(a) Rules Applicable to All Senate Committees

(i) Senate Committee meetings may be called by the Committee Chair, the President, or the Senate Chairperson.

(ii) The Committee Chair, the President and the Senate Chairperson may each add items to the Committee's agenda for its meetings.

(iii) If a Committee Chair will not be present for any portion of a Committee meeting, the Committee Chair may designate a different member of the Committee in writing to chair the meeting in the Chair's absence.

(iv) Notice of a Senate Committee meeting shall be emailed to the members of that Committee and posted on the SA website at least 24 hours in advance.

(v) Minutes shall be taken at all Senate Committee Meetings.

(vi) Except for the Executive Committee, a Senate Committee may elect or remove its chair by majority vote; committee chair elections shall utilize the same procedures as Senate Chairperson elections. Except for the Executive Committee, the term of Chairperson of each Committee shall run from the date on which that student is elected Chairperson until conclusion of the following Senate Election.

(vii) If a Senate Committee Chair position is vacant, the Senate Chairperson shall chair the Committee meeting.

~~(l)~~(b) Audit Oversight

(i) The Board, or a designated Audit Committee of the Board comprised solely of independent directors, shall oversee the accounting and financial reporting processes of the Corporation and the audit of the Corporation's financial statements. The Board or designated Audit Committee shall annually retain or renew the retention of an independent auditor to

conduct the audit and, upon completion thereof, review the results of the audit and any related management letter with the independent auditor.

- (ii) The Board, or a designated Audit Committee of the Board comprised solely of independent directors, shall:
  - 1) Review with the independent auditor the scope and planning of the audit prior to the audit's commencement;
  - 2) Upon completion of the audit, review and discuss with the independent auditor: (a) any material risks and weaknesses in the internal controls identified by the auditor, (b) any restrictions on the scope of the auditor's activities or access to requested information, (c) any significant disagreements between the auditor and management, and (d) the adequacy of the Corporation's accounting and financial reporting processes;
  - 3) Annually consider the performance and independence of the independent auditor; and
  - 4) If the duties required by this section are performed by an Audit Committee, report on the Committee's activities to the Board.
- (iii) Only independent directors may participate in any Board or Committee deliberations or voting relating to matters set forth in this Section 4.024(bg). As used in these By-Laws, "independent director" shall have the same definition as is set forth in the New York Not-for-Profit Corporation Law (as may be amended from time to time).

~~(m)(c)~~ Executive Committee

(i) Membership

The membership of the Executive Committee shall consist of the following:

- 1) The President (who shall be the Chairperson of the Executive Committee)
- 2) The Vice President
- 3) The Treasurer
- 4) Chairperson of the Senate

~~(ii) Each member of the Executive Committee shall have one (1) vote and only one vote.~~

~~(n) Meetings~~

~~(i) Meetings of the Executive Committee shall be called by the President:~~

~~(ii) Whenever any member of the Executive Committee deems such a meeting necessary, or~~

~~(iii) Within one week after the President is presented with a petition containing the signatures of one-third of the membership of the Senate.~~

~~(iv) Notice of Executive Committee meetings shall be emailed to the members of the Executive Committee and posted on the SA website at least 24 hours in advance.~~

~~(v) Minutes must be taken at meetings of the Executive Committee.~~

~~(e)~~(ii) -Quorum

A quorum for any meeting of the Executive Committee during the UB Fall or Spring semester shall be three (3) members, ~~with the exception of any meeting held in between the last day of classes of the spring semester and first day of classes of the fall semester, during which time a quorum shall be two (2) members, or except that~~ if any position(s) comprising the membership of the Executive Committee is unoccupied, quorum shall be two (2) members of the committee. During all other times of the year, quorum of the Executive Committee shall be two (2) members of the committee.

~~(f)~~(iii) Functions

- 1) The Executive Committee may enact resolutions, approve budgetary changes (including line transfers) and approve and amend policies, subject to all of the following conditions:~~if a majority of the members present at the Executive Committee meeting shall vote in favor of doing so; and~~
  - a) If (i) it is outside of the UB Fall and Spring Semester, or (ii) a situation exists which requires Senate action or approval, and the Senate is unable to meet or the delay of such action or approval would lead to a loss, diminution in value, or loss of opportunity, financial or otherwise, for the Student Association; and
  - b) The Executive Committee can only vote to approve or amend any employment policy, internal controls or financial policy, if first recommended by the President and Treasurer; and the Executive Committee can only vote to approve or amend any other policy for SA clubs, if first recommended by 2 SA Officers.
  - c) The Executive Committee cannot:
    - i) Initiate or approve an amendment to the Certificate of Incorporation or the By-Laws of the Student Association; or
    - ii) Suspend or remove any elected SA Official, including Officers; or
    - iii) Fill any vacancy or approve appointment to fill any vacancy on the Senate, in any Committee or in any Officer position, either to fill a term or to serve in an acting capacity; or
    - iv) Fix compensation of the Senators for serving on the Senate or any Committee; or ~~Decide club appeals concerning recognition or derecognition; or~~
    - v) Amend or repeal any resolution of the Senate which by its terms is not amendable or appealable in such manner; or

vi) Amend or repeal any election rules, conflict of interest policy or whistleblower policy.

2) The Executive Committee may decide club appeals in place of the Senate, only if it is outside of the UB Fall and Spring Semester, or if the Senate is unable to meet in time to render a timely decision.

3) As provided in ARTICLE VII, in the event that the Senate has not finalized the annual budget of the Student Association for the following fiscal year by the last day of classes of the spring semester, the Executive Committee shall have the power to pass a budget for the following fiscal year. ~~Under such circumstances, such budget shall be final and non-reviewable.~~

(d) Other Committees:

Additional Committees may be established by the Senate.

## Article V. Executive Branch

### Section 5.01 Authority

The executive authority of the Student Association shall be vested in the Officers.

### Section 5.02 Officers

(a) The President:

~~The President:~~

- (i) Shall be the chief executive officer of the Student Association.
- (ii) Shall have the ultimate responsibility for the enforcement of the By-Laws of the Student Association.
- (iii) Shall be the official representative of the Student Association both inside and outside the University Community.
- (iv) Shall be ultimately responsible for coordinating the activities of the Executive Branch.
- (v) Shall be a voting member of the Senate.
- (vi) The President shall preside over all meetings of the Executive Committee.
- (vii) Shall have the power to call a meeting of the Senate whenever the President deems necessary.
- (viii) Shall have the power to lawfully direct the SA staff, except that the President cannot overrule the SA Administrative Director on any safety matter.

- (ix) Shall have the power to create ad hoc positions, agencies, and task forces to take action on issues of importance to the Student Association.
- (x) Shall have the power to place items on the agenda of the Senate.
- (xi) Shall provide to the entire student body semesterly updates on the state of SA and what has been accomplished during their term.
  - 1) Must happen before the last day of classes of each semester.
  - 2) Must be completed through either a campus wide email and/or a townhall.
- (b) The Vice President:  
~~The Vice President:~~
  - (i) Shall be a voting member of the Senate and Executive Committee.
  - (ii) Shall discharge the duties of the President as Acting President upon written authorization from the President; the President may revoke such authorization at any time upon notice to the Vice President.
  - (iii) Shall assist the President in coordinating the operations of the Executive Branch.
  - (iv) Shall represent the President on occasions designated by the President. ~~Shall act as director of clubs, by overseeing the needs of clubs recognized by SA and endeavoring to assist them.~~
  - (v) Shall assist Student Association recognized clubs in the performance of their operations whenever such assistance is requested.
  - (vi) Shall assist and advise any students desiring to establish a new SA club.
  - (vii) Shall make known to all recognized SA clubs the resources and services offered to them by the Student Association.
  - (viii) May sanction clubs which violate any applicable law or policy to the extent provided for in any duly adopted SA policy.
  - (ix) Shall assist the president in the coordination and administration of the office and staff.
  - (x) Shall have the power to grant recognition to new clubs, and to derecognize clubs, with the approval of a second SA Officer, to the extent provided for in any duly adopted SA policy.
- (c) Treasurer:  
~~The Treasurer:~~
  - (i) Shall be a voting member of the Senate and Executive Committee.

- (ii) Shall be responsible for the disbursement of the Student Association budget, except where otherwise stated in the By-Laws of the Student Association.
  - (iii) Shall take all reasonable steps to ensure that the Student Association monies are not mishandled and that all SA assets are safeguarded and accounted for according to the Internal Revenue Code, SUNY policies and all applicable laws and regulations, and shall review any Student Association operation wherever the Treasurer determines that such a review is necessary.
  - (iv) May sanction clubs which violate any applicable law or policy to the extent provided for in any duly adopted SA policy.
  - (v) Shall have the power to withhold disbursements of Student Association funds.
  - (vi) Shall make certain that a strict inventory is kept on all furniture, equipment, etc.
  - (vii) To communicate with Treasurers of all Student Association clubs to inform them of any significant changes to Student Association fiscal, accounting and/or disbursing policies and procedures. ~~Shall be Chairperson of the Senate Finance Committee.~~
  - (viii) Shall oversee all financial transactions and monitor the budget.
  - (ix) Shall ensure SA's internal controls and financial policies are followed.
- (d) Officers - Terms, Vacancies and Elections
- (i) The term of Officers shall run from the first day after the spring semester final examination period until the last day of the following spring semester final examination period.
  - (ii) Officers shall be elected annually by the membership of the Student Association. Officers must be full-time students. Annual officer elections for the following term shall take place in the spring semester upon date(s) determined by the SA President and publicly announced (which may be on SA's website) at least 30 days in advance of the election. If the SA President does not set the annual spring election date(s) by February 1, the Senate may set the election date(s). Each Officer position shall be voted on separately in the election.
  - (iii) Following a vacancy in any officer position on or after the start of a term and prior to or on October 31, SA shall conduct an election among its members to fill the position for the remainder of that term within twenty-eight (28) days; provided, however, that only days during periods in which classes are in session during the University at Buffalo's fall semester shall be counted.
  - (iv) If there is a vacancy in the Presidency created prior to or on October 31, the Vice President shall serve as Acting President until a new President is elected.

- (v) If a vacancy in the Presidency is created after October 31 and before the end of the term, the Vice President shall assume the Presidency and serve until the end of the term. If a vacancy in the Presidency is created after October 31 and before the end of the term, and there is no Vice President, then an election shall be held among the members of SA within twenty-eight (28) days of the date on which the Presidency became vacant to fill the Presidency for the remainder of the term; provided, however, that only days during periods in which classes are in session during the University at Buffalo's fall or spring semester shall be counted.
  - (vi) If the positions of President and Vice President are both vacant at the same time, the Senate may elect an Acting President to serve until a new President is elected.
  - (vii) If there is a vacancy in the position of Treasurer created prior to or on October 31, the President may appoint an Acting Treasurer to serve until a new Treasurer is elected, subject to approval by the Senate.
  - (viii) If there is a vacancy in the Vice President position created after October 31 and before end of the term, the President may appoint a Vice President to serve until the end of the term, subject to approval by the Senate. If there is a vacancy in the Treasurer position created after October 31 and before the end of the term, the President may appoint a Treasurer to serve until the end of the term, subject to approval by the Senate.
  - (ix) A person serving as an acting officer shall have all of the full rights and responsibilities of that officer position. A Vice President's service as Acting President shall not be deemed to create a vacancy in the position of Vice President. A Vice President serving as Acting President shall count only once in calculating quorum and attendance for any body of which both the President and Vice President are members, and shall only have the voting rights of the President at any meeting of any such body.
  - (x) The date(s) for any election to fill a mid-term vacancy in any officer position for the remainder of the term shall be determined by the Elections and Credentials Chairperson, or if there is no Elections and Credentials Chairperson, then by the Executive Committee.
  - (xi) If the President's authority to act is suspended by the Senate, the Vice President shall serve as Acting President during such suspension. If the President's authority to act is suspended by the Senate and there is no Vice President (or if the Vice President's authority is also suspended), then the Senate may elect an Acting President to serve during such suspension. If the Vice President's authority to act is suspended by the Senate, the President may nominate an Acting Vice President to serve during such suspension, subject to approval by the Senate. If the Treasurer's authority to act is suspended by the Senate, the President may nominate an Acting Treasurer to serve during such suspension, subject to approval by the Senate.
- (e) Officers - Authorities Concerning Contracts and Student Activity Fees

- (i) A contract may be executed on behalf of the Student Association only if such contract is ~~executed~~approved by the Student Association Treasurer (or designee appointed by the Treasurer in writing) and either the Student Association President or Vice President.
- (ii) In the event that a contract which has been executed and entered into by the Student Association contains a provision which allows the Student Association to terminate, opt out, or otherwise exercise any option under such contract, any decision to terminate, opt out, or otherwise exercise any option under such contract may be exercised only if approved by the Student Association Treasurer and either the Student Association President or Vice President.
- (iii) Except where otherwise stated herein, all Student Association appointments shall be made in writing or electronically by 2 out of the 3 Student Association Officers (one of whom must be the President). All appointments to student positions shall expire at 11:59 p.m. on the last day of the spring semester final examination period, unless a different term is stated in the SA By-Laws or if the appointee ceases to be eligible to hold such position. During the spring semester, the Officers may re-appoint SA student staff members to their positions or other SA staff positions for the following term, except that the Coordinator positions may not be filled for the following term in this manner. Appointees may be removed by 2 out of 3 SA Officers (one of whom must be the President) with or without cause. The preceding sentence shall not extend to removal of Officers appointed to fill a vacancy or Coordinators.

### Section 5.03 Student Affairs Director, Elections and Credentials Chairperson, and Assistant Treasurer

- (a) Student Affairs Director:  
~~The Student Affairs Director:~~
  - (i) Shall be appointed by 2 out of the 3 Student Association Officers (one of whom must be the President).
  - (ii) Shall create and/or maintain a mechanism by which the Student Association may effectively respond to the problems of individual students. The Student Affairs Director shall be responsible for ensuring that this function of the Student Affairs Director's office is publicized.
  - (iii) Shall initiate and execute programs, and act as the student's advocate in the response to all relevant issues, in the areas of student rights and student welfare.
  - (iv) Shall serve as a channel of communication in non-academic matters, between SA and the University administration.
  - (v) Shall do everything within the Student Affairs Director's power to achieve and ensure the optimum amount of student representation and input on all University non-academic policy making.

- (vi) Shall promote increase in student involvement in the operations of the Student Association.
- (vii) Shall be an Ex-officio voting member of the Senate.

(b) Elections and Credentials Chairperson:

~~The Elections and Credentials Chairperson:~~

- (i) Shall be appointed by 2 out of the 3 Student Association Officers (one of whom must be the President).
- (ii) Shall govern all Student Association elections proceedings and processes.
- (iii) Shall report to the President of the Student Association, except during times of election, which shall be designated as the time when petitions for candidacy are available until the results of the election are known.
- (iv) Shall be the chairperson of the Elections and Credentials Committee.
- (v) Shall make appointments to the Elections and Credentials Committee, which shall be composed of an odd number of undergraduate University at Buffalo students.
- (vi) Shall be, with the assistance of the Committee, the primary executor and implementer of SA's elections rules. The Elections and Credentials Committee shall have jurisdiction at any time when an election is in process, which includes any time when petitions for office are available. The Elections and Credentials Chairperson and any Elections and Credentials Committee Member may attend any occasion(s) or process(es) related to any SA or club election as such Elections and Credentials Chairperson/Committee Member deems appropriate. The Chairperson and Committee shall only be required to be personally present on any occasion if and to the extent stated in SA's election rules.

(c) Assistant Treasurer:

~~The Assistant Treasurer:~~

- (i) Shall be an undergraduate UB student appointed by 2 out of 3 SA Officers (one of whom must be the President);
- (ii) Shall assist the Treasurer in the performance of the Treasurer's duties upon request by the Treasurer;
- (iii) May serve as Treasurer's designee for purposes of making decisions of the Treasurer, upon written authorization from the Treasurer and subject to any limitations set forth in such written authorization; the Treasurer may revoke such authorization at any time upon notice to the Assistant Treasurer and a member of the SA professional staff;
- (iv) In the event of a vacancy in the office of Treasurer, the Assistant Treasurer shall serve as SA designee and may make decisions in place of the Treasurer with respect to expenditures,

budgetary matters, contracts, and sanctions for club violations, until such time as a new Treasurer is elected or an Acting Treasurer is appointed and approved in accordance with Section 5.02(d) of these By-Laws. In the event that the Treasurer is suspended, the Assistant Treasurer shall serve as SA designee and may make decisions in place of the Treasurer with respect to expenditures, budgetary matters, contracts, and sanctions for club violations, until such time as the suspension ends or an Acting Treasurer is nominated and approved in accordance with Section 5.02(d) of these By-Laws.

## ~~Section 5.04~~ Article VI. **Coordinators**

### ~~Section 5.04~~ Section 6.01 **Clubs Council Coordinators**

There shall be seven (7) Clubs Council Coordinators (the “Coordinators”):

- (a) The Academic Council Coordinator
- (b) The Engineering Council Coordinator
- (c) The Hobby Council Coordinator
- (d) The International Council Coordinator
- (e) The People of Color Council Coordinator
- (f) The Special Interest Council Coordinator
- (g) The Sports Council Coordinator

### ~~Section 5.05~~ Section 6.02 **Coordinator Functions and Elections**

- (a) Each Coordinator shall be appointed by 2 out of the 3 Student Association Officers (one of whom must be the President). Each Coordinator must be a member of a club in the respective Council.
- (b) A Coordinator may be removed by 2/3 majority vote of the Senate with or without cause, subject to the same notice requirements that apply for the Senate to remove a Senator (except that no cause for removal shall be required to be stated).
- (c) In the alternative, a Coordinator may be removed with or without cause by a written petition signed by a majority of the club presidents in that council and delivered to the SA President; without limitation, electronic signatures are acceptable for this purpose.
- (d) Each Coordinator shall represent the clubs of the Coordinator’s council.
- (e) Each Coordinator shall coordinate all activities of the Coordinator’s council.

- (f) Each Coordinator shall serve as a member of the SA Senate.

## ~~Article VI. — Student-Wide Judiciary~~

~~UB's Student-Wide Judiciary is a legally separate and unrelated student group, which shall have jurisdiction/authority to hear non-financial disputes between SA and its Members, subject to any limitations contained in SA's By-Laws or policies. Only Student-Wide Judiciary justices who are Members of SA may participate in the adjudication of any dispute concerning SA. The Student Wide Judiciary may not compel SA to violate any University at Buffalo rule or policy or any binding law or regulation. Any determination by the Student-Wide Judiciary that contradicts a University at Buffalo rule or policy or any binding law or regulation shall be considered void ab initio. SA Officers, Senators, and employees may rely in good faith on the written advice of a University at Buffalo official as to whether a particular Student-Wide Judiciary ruling contradicts any University at Buffalo rule or policy or any binding law or regulation~~

## Article VII. Budgetary Process

### Section 7.01 Budgetary Timeline

- (a) The SA Treasurer shall prepare a recommended budget for SA for the following fiscal year, which shall include an amount to be allocated to SA clubs in total. The Senate shall determine whether to adopt the budget recommended by the Treasurer. If the Senate does not adopt a budget by the last day of classes of the spring semester for the following fiscal year, then the Executive Committee may adopt a budget recommended by the Treasurer for the following fiscal year.
- (b) All Student Association clubs ~~recognized with~~ requesting funding must submit a written line item budget request for the following fiscal year to the SA Treasurer of the Student Association. The SA Treasurer shall establish a date by which such budget requests must be submitted to the SA.
- (c) The amount allocated to individual clubs shall be determined by the SA Treasurer according to the criteria set forth under Section 7.04 and any policy(ies) adopted thereunder.
- (d) The SA Treasurer may request information or assistance from SA staff members in compiling information or performing calculations in completing the duties of the SA Treasurer under Section 7.01.
- ~~(a)~~(e) Clubs may appeal funding determinations within 10 days of when the club is informed of the determination by email. SA shall provide notice of the determination to the President and/or Treasurer of the club (as listed on SA's records). During the UB spring and fall semesters, any appeals related to club funding shall be handled by the Senate. During winter and summer sessions, appeals related to club funding shall be handled by the Executive

~~Committee. Any appeals made by clubs may only be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. The Executive Committee may decide any such appeal following the last day of classes of the spring semester, if the Senate has not rendered a decision on it. The SA Treasurer will prepare a preliminary recommended budget for SA, including each club and present that to the SA Senate Finance Committee. The SA Senate Finance Committee will then determine a recommended budget for each club. Club officers may obtain a copy of their club's recommended budget in the SA Office. Any club that desires to dispute the recommended budget may set up a Budgetary Review Meeting with the SA Senate Finance Committee, which shall be conducted according to any rules and/or timelines established by the SA Senate Finance Committee.~~

~~Section 7.02 — Budgetary Review Meetings will be scheduled by the Treasurer, according to any timeline (if any) for such Budgetary Review Meetings established by the Senate Finance Committee.~~

~~Section 7.03 — Upon completion of the Budgetary Review Meetings, the Finance Committee will prepare a final budget proposal, which will be recommended to the Senate of the Student Association. The Senate may establish a date by which this recommendation must be formally submitted.~~

~~Section 7.04 — The Senate shall have until the last day of classes of the spring semester to pass a budget for the following fiscal year.~~

~~Section 7.05 — If the Senate does not pass a budget for the following fiscal year by the last day of classes of the spring semester, the Executive Committee shall have the power to pass a budget for the following fiscal year.~~

~~Section 7.06 — The Senate shall have the power to grant an extension of time for any budgetary deadline. If any of the steps outlined under Section 7.01(a)- Section 7.01(d) shall fail to occur, such failure shall not affect or abridge the rights of the Senate or Executive Committee to pass a budget.~~

## ~~Section 7.07~~ Section 7.02 Staff Stipends and Wages

- (a) The Corporation may pay compensation in a reasonable amount to members, Senators, or officers, for services rendered. No person who may benefit from such compensation may be present at or otherwise participate in any Senate or Committee deliberation or vote concerning such person's compensation; provided that nothing in this section shall prohibit the Senate or authorized Committee from requesting that a person who may benefit from

such compensation present information as background or answer questions at a Committee or Senate meeting prior to the commencement of deliberations or voting related thereto.

- (b) Compensation rates for SA Officers and student staff positions must be approved by the Senate and may be changed by the Senate. Compensation rates shall not require re-approval if they remain unchanged. The Senate's approval of a wage rate shall not be deemed to mean that the SA Officers must appoint someone to any position.

### ~~Section 7.08~~ Section 7.03 Budgetary Changes

- (a) Clubs may submit written requests for budgetary change(s) and/or line transfer(s) to the SA Treasurer.
- (b) The SA Treasurer may make/submit requests for line transfer(s) and/or budgetary change(s) to the SA Senate.
- (c) Following request by the SA Treasurer, the Senate may approve or disapprove proposed budgetary change(s) and/or line transfer(s).
- (d) Budgetary change(s) and/or line transfer(s) for any of the following purposes may be approved by the SA Treasurer without need for approval of the Senate or Executive Committee: (i) to add money fundraised by a club into that club's budget line, (ii) to add money fundraised for or from a specific program into that program's budget line, or (iii) to move money from any supplemental funding budget line to the budget line of a club or program that has been granted such funds.

### ~~Section 7.09~~ Section 7.04 Criteria for Determining Club Funding

- (a) In determining the funding for a recognized student club, the following criteria may be considered:

- (i) the financial needs of that club and how such club proposes to use any allocated funding; ~~length of existence of the club; levels of attendance by Members of the Student Association at meetings and events of the club;~~

- ~~(ii)~~ (ii) ~~whether~~ the extent to which the club ~~can demonstrate that it~~ has undertaken ~~successful~~ events or activities in the past and the level of undergraduate UB student participation and attendance at such past event(s) or activity(ies);

- ~~(iii)~~ (iii) the extent to which any such club has submitted a feasible plan for any activities it proposes to conduct, whether such activities comply with all applicable laws and regulations, and whether there are any concerns regarding insurability of or liability due to the activities which the club proposes to conduct;

- ~~(iii)~~ (iv) the efforts such club has made to fundraise additional funds from other sources and the results of such efforts;

~~(iv)~~(v) the efforts made by such club to minimize unnecessary costs; ~~the participation by such club in community service and/or community outreach activities;~~

~~(v) the participation by such club in events and activities conducted by the Student Association;~~

~~(vi) the record of attendance by such club at meetings of its governing clubs council;~~

~~(vii)~~(vi) whether such club participates in inter-collegiate competitions with and/or against other clubs from other colleges or universities, and the costs of participating in such competitions competitively and safely;

~~(viii)~~(vii) record of the club complying with all applicable laws, regulations, rules and policies, and conducting activities safely;

~~(ix)~~(viii) the financial requests of other clubs and the financial requests of the Student Association executive branch for programming conducted by the Student Association executive branch itself, due to the limited and finite nature of funds available.

- (b) The SA Senate shall adopt, and may amend upon recommendation of the SA President and SA Treasurer, policy(ies) setting forth the weight given to any of the above factors and the specific formula(s) and details that will be used in applying those factors in calculating club budgets in reaching a funding decision in relation to clubs shall be determined by the body making such allocation, which may also choose not to consider any particular factor(s).
- (c) All decisions regarding funding for clubs must be consistent with applicable law. Funding decisions may not take into account the political viewpoints of clubs or their members.
- (d) As used in these By-Laws, the terms “club” and “student organization” shall be interchangeable. A club is a group of Members of SA acting as a group of Members; each club is part of SA. No club shall be a separate legal entity from SA. Recognized clubs may not have any accounts or financial activities outside of SA. Recognized clubs may not enter into contracts, take legal actions, commence litigation or undertake legal obligations; only SA itself may enter into contracts, take legal actions, commence litigation and/or undertake legal obligations.
- (e) All clubs and student organizations that are recognized by the Student Association (regardless of whether they receive funding) must follow all Student Association and University at Buffalo rules and policies, and all local, state and federal laws and regulations.
- (f) No recognized club (regardless of whether it receives funding) may engage in any activity that is not permitted for organizations which qualify as exempt from federal income tax under 501(c)(3) of the Internal Revenue Code.
- (g) Recognized clubs must allow all Members of SA the opportunity to participate as members of the club with full rights (including but not limited to the right to participate in all club

activities, the right to vote at club meetings, and the right to run for and hold club officer positions), subject to any University eligibility requirements. Notwithstanding the foregoing, clubs may set a minimum period of participation and/or other quantifiable non-subjective activity participation requirements for a club member before such person has the right to vote at club meetings or hold office; however, such minimum period and/or other requirements must be consistent for all members of the club.

## **Article VIII. Removal/Suspension**

### **Section 8.01 Removal/Suspension of Officers.**

- (a) An Officer may be removed, with or without cause, only by a majority vote at a meeting of the Members; however, the Officer's authority to act as an Officer may be suspended by the Senate for cause.
- (b) Suspension of an Officer by the Senate requires a 2/3 majority vote; an Officer shall only be suspended if there is clear and convincing proof of the alleged offense. Except in an emergency, the Officer and the Chairperson of the Senate (if any) must be provided with at least 72 hours notice that such officer's suspension will be considered at a specific Senate meeting(s), a copy of any resolution to be considered relating to the Officer's suspension and stating specifically the alleged cause(s) for such suspension, and the date, time and place of such meeting(s); any Senator may provide such notice.
- (c) If an Officer is suspended by the Senate, the Members may reverse the suspension by a majority vote at a meeting of the Members. If an Officer is suspended by the Senate, the Senate may end that suspension by 2/3 majority vote.

### **Section 8.02 Causes for Suspension**

An Officer may be suspended by the Senate for Cause if it is proven by clear and convincing proof that during the Officer's term:

- (a) The Officer has intentionally materially violated the provisions of SA's Certificate of Incorporation, these By-Laws, SA's Election Rules or Internal Controls, or any applicable law, regulation, SUNY policy, UB policy or SA policy, or
- (b) The Officer has intentionally committed any illegal act while acting or claiming to act or reasonably appearing to act pursuant to the Officer's position in SA, or
- (c) The Officer has committed any felony, or
- (d) The Officer has committed physical violence against any other person, or
- (e) The Officer has committed any act which reflects intentional disregard of or reckless indifference to any person's safety in a situation which could reasonably result in serious

injury, if such act takes place on any SUNY campus or at any SUNY, UB or SA event or is in any way related to SA, or

- (f) The Officer steals, attempts to steal, defrauds, or attempts to defraud SA, SUNY, UB or any other person, group or entity, or
- (g) The Officer shall fail to meet any of the Officer's obligations in such position under any applicable law, regulation, SUNY policy, UB policy or SA policy, or
- (h) The Officer has committed any other action or omission constituting cause for removal under applicable law.

## Article IX. Amendments to SA's By-Laws

### Section 9.01 Member Action

SA's By-Laws may be amended by 2/3 majority vote at a meeting of the Members.

### Section 9.02 Senate Action

In the alternative, SA's By-Laws may be amended by a 2/3 majority vote of the Senate. ~~The President must receive written notice of the exact text of any amendment that will be voted on at least 5 business days before the Senate may vote on that amendment.~~

## Article X. Meetings of the Members

### ~~Article X.~~ Section 10.01 Meetings of the Members

- (a) Meetings of Members may be held at any location at the University at Buffalo designated by the person(s) calling such meeting.
- (b) Meetings of the Members may be called by the Senate, the Executive Committee, the President, or the Elections and Credentials Chairperson.
- (c) Members entitled to cast, in person or by proxy, ten percent (10%) of the votes entitled to be cast at any meeting of the Members shall constitute a quorum at such meeting.
- (d) In addition to any other requirements, any action by the Members at a meeting (except elections) shall require that the affirmative votes cast in favor of any such action shall be at least equal to the quorum, and that such action shall be approved by majority vote of the Members present at a duly held meeting of the Members.
- (e) Without limitation to any other acceptable means of notice allowed under applicable law, the notice of a meeting of the Members may be (i) given to Members via electronic mail, or (ii) served by publication in a newspaper published in Erie County, New York, once a week for three successive weeks next preceding the date of the meeting, provided that SA shall also

prominently post notice of such meeting on the homepage of any website maintained by SA continuously from the date of publication through the date of the meeting. SA shall send notice of meetings by first class mail to any Member who requests in writing that such notices be delivered by such method. Notice shall be given not less than ten nor more than fifty days before the date of the meeting.

- (f) The SA Senate, by 2/3 majority vote, may set and amend Rules of Procedure for meetings of the Members, so long as such rules do not contradict SA's Certificate of Incorporation or By-Laws, or any applicable law, regulation or SUNY/UB policy.
- (g) The Members of the Corporation may take action without a meeting on written consent signed by the Members having not less than the minimum number of votes that would be necessary to authorize or take such action at a meeting. The Rules of Procedure for Meetings of the Members may contain procedures for the Elections and Credentials Committee to validate the signatures of Members for any written consent.
- (h) Meetings of the Members shall be presided over by the President or another Member of SA designated by the President in writing, or if there is no President, then by the Elections and Credentials Chairperson.
- (i) Proxies at Meetings of the Members:
  - (i) A Member may vote at a meeting of Members by authorizing a Vote Recorder appointed according to Section 5.02(e)(iii) of the By-Laws, or any other person designated by the Senate, to act for the Member by proxy as hereinafter provided. Such proxy shall be in writing in a form approved by the Elections and Credentials Committee. The Elections and Credentials Chair must ensure that the proxy votes of Members that are properly submitted before the meeting are cast and counted accordingly. Any such proxy shall only relate to a single meeting and shall terminate at the conclusion of such meeting.
  - (ii) SA's Rules of Procedure for Meetings of the Members may, but are not required to: (1) allow for proxies to be submitted by electronic means, and/or (2) require that the proxies be personally turned in by the Member at certain location(s) and/or time(s), so that the Member's identity can be verified by the Elections and Credentials Committee, even if electronic means of submission are used.
  - (iii) Proper submission of a proxy ballot before the meeting shall be considered attendance by the voting Member at the meeting.

## Article XI. Miscellaneous

### Section 11.01 Non-Discrimination

(a) All SA officials, bodies and clubs shall make determinations regarding employment and provide access to services, programs, and activities without regard to an individual's race, color,

national origin, sex, religion, age, disability, gender, pregnancy, gender identity, sexual orientation, predisposing genetic characteristics, marital status, veteran status, military status, domestic violence victim status, ex-offender status or political viewpoints.

### **Section 11.02 Eligibility**

(b) In addition to any other requirements stated in the SA By-Laws, a student must be a member of the Student Association and in academic good standing (as determined by the University at Buffalo) in order to serve in any SA appointed office, to be a candidate for any SA elected office, or to serve throughout one's elected or appointed term. This provision does not apply to SA's professional staff. Notwithstanding the foregoing, the Senate or Executive Committee may designate specific student staff positions that may be occupied by non-undergraduate UB students, except for the Elections and Credentials Chair, Assistant Treasurer and anyone who is an ex-officio member of the Senate. Senators and Officers must be at least 18 years old.

### **Section 11.03 Severability**

(c) No Student Association official shall be required to take any action in violation of any applicable federal, state or local law, or any University at Buffalo or State University of New York policy or rule. The invalidity or unenforceability of any provision of the SA By-Laws or any SA policy shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from the SA By-Laws or relevant policy to the extent of its invalidity or unenforceability only, and the SA By-Laws or relevant policy shall be construed and enforced as if the SA By-Laws or policy did not contain that particular provision to the extent of its invalidity or unenforceability.

### **Section 11.04 Waiver of Notice**

(d) Any person may waive any notice required to be given to such person in writing, including by electronic mail to the chair of the body required to provide such notice. Any person in attendance at any meeting shall by that person's attendance waive any objection concerning notice with respect to such meeting.

### **Section 11.05 Notice by Electronic Mail**

(e) Except where another means of notice is specified in these By-Laws, any notice (including written notice) required by these By-Laws or any SA policy may be provided by electronic mail. Whenever notice may be provided via electronic mail, the recipient's electronic mail address shall be the recipient's official University at Buffalo email address ending in buffalo.edu. Without limitation, a person who sends any notice shall be deemed in receipt of that notice.

### **Section 11.06 Action (Excluding Elections) by the Members, Senate, any Committee**

(f) Any action that may be taken by a body (excluding elections) may be taken by majority vote of the members present at a duly held meeting of such body, except where otherwise stated in these By-Laws. Where in the SA By-Laws there shall be reference to a vote by a larger majority (such as,

for example and without limitation, 2/3 majority) that shall refer to that fraction of members present at a duly held meeting of such body.

### **Section 11.07 Elections.**

(g) Elections of Officers and elections of Senators may take place by polling at polling station(s) on the UB campus(es) (utilizing mechanical voting machines, written and/or electronic ballot, and/or any other method as may be provided for under SA's election rules) and/or by online voting. SA's election rules may determine which of those methods shall be used and provide further details regarding the manner of casting and counting votes. Neither the election of Officers nor the election of Senators shall require a meeting of the Members.

### **Section 11.08 Election Voting.**

(h) The candidate with the most votes shall be the winner of any SA election, without regard to whether such votes constitute a majority, except where otherwise stated in these By-Laws. If a winner cannot be determined due to a tie, the tying candidates shall participate in a run-off election according to such procedures as may be included in the election rules, or if there are no such provisions included in the election rules, according to procedures established by 2/3 majority vote of the Elections and Credentials Committee.

### **Section 11.09 Student Activity Fee Referenda.**

(i) SA shall conduct referenda concerning student activity fees in accordance with SUNY Policy. Referenda concerning student activity fees shall not require a meeting of the Members.

### **Section 11.10 Construction.**

(j) In the SA By-Laws, whenever the context requires, the singular number shall include the plural, and vice versa. The words "include" and "including", and variations thereof, shall not be deemed to be terms of limitation, but rather shall be deemed to be followed by the words "without limitation". Any reference in these SA By-Laws to "the University," "the University at Buffalo" or "UB" shall be deemed to refer to the State University of New York at Buffalo. Any reference in these SA By-Laws to dates on the academic calendar shall be deemed to refer to the academic calendar of the University. As used herein, the "SA Office" shall refer to SA's main office located at 350 Student Union, UB North Campus, Buffalo, NY 14260. The captions used in this document are for convenience of reference only and will not be interpreted to enlarge, contract or alter the terms and/or provisions of this document.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

[www.sa.buffalo.edu](http://www.sa.buffalo.edu)

**Resolution - 2023-2024 - 6**

**Subject: Resolution to Amend Budget Policy**

**Submitted by: Becky Paul Odionhin President, Grace McDowell Vice President, Unnati Agarwal Treasurer**

BE IT RESOLVED that the amended and restated Club Budget Policy of University at Buffalo Student Association Inc. ("SA") attached hereto shall be the Club Budget Policy of SA, amending and replacing the previous Budget Policy effective immediately.

AND BE IT RESOLVED that the invalidity or unenforceability of any provision of this document shall not affect the validity or enforceability of any other provision; any invalid or unenforceable provision shall be deemed severed to the extent of its invalidity or unenforceability only, and the remainder of this document shall be construed and enforced as if it did not contain that particular provision to the extent of its invalidity or unenforceability.



# Club Budget Policy

## Policy Information

**Date Established:** March 29, 2022

**Date Last Updated:**

**Category:** Finance

**Internal Control Program Approved:** April 19, 2022

The Student Association prepares an annual budget according to the processes set forth in the SA By-Laws and SUNY policies. Every expenditure by SA or an SA recognized club is pursuant to an approved budgetary allocation. Estimated revenues and estimated expenditures must be based on realistic projections. As used in this Policy, “Budget” for clubs means the amount of money allocated by SA for the club at the beginning of the relevant fiscal year for that year.

SA uses a system of budgetary accounts to codify the budget. The breakdown can be found within SA’s chart of accounts and line descriptions. Each budget is for the fiscal year beginning on August 1 and ending on July 31 of the following year. Once the proposed budget has been prepared, it must be formally approved or adopted in accordance with the SA By-Laws, UB and SUNY policies.

## Prior Year Budget Activity and the Effect it has on the Current Year’s Budget

Any encumbrances outstanding at the end of the fiscal year (July 31) will be voided prior to fiscal year end and entered into the new fiscal year’s budget. They may be voided prior to 7/31 if it is not reasonably possible for the check to be processed in the last check run of the fiscal year.

## Club Budget Tier System

The Student Association, in its efforts to maintain consistency from year to year, categorizes clubs into tiers. Each tier has requirements that organizations must meet to be eligible for the funding sources that the tier provides. Funds will be budgeted and disbursed based on approved viewpoint neutral policies and procedures. Consistent with the mandates of SA’s By-Laws, SA is strictly prohibited from considering the viewpoint(s) held and/or expressed by any club, its officers, or its members when making club budget determinations. No club should expect their sole funding to come from the Student Activity Fee.

The term “active members” refers to the number of voting members a club has in accordance with their approved constitution. The amount of active members in a club is considered for the purpose of determining the level of undergraduate UB student participation and attendance at the club’s events and activities and the consequent objective financial needs of that club.

### Tier I

Clubs who are assigned to this tier are generally new clubs and clubs who did not apply for a budget during the spring’s budgetary process. Clubs within this tier receive a flat budget amount of \$250. Budgets are only available to new clubs once they have completed all recognition requirements as stated by the New Club Recognition Policy. Clubs within this tier must meet the requirements as set forth by the Annual Registration and Requirements for Recognition Policy.

## Tier II

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$251 - \$2,499. Clubs in this tier must complete the following requirements:

1. Be a recognized SA club.
2. Have completed 4 Club Meetings and/or Events for the academic year.
3. Have at least 20 active members.

## Tier III

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$2,500 - \$4,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA club.
2. Have completed 5 Club Meetings and/or Events for the academic year.
3. Have at least 20 active members.

## Tier IV

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$5,000 - \$9,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 6 Club Meetings and/or Events for the academic year.
3. Have at least 25 active members.

## Tier V

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$10,000 - \$19,999. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 7 Club Meetings and/or Events for the academic year.
3. Have at least 25 active members.

## Tier VI

Clubs who are assigned to this tier have requested a budget and have been approved to have a budget of \$20,000 - \$50,000. Clubs in this tier must complete the following requirements:

1. Be a recognized SA Club.
2. Have completed 10 Club Meetings and/or Events for the academic year.
3. Have at least 30 active members.

## Budget Requests Packets

During the spring semester of each academic year, clubs can submit budget requests through the SA website. Any club that does not submit a budget request by the SA Treasurer's set deadline will receive a \$250.00 budget.

## General Budget Limitations

There are certain limitations that automatically apply to requested budget amounts before any other factors are applied. They are as follows:

1. The maximum budget for any club is \$50,000.
2. The amount of a club's budget request will be reduced to the lower of: (a) the total amount requested by the club or (b) the total itemized expenditures in their budget packet.
3. A club cannot receive more than the maximum budget allocated for their eligible Tier.
4. Clubs must meet the requirements for the Tier they have requested a budget for to change their current Tier. Clubs which do not meet the requirements for their respective Tier will be eligible for, at most, funding in the Tier that they did complete the requirements for.

The calculation of tier requirements will include club activities from the first day of the fall semester up to Monday of the third week in April of the current academic year.

5. Clubs can only move up one Tier at a time.

Club requests must be allowable under SUNY policy to be allocated. There are also other limitations which apply to calculated budget allocations after all other factors are applied. They are as follows:

1. The total funds allocated to all clubs in total may not exceed the total available amount set by the SA Treasurer prior to club budget considerations.
2. A percentage reduction to the proposed budget of all clubs may be applied if necessary to reduce the total amount allocated to clubs. Tiers one, two and three clubs shall not receive a percentage reduction. Tier 6 clubs will receive a percentage reduction that is double the percentage of tier 4 clubs with tier 5 clubs' percentage being halfway between the two.

## Historical Data

The Student Association considers the then-current academic year and then-previous academic year when determining budgets for clubs with historical data.

1. For clubs in tiers 5 and 6 requesting a budget increase only: No club shall receive a budget more than 5% higher than the amount they spent during the then-previous academic year or the year before that, whichever is greater.
2. For clubs without historical data (i.e., new clubs), the total budget allocation shall not exceed \$1,500.
3. If a club has been found to have committed 3 or more policy violations in the then-current academic year, 10% shall be removed per violation (starting with the third violation) from the final proposed budget of that club.

## Expenditures

All expenditures involved in the calculation of a club's total budget numerical request must be itemized. If the expenditures are not itemized and detailed, money will not be provided for them. Itemization involves explaining what the expenditure is and listing out the specific items and their individual costs needed for that expenditure. Numerical ranges and descriptions such as "Other Expenses" are not allowed. The Student Association will not allocate as part of a club's budget request funds for the following expenditures:

1. Food for general body meetings; this excludes banquets and similar events.
2. Merchandise as defined by the Ticketing and Merchandise Policy.
3. Gift Cards.
4. Tangible items to giveaway.
5. Individual non-transferrable memberships to outside organizations.
6. Publications or Digital Media.
7. Separated hotel and transportation book-ins for Artists. Any fee paid for a performing artist should be inclusive of the vendor paying for the artist's accommodations and travel.
8. Expenditures that violate any applicable policy or law, are not reasonably feasible, are not covered by SA's existing insurance, or could result in unreasonable liability and/or safety risk to the club, SA, and/or UB.
9. If reasonably equivalent goods or services can be provided by another vendor at a lower price, funding shall not be provided for the excess amount.

## Events

For events that are expected to cost over \$1,000, the following are required:

1. Estimated attendance (broken down by undergraduate UB students, non-undergraduate students of UB, and outside public).
2. If a repeat event, information on past attendance with numerical data.

If the total cost of the event (excluding conferences and competitions) divided by undergraduate UB student attendance is more than an individual student's activity fee for a semester, then expenses will be capped at the amount of an individual student's semesterly activity fee multiplied by the number of undergraduate students included in a reasonable attendance estimate based upon past attendance.

## Appeals

Clubs may appeal budget determinations within 10 days of when the club is informed of the budget determination by email. SA shall provide notice of the budget determination to the President and Treasurer of the club, based on the last updated information provided by the club to SA using required procedures. During the UB spring and fall semesters, any budget appeals shall be handled by the Senate. During winter and summer sessions, budget appeals shall be handled by the Executive Committee. Any appeals made by clubs may only be based on procedural error, inaccurate application of the above criteria or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. The Executive Committee may decide any such appeal following the last day of classes of the spring semester, if the Senate has not rendered a decision on it. If a club is successful in its appeal, that shall not result in a reduction in the funding of any other club.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

[www.sa.buffalo.edu](http://www.sa.buffalo.edu)

**Resolution - 2023-2024 - 7**

**Subject: Resolution to Amend Annual Registration and Requirements for Recognition Policy and Club Constitution Policy**

**Submitted by: Becky Paul Odionhin President, Grace McDowell Vice President, Unnati Agarwal Treasurer**

BE IT RESOLVED that the amended and restated Annual Registration and Requirements for Recognition Policy of University at Buffalo Student Association Inc. ("SA") attached hereto shall be the Annual Registration and Requirements for Recognition Policy of SA, amending and replacing the previous Annual Registration and Requirements for Recognition Policy effective immediately;

BE IT RESOLVED that the amended and restated Club Constitution Policy attached hereto shall be the Club Constitution Policy of SA, amending and replacing the previous Club Constitution Policy effective immediately;

AND BE IT RESOLVED that Underlining used in the attached documents is for convenience of reference here only, and such text will not be underlined in the amended SA policies; text struck through used in the attached documents shall be removed from the relevant SA policies.



# Annual Registration and Requirements for Recognition Policy

## Policy Information

Date Established: March 29, 2022

Date Last Updated: ~~March 27, 2023~~

Category: Clubs

## Definitions

- ~~1. SA Participation Event – An event hosted, co-sponsored, or organized by a Student Association Department where a club may participate to receive credit towards their requirements, as determined by the SA Vice President.~~
- ~~2. Club Event – Events that are organized by and/or a club participates in where the main focus is not the dissemination of club information.~~
- ~~3. Club Meeting – A general body meeting of a club where information and/or discussion of club business happens with the club membership. Club sub-group meetings, practices or building periods will not count towards this requirement.~~
- ~~4. Club Business or Club Transition – The discussion or passing of information from a club e-board to its members at a duly called Club Meeting. This may include but not limited to, amendment changes, vacant officer positions, impeachment hearings, re-elections, and/or elections within the club. This can also be an end of semester training session for the new e-board as well as discussing what changes can be implemented to improve the club.~~

## Club Requirements

Each club must complete a set of approved and neutrally based requirements to maintain recognition with the Student Association. The following will be the meeting and event requirements for each academic year:

1. Hold ~~two (2)~~three (3) club meetings or events on campus
- ~~2. Hold one (1) club event on campus~~
- ~~3-2. \_\_\_\_\_ Must Maintain University Recognition approval throughout the Academic year. and may not become frozen by the University for violations of the University Recognition Policy.~~

Failure to complete the above stated meeting and event requirements by April 30<sup>th</sup> annually will result in the club ~~being ineligible to participate in the annual registration process. being~~ derecognized on May 1. Any club that loses their approval for University Recognition by the University shall also be considered derecognized by SA. The requirements stated in this section shall not apply to any club newly recognized under the New Club Recognition Policy by the Student Association Officers during the period starting on March 15 and ending on the last day of finals each spring semester annually.

## Annual Registration

Any club recognized by the Student Association will be required to complete a ~~three~~two-phase annual registration process. ~~The first phase of the process will start during the month of April annually. All officers of the club must complete phase one and two before they can have access to complete phase three. Failure to complete all steps in each phase will result in the club being derecognized according to the timeline listed below, and have a final deadline of the last day of finals of each spring semester. The second phase of registration will happen at the beginning of the fall semester and must be completed by the end of September annually.~~ The requirements that clubs must complete for their annual registration will be as follows:

1. Phase One ~~each Spring Semester~~:

- a. Complete their club election on UBLinked, following all requirements as detailed in their Club Constitution.
- b. Complete the University Wide Recognition Policy requirements annually, by the deadline set by the University.

~~a-2.~~ Phase Two: ~~and Clubs must~~ submit their Club E-Board information to SA through the SA website. The following information must be submitted for each E-Board Member (forms must be completed every year even if the same person holds the same position):

- i. First and Last Name
- ii. UB Email Address
- iii. E-Board Position Held
- iv. Person Number

iii.

~~iv.~~ Phone Number

- ~~b.~~ Complete and submit a constitution update form through the SA website
- ~~c.~~ Complete the University Wide Recognition Policy requirements annually, by the deadline set by the University.

~~2-3.~~ Phase ~~Three~~Two each Fall Semester:

- a. All Student Association Recognized Club Officers must ~~attend~~complete Club Orientation/Training regardless of format.
  - 2 If the training is offered digitally the club officer will be considered as completed if:
    1. The officer watches all videos and reviews any additional documents and resources.
    2. Complete any quizzes with an 80% correct score and 80% overall score.
- ~~4.~~
  - b. All Student Association Recognized Club Officers must attend Bystander Intervention Training.

## Timeline for Registration

Phase one and Phase two of the registration process will open annually each April. Clubs will need to complete the stated steps of phase one and two to gain access to phase three and steps according to the timeline listed below. Failure to complete steps by the stated deadlines will result in the consequences listed.

### Phase One:

1. Deadline 1: Clubs must complete their club elections by the date listed in the club's constitution.
2. Deadline 2: Complete University Wide recognition policy requirements by deadline set by the university. Failure to complete this step will result in your club being derecognized regardless of completion of other phases.

### Phase Two:

3. Deadline 3: Clubs must complete the following forms to satisfy the requirement of reporting new officers to SA. These will be accepted on a rolling basis. All 4 officers of the club must complete this requirement (unless there is a vacancy) before they gain access to phase 2.
  - a. If the election is held and there are vacancies within the Eboard the club must submit a vacancy form on the SA website.
  - b. After elections are held the club must complete an officer update form on the SA website for each officer.
4. Deadline 4: To participate in Campus Fest clubs must complete phase one and phase two before July 15<sup>th</sup>.
5. Deadline 5: Phase Two must be completed by the Friday of the first week of the classes each fall semester. Failure to meet this deadline will result in the club [being derecognized by SA](#) on the following Monday regardless of competition of other phases.

#### Phase Three:

6. Deadline 6: Clubs who wish to have access to their budget [before September 1<sup>st</sup>](#) will need to complete phase two and phase three prior to August 1<sup>st</sup> annually. Failure to complete Phase Two and Three before the deadline will result in the club's budget remaining frozen until at least September 1<sup>st</sup>. ~~for~~
  - a. Clubs will not gain access to their budget until they complete phase two and phase three no matter the date.
- ~~b.7.~~ Deadline 7: Phase Three must be completed by September 30, annually. Failure to complete Phase Three by the deadline will result in the club no longer being a recognized SA Club regardless of completion of other phases.

### Violation of This Policy

~~Clubs who are ineligible to participate in the annual registration process and clubs who do not complete all parts of the registration process by the aforementioned deadlines will automatically cease to be recognized Student Association Clubs.~~



# Club Constitution Policy

## Policy Information

Date Established: March 29, 2022

Date Last Updated:

Category: Clubs

Each Student Association club must maintain a club constitution that is approved by the Student Association to gain and keep recognition. The Student Association Office will maintain copies of all currently approved constitutions for all clubs. SA will not approve a constitution if it contradicts any Student Association, University at Buffalo, SUNY, New York State, and/or Federal law, by-law, policy, rule, or regulation. Clubs may only use their approved constitution. A Club who uses a non-approved or not the currently approved club constitution will have any actions taken using that constitution overturned by the E&C Committee.

All clubs must use the approved Student Association Club Constitution template, beginning with Phase One of the Spring 2023 Annual Registration process. Clubs who wish to update their constitution must complete the constitution form on the Student Association website. All clubs who are applying for recognition will complete this form as part of the Club Application process through the SA website. Within the forms clubs will have the ability to update or select the following:

1. Club Name
2. Club Purpose
3. Voting membership requirements
4. Non-voting membership requirements
5. Additional Officer duties
6. Additional extended E-Board members and their duties

Any other change to the constitution template by a club is not allowed. All constitutions will be approved by the SA Vice President and one Club Officer as part of the new club process ~~and the annual registration process~~ and upon request of the club for an update to be approved.

The Student Association Club Constitution Template and any changes to said template must be approved in writing by the SA Vice President and either the SA President or Treasurer.

# Supplemental Funding Request

## Amnesty International

Submission IP: 38.95.249.53

Submission ID: 30907

Submission Date: 02-06-2024 20:04:26

**Council:** Special Interest

**Club Name:** Amnesty International

**Requested Through:** Senate Supplemental Funding - [gavinkra@buffalo.edu](mailto:gavinkra@buffalo.edu)

**Requested by:** Zanya Hussain, Secretary ([zanayahu@buffalo.edu](mailto:zanayahu@buffalo.edu))

**Event Name:** Write for Rights Event

### Event Description:

Amnesty International is requesting funding for an event this spring that is a conference and Write for Rights campaign on global human rights abuse. We will invite researchers from Amnesty International, local social justice artists and poets. The conference will include petitioning our representatives by writing letters. Our event will also provide catered food.

**Event Start date and time** 02/26/2024 6:00 PM

**Event End date and time** 02/26/2024 7:30 PM

### Benefits of the event to UB undergraduates:

Amnesty International is a crucial organization on campus and in the international community, and lack of a budget functionally silences our club from being able to be an objective voice against human rights violations. Without a budget (after being accidentally derecognized), we are unable to hold events with respected experts in their fields to raise awareness about global events and hold campaigns for equality that require funds for the necessary supplies.

**Purpose of event:** Provide a space to learn about global issues and encourage civic engagement. Facilitate discussions on important conversations where students can engage with faculty, researchers, and peers.

**Itemized list of how items are to be used:**

<b>Item 1:</b>	20 U.S. Postage Stamps	13.60
<b>Item 2:</b>	15 Veg Dish (Hummus Roll)	165.00
<b>Item 3:</b>	10 Chicken Dish	220
<b>Item 4:</b>	10 Manakeesh Dish	180
<b>Item 5:</b>	2 Artist Fee	300
<b>Total:</b>		878.60

**Current Budget Info:**

**Current Budget:** 0.00

**Current encumbrances for this event:**

<b>Encumbrance 1:</b>	
<b>Encumbrance 2:</b>	
<b>Encumbrance 3:</b>	
<b>Encumbrance 4:</b>	
<b>Encumbrance 5:</b>	

**Other money being requested or has been granted for this event (from other supplemental funding lines):**

<b>Other 1:</b>	
<b>Other 2:</b>	
<b>Other 3:</b>	

Will there be ticket sales? - No

Other information that you want the reviewer(s) to know::



**Club Name:** Amnesty International

**Council:** Special Interest

**Amount of money:** \_\_\_\_\_

**Event money is to be used for:** Write for Rights Event

**Date of event:** 02/26/2024 6:00 PM

Chair of Senate: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Meeting date that the Supplemental Funding request was voted on: \_\_\_\_\_

**Final approval to be added to a Budget Adjustment**

SA Treasurer signature: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Money to be transferred to club as part of Budget Adjustment: \_\_\_\_\_



894 Tonawanda St  
Buffalo, NY 14207  
(716) 262-0013  
Closed for Delivery  
96% of 28 customers recommended

Delivery, Thu, 2/8, 1:30 PM [Change](#)

[Set Address](#)

Delivery menu opens at 02/07/24 12:00PM

[Expand Menu](#)

[Menu Icon Legend](#)

### APPETIZERS

Served with Pita.

### TRADITIONAL SALADS

### SOUPS

16oz Served Pita

### AMIRA ROTISSERIE CHICKEN A LA CARTE

Served with Pita and Garlic Sauce.

We apologize, we are not currently accepting delivery orders until Tomorrow, 2/7, 12:00 PM.

#### Your items

- 15 x Hummus Falafel Roll \$165.00
- 10 x Hummus Chicken Plate \$220.00
- 10 x Mini Manakeesh Jibneh \$180.00

Subtotal: \$565.00  
 Convenience Fee: \$1.75  
 Estimated Tax: \$49.44  
**Total: \$616.19**

[Checkout](#) \$616.19



Quick Tools

Send

Receive

Shop

English

Locations

Support

Informed Delivery

Register / Sign In

Business

International

Help



## Shopping Cart

Item	Price	Qty	Total
U.S. Flag 2023 Stamps SKU: 684304 Book of 20 In Stock Forever 68c <a href="#">Availability</a> : Ships in 1 - 3 business days <a href="#">Remove</a> <a href="#">Clear Shopping Cart</a>	\$13.60	1 <a href="#">Update</a>	\$13.60

### Order Summary

Subtotal: \$13.60

Shipping & Handling calculated after shipping address entered and shipping method selected

Coupon Code:   
[Apply Coupon](#)

**Total: \$13.60**

[Check Out Now](#)

[Continue Shopping](#)

# Supplemental Funding Request

## Tae Kwon Do (TKD)

Submission IP: 69.12.18.112

Submission ID: 30928

Submission Date: 02-08-2024 15:55:37

**Council:** Sports

**Club Name:** Tae Kwon Do (TKD)

**Requested Through:** Senate Supplemental Funding - [gavinkra@buffalo.edu](mailto:gavinkra@buffalo.edu)

**Requested by:** Dylan Schultz, Treasurer ([dmschult@buffalo.edu](mailto:dmschult@buffalo.edu))

**Event Name:** General Practices

**Event Description:**

**Event Start date and time** 02/08/2024 4:15 PM

General Weekly Practices.

**Event End date and time** 05/09/2024 4:15 PM

**Benefits of the event to UB undergraduates:** The money requested will be used for new equipment for the Tae Kwon Do clubs weekly practices. Ub undergraduates will benefit from this equipment as we will be able to properly hold practices with the necessary equipment.

**Purpose of event:** This equipment is needed because the Tae Kwon Do club has large amounts of broken equipment(beyond reasonable repair) and equipment that was never bought in the first place. Many of our practices do not have the quality that we want because we lack items such as hand targets, mats, and sparring gear.

### Itemized list of how items are to be used:

<b>Item 1:</b>	Tumble Mats	220
<b>Item 2:</b>	Hand Targets	30
<b>Item 3:</b>	Sparring Gear	90
<b>Item 4:</b>	Boards	60
<b>Item 5:</b>		

**Total:** 400.00

## Current Budget Info:

**Current Budget:** 300

**Current encumbrances for this event:**

<b>Encumbrance 1:</b>	
<b>Encumbrance 2:</b>	
<b>Encumbrance 3:</b>	
<b>Encumbrance 4:</b>	
<b>Encumbrance 5:</b>	

**Other money being requested or has been granted for this event (from other supplemental funding lines):**

<b>Other 1:</b>	
<b>Other 2:</b>	
<b>Other 3:</b>	

Will there be ticket sales? - No

Other information that you want the reviewer(s) to know::

This equipment is equipment that we have all been wanting in order to give the Tae Kwon Do lessons taht we want. Without this equipment many activities have been unable to be taught.

**Club Name:** Tae Kwon Do (TKD)

**Council:** Sports

**Amount of money:** \_\_\_\_\_

**Event money is to be used for:** General Practices

**Date of event:** 02/08/2024 4:15 PM

Chair of Senate: \_\_\_\_\_

Print name & date: \_\_\_\_\_

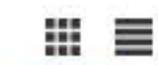
Meeting date that the Supplemental Funding request was voted on: \_\_\_\_\_

**Final approval to be added to a Budget Adjustment**

SA Treasurer signature: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Money to be transferred to club as part of Budget Adjustment: \_\_\_\_\_



Filter & Sort ▼



\$59.99

Add to Cart



\$15.69

Add to Cart



\$19.95

Add to Cart



\$109.99

Add to Cart

# Supplemental Funding Request

## Powerful United Ladies Striving to Elevate (PULSE)

Submission IP: 24.169.25.133

Submission ID: 30965

Submission Date: 02-12-2024 13:37:36

**Council:** POC

**Club Name:** Powerful United Ladies Striving to Elevate (PULSE)

**Requested Through:** Senate Supplemental Funding - [gavinkra@buffalo.edu](mailto:gavinkra@buffalo.edu)

**Requested by:** Tania ramirez , Treasurer ([taniaram@buffalo.edu](mailto:taniaram@buffalo.edu))

### Event Description:

**Event Name:** Pulse Royalty Pageant

**Event Start date and time** 04/01/2024 5:00 PM

**Event End date and time** 04/01/2024 10:00 PM

We would like to hold a P.U.L.S.E. Royalty Pageant, where 10 contestants (maximum) would compete to become one of our three organization pillars, and the headlining winner Ms. P.U.L.S.E., totaling 4 winners. The timeframe for the event would be 5 pm -10 pm, totaling 5 hours of the rental request. There would be approximately 3 rounds consisting of Professionalism (based on their resume background and community service as a woman of color), Talents (where they would demonstrate acts they consider to be talents - 5 min. maximum performance), and lastly Scenarios ("What would you do?" game where all contestants will be given same question/scenario but be blinded/"can't hear" the responses of the other contestants). We will have about 4 judges who will be deciding on the winners and we will have QR codes on the tables/chair handles for the audience to vote for contestants' winners as well.

**Benefits of the event to UB undergraduates:** The purpose of this event is to provide women of color with further representation of our mission statement and pillars, plus show appreciation for the contributions women of color at UB have made thus far.

**Purpose of event:** The purpose of this event would be to highlight and award successful WOC making a change for themselves as well as those around them, and creating a face for our club and what we stand for here at UB.

**Itemized list of how items are to be used:**

<b>Item 1:</b>	Food catering	930.00
<b>Item 2:</b>	DJ	275.00
<b>Item 3:</b>	hairstylist	505.00
<b>Item 4:</b>	makeup artist	660.00
<b>Item 5:</b>	amazon	845.39
<b>Total:</b>		3,215.39

**Current Budget Info:**

**Current Budget:** 611

**Current encumbrances for this event:**

<b>Encumbrance 1:</b>	
<b>Encumbrance 2:</b>	
<b>Encumbrance 3:</b>	
<b>Encumbrance 4:</b>	
<b>Encumbrance 5:</b>	

**Other money being requested or has been granted for this event (from other supplemental funding lines):**

<b>Other 1:</b>	
<b>Other 2:</b>	
<b>Other 3:</b>	

Will there be ticket sales? - Yes

Other information that you want the reviewer(s) to know::

**Club Name:** Powerful United Ladies Striving to Elevate (PULSE)

**Council:** POC

**Amount of money:** \_\_\_\_\_

**Event money is to be used for:** Pulse Royalty Pageant

**Date of event:** 04/01/2024 5:00 PM

Chair of Senate: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Meeting date that the Supplemental Funding request was voted on: \_\_\_\_\_

**Final approval to be added to a Budget Adjustment**

SA Treasurer signature: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Money to be transferred to club as part of Budget Adjustment: \_\_\_\_\_



Joy, get a \$125 Amazon.com Gift Card upon approval for the Amazon Business Prime American Express Card. Terms apply.

Current Total: \$845.39
Savings: -\$125.00
Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more

\$25
You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



Amazon



OUTUXED 1500pcs Pink Diamonds 0.3"(8mm) Crystal Gems Plastic Decor Vases Filler Light Crystal Clear Diamond for Party Decoration Table Scatte...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



favoby 4000 Pcs Multi-Size Combination Wedding Table Scattering Crystal, Plastic Diamond Vase Rock Centerpiece for Vase Fillers Party Tables(Rose...

\$8.98

In Stock
prime & FREE Returns
This is a gift Learn more
Color: Rose Gold

Qty: 1 Delete Save for later Compare with similar items



Homememory Candle Holder, 2" Votive Candle Holders for Table Centerpiece, 24-Pack Glass Tealight Candle Holder for Engagement, Proposal, Weddin...

\$27.99

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



10 Pack Round Plastic Tablecloth 84" White Disposable Table Covers Waterproof Circle Party Table Cloths for Round Tables and 10 Pack 12"x1...

\$31.99

In Stock
prime & FREE Returns
This is a gift Learn more



Joy, get a \$125 Amazon.com Gift Card upon approval for the Amazon Business Prime American Express Card. Terms apply.

Current Total: \$845.39
Savings: -\$125.00
Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more



Disposable Chafing Dish Buffet Set, Food Warmers for Parties, Complete 33 Pcs of Chafing Servers with Covers, Catering Supplies with Full-Size Pans (...)

\$44.99

In Stock
Shipped from: MAXYGIFT
Gift options not available. Learn more
Size: Full Size

Qty: 2 Delete Save for later Compare with similar items



LIVH 180pcs Pink Christmas Pink Plastic Plates & Gold Plastic Dinnerware Set-Include 30 Dinner Plastic Plates,30 Pink Dessert Plates,30 Forks,30 Kn...

\$53.99

In Stock
prime & FREE Returns
This is a gift Learn more

Color: 180 Pink Good Dinnerware sets

Qty: 5 Delete Save for later Compare with similar items

Save 5% now with Subscribe & Save



ATLST Trophies Trophy School Sports Prizes Personal Achievement Trophy Beauty Pageant Trophy Creative Gift (Color : Gold, Size : 30 \* 8cm)

\$48.76

Only 13 left in stock - order soon.
Shipped from: YANNINGBM
Gift options not available. Learn more
Size: 30\*8cm
Color: Gold

Qty: 1 Delete Save for later



24 Pack 6" Plastic Gold Star Award Trophies for Party Decorations, Party Favors, School Award, Game Prize, Party Prize and Appreciation Gifts

\$18.99

In Stock
prime & FREE Returns
This is a gift Learn more

\$25
You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...
\$30.99
prime



Joy, get a \$125 Amazon.com Gift Card upon approval for the Amazon Business Prime American Express Card. Terms apply.

Current Total: \$845.39
Savings: -\$125.00
Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more



6 Set Sashes for Pageants Prom Queen Crown Blank Sashes Rhinestones Tiara Satin Sash for Wedding Prom Party Decorations DIY (White, Rose Go...

\$17.99

In Stock
prime & FREE Returns
This is a gift Learn more
Color: White, Rose Gold

Qty: 1 Delete Save for later Compare with similar items

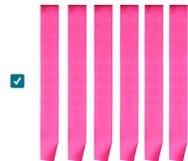


Blank Pink & White DIY Sash - Make Your own Special Event Sash - Baby Shower, Gender Reveal, Birthday, Parade, Pageant, Bachelorette Party, We...

\$3.49

In Stock
Shipped from: RhinestoneSash
Gift options not available. Learn more
Color: Qty 1 (Pink - White Border Sash)

Qty: 1 Delete Save for later Compare with similar items



I-MART Blank Satin Sash, Princess, Beauty Queen, Homecoming, Winner, Mayor, Make Your Own Pins, Party Plain Pageant Sashes (Pack of 6, Hot Pi...

\$7.99

In Stock
prime & FREE Returns
This is a gift Learn more
Size: Pack of 6, Hot Pink

Qty: 1 Delete Save for later Compare with similar items



Dreamtop 16Pcs Sash Satin Sash White Blank Sash Blank Sashes to Decorate Sashes for Pageants Senior Sash 2023 White Sash for Beauty Pa...

\$13.59

In Stock
prime & FREE Returns
This is a gift Learn more

Qty: 1

\$25 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...
\$30.99
prime



Joy, get a \$125 Amazon.com Gift Card upon approval for the Amazon Business Prime American Express Card. Terms apply.

Current Total: \$845.39
Savings: -\$125.00
Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more



Letter Balloons 40 Inch Giant Jumbo Helium Foil Mylar for Party Decorations Gold E

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more
Color: Letter E
Size: 40 Inch Gold

Qty: 1 Delete Save for later Compare with similar items



Letter Balloons 40 Inch Giant Jumbo Helium Foil Mylar for Party Decorations Gold L

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more
Color: Letter L
Size: 40" Gold

Qty: 1 Delete Save for later Compare with similar items



Letter Balloons 40 Inch Giant Jumbo Helium Foil Mylar for Party Decorations Gold U

\$6.99

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more
Color: Letter U
Size: 40" Gold

Qty: 1 Delete Save for later Compare with similar items



Letter Balloons 40 Inch Giant Jumbo Helium Foil Mylar for Party Decorations Gold S

\$6.99

In Stock
prime & FREE Returns

\$25
You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...
\$30.99
prime



Joy, get a \$125 Amazon.com Gift Card upon approval for the Amazon Business Prime American Express Card. Terms apply.

Current Total: \$845.39
Savings: -\$125.00
Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more



Letter Balloons 40 Inch Giant Jumbo Helium Foil Mylar for Party Decorations Gold (40" P, 40" Gold)

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



DearHouse 4Pcs 6.6Ft/Piece Artificial Flowers Silk Wisteria Garland Artificial Wisteria Vine Rattan Silk Hanging Flower for Home Garden Outdoor Cere...

\$24.98

In Stock
prime & FREE Returns
This is a gift Learn more
Color: Pink

Qty: 2 Delete Save for later Compare with similar items



DearHouse 6 Pack Artificial Fake Wisteria Vine Ratta Hanging Garland Silk Flowers String Party Home Wedding Decor, 3.75 Feet/Piece,Pink

\$17.99

In Stock
prime & FREE Returns
This is a gift Learn more
Color: Pink

Qty: 1 Delete Save for later Compare with similar items



Pauwer Artificial Flower Wall Panels 2 Pack of 16 x 24" Flower Wall Mat Silk Rose Flower Panels for Backdrop Wedding Wall Decorations (Champagne)

\$39.99

In Stock
prime & FREE Returns



60 PACK Dandy Decor Rose Gold Balloons + Confetti Balloons w/ Ribbon | Rosegold Balloons for Parties | Bridal & Baby Shower Balloon Decorations...

\$7.95

In Stock
prime & FREE Returns
This is a gift Learn more

Qty: 2 Delete Save for later Compare with similar items

Subtotal (33 items): \$845.39

\$25 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...
4 stars
\$30.99
prime



Joy, get a **\$125 Amazon.com Gift Card** upon approval for the **Amazon Business Prime American Express Card**. Terms apply.

Current Total: \$845.39  
 Savings: - \$125.00  
 Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

## Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock  
 prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns  
 This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock  
 prime & FREE Returns  
 This is a gift Learn more

\$25  
 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): **\$845.39**

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...  
 ★★★★★ 4  
 \$30.99  
 prime

Hair Stylist





Joy, get a **\$125 Amazon.com Gift Card** upon approval for the **Amazon Business Prime American Express Card**. Terms apply.

Current Total: \$845.39  
 Savings: - \$125.00  
 Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

### Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock  
 prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns  
 This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock  
 prime & FREE Returns  
 This is a gift Learn more

\$25  
 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): **\$845.39**

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...  
 ★★★★★ 4  
 \$30.99  
 prime

DJ invoice



Joy, get a **\$125 Amazon.com Gift Card** upon approval for the **Amazon Business Prime American Express Card**. Terms apply.

Current Total: \$845.39  
 Savings: -\$125.00  
 Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

### Shopping Cart

Deselect all items



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

Price

\$12.95

In Stock  
 ✓ prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns  
 This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock  
 ✓ prime & FREE Returns  
 This is a gift Learn more

\$25  
 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): **\$845.39**

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



### INVOICE NO#009

N\_FAZO  
 Brooklyn, NY 11212  
 nfazobusiness@gmail.com  
 1/5/2023

### Client Information

University At Buffalo  
 Buffalo, NY 14261

Item	Description	Quantity	Event Date	Total per pick up
Fee For DJ Set	Charge Brining DJ set to the event Space	1	TBD	\$50.00
DJing	Charge for Djing	5 hours	TBD	\$225.00
Client Signature				\$275.00



Joy, get a **\$125 Amazon.com Gift Card** upon approval for the **Amazon Business Prime American Express Card**. Terms apply.

Current Total: \$845.39  
 Savings: - \$125.00  
 Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

### Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock  
 prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns  
 This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock  
 prime & FREE Returns  
 This is a gift Learn more

\$25  
 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): **\$845.39**

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...  
 4 stars  
 \$30.99  
 prime

Food invoice



Joy, get a **\$125 Amazon.com Gift Card** upon approval for the **Amazon Business Prime American Express Card**. Terms apply.

Current Total: \$845.39  
 Savings: - \$125.00  
 Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

### Shopping Cart

Deselect all items



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

Price \$12.95

In Stock  
 ✓ prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns  
 This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

Price \$6.99

In Stock  
 ✓ prime & FREE Returns  
 This is a gift Learn more

\$25  
 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...  
 ★★★★★ 4  
 \$30.99  
 ✓ prime

### Island Mix Restaurant

883 Jefferson Ave Buffalo NY 14204  
 716-247-1135  
 ononhome@yahoo.com

### INVOICE

INV33357

### DATE

01/06/2023

### DUE

On Receipt

### BALANCE DUE

USD \$930.00

### BILL TO

### University at Buffalo

University of Buffalo Buffalo, NY 14261

DESCRIPTION	RATE	QTY	AMOUNT
Pan of Rice	\$60.00	3	\$180.00
Pan of Mac & Cheese	\$60.00	3	\$180.00
Pan of Fried Chicken	\$120.00	1	\$120.00
Pan of Jerk Chicken	\$120.00	1	\$120.00
Pan of Curry Chicken	\$120.00	1	\$120.00
Pan of Fish	\$210.00	1	\$210.00

SUBTOTAL \$930.00

TAX (8.75%) \$0.00

TOTAL \$930.00

BALANCE DUE USD \$930.00



Joy, get a **\$125 Amazon.com Gift Card** upon approval for the **Amazon Business Prime American Express Card**. Terms apply.

Current Total: \$845.39  
 Savings: - \$125.00  
 Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

### Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock  
 prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns  
 This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock  
 prime & FREE Returns  
 This is a gift Learn more

\$25  
 You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): **\$845.39**

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...  
 ★★★★★ 4  
 \$30.99  
 prime

Makeup invoice





Joy, get a \$125 Amazon.com Gift Card upon approval for the Amazon Business Prime American Express Card. Terms apply.

Current Total: \$845.39
Savings: -\$125.00
Cost after savings: \$720.39

Learn More

prime try before you buy Your Try Before You Buy cart is empty. View your saved for later items

Shopping Cart

Deselect all items

Price



3 Rolls Gold Table Runners, Glitter Gold Thin Mesh Table Runner, 11 Inch x 15 Ft Table Runner Dining Decorations for Party, Wedding, Baby Shower,...

\$12.95

In Stock
prime Eligible for FREE Same-Day, Overnight or Tomorrow delivery & FREE Returns
This is a gift Learn more

Qty: 1 Delete Save for later Compare with similar items



OUTUXED 1000pcs 0.4inch Clear Diamonds Crystals Acrylic Gems Wedding Table Scattering Gemstones Christmas Party Decorations Bridal Shower V...

\$6.99

In Stock
prime & FREE Returns
This is a gift Learn more

\$25
You are getting FREE Overnight delivery on eligible items!

Subtotal (33 items): \$845.39

This order contains a gift

Proceed to checkout

Customers who shopped for 3 Rolls Gold Table Runners, Glitter Gold Thin Mesh... also shopped for:



12 Pieces Gold Table Runner Metallic Thin...
\$30.99
prime

# Supplemental Funding Request

## Society of Automotive Engineers (SAE)

Submission IP: 128.205.24.121

Submission ID: 30794

Submission Date: 01-31-2024 23:24:55

**Council:** Engineering

**Club Name:** Society of Automotive Engineers (SAE)

**Requested Through:** Senate Supplemental Funding - [gavinkra@buffalo.edu](mailto:gavinkra@buffalo.edu)

**Requested by:** Elan Kopit, Secretary ([elankopi@buffalo.edu](mailto:elankopi@buffalo.edu))

<b>Event Name:</b>	SAE Baja California Competition	<b>Event Description:</b>
<b>Event Start date and time</b>	04/19/2024 12:00 AM	SAE Baja California is a off-road vehicle competition taking place in Gorman, California this year. The competition features a design, business, endurance, and acceleration competition. Students in the club have worked throughout the year on designing, fabricating, and testing the vehicle. Recently the club has gone through a resurgence this year, with brand new leadership, and more interest.
<b>Event End date and time</b>	05/02/2024 12:00 AM	

**Benefits of the event to UB undergraduates:** As said previously, we have had a large increase in membership this year and a large increase in participation within the club. The club provides a unique learning opportunity and hands-on experience in which students from all backgrounds and majors can learn everything from vehicle design and engineering principles to business management, machining, and fabrication. Our club invites a diverse group of students, with no experience or prerequisites needed, to learn valuable professional and life skills, applying classroom knowledge to the real world.

We look to continue making this club accessible to all and strengthening the deep sense of community our club members share.

This event shows off SAE club members' work throughout the year and gives recognition to the club and the school

**Purpose of event:** internationally--increasing undergraduate retention and participation as well as providing a selling point for both the school and SEAS.

**Itemized list of how items are to be used:**

<b>Item 1:</b>	Enterprise Rental	1500
<b>Item 2:</b>		
<b>Item 3:</b>		
<b>Item 4:</b>		
<b>Item 5:</b>		
<b>Total:</b>		1,500.00

**Current Budget Info:**

**Current Budget:** 24,099.95

**Current encumbrances for this event:**

<b>Encumbrance 1:</b>	
<b>Encumbrance 2:</b>	
<b>Encumbrance 3:</b>	
<b>Encumbrance 4:</b>	
<b>Encumbrance 5:</b>	

**Other money being requested or has been granted for this event (from other supplemental funding lines):**

<b>Other 1:</b>	
<b>Other 2:</b>	
<b>Other 3:</b>	

Will there be ticket sales? - No

Other information that you want the reviewer(s) to know::

While we do have budget left, we are a club composed of multiple teams and administrative costs. We are saving for three competitions, one of which is for SAE Clean Snowmobile which competes in March. The budget is divided up between the teams and executed individually. Our greatest expense outside of material and tooling cost is the cost to go to and stay at competitions. We still need to fund the Clean Snowmobile competition and fabrication cost, administrative costs, and more SAE vehicle costs.

**Club Name:** Society of Automotive Engineers (SAE)

**Council:** Engineering

**Amount of money:** \_\_\_\_\_

**Event money is to be used for:** SAE Baja California Competition

**Date of event:** 04/19/2024 12:00 AM

Chair of Senate: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Meeting date that the Supplemental Funding request was voted on: \_\_\_\_\_

**Final approval to be added to a Budget Adjustment**

SA Treasurer signature: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Money to be transferred to club as part of Budget Adjustment: \_\_\_\_\_

[Terms & Conditions / Policies](#)

TOTAL  
**\$1,101.61**

Website Feedback

### Are you a loyalty member?

Sign in to earn points and speed through the form below.

#### Rental Details

##### Dates & Times

Fri, Apr 19, 2024 @ 12:00 PM

Thu, May 02, 2024 @ 12:00 PM

Edit

##### Pick-up & Return Location

Buffalo Niagara International Airport

4200 Genesee St-Buffalo Airprt

Buffalo, NY 14225

Edit

##### Additional Details

Renter Age: 25+

Corporate Account Number: -

Edit

#### 7 Passenger Minivan

Chrysler Pacifica or similar

Automatic



##### Vehicle

Time & Distance 1 Week(s) @ \$ 442.12 / Week

Extra - Time & Distance 6 Day(s) @ \$ 63.16 / Day

Unlimited Mileage

Edit

\$ 442.12\*

\$ 378.96\*

Included

**Extras**

Add

-

**Taxes & Fees** 

\$ 280.53\*

**Estimated Total**

**\$1,101.61\***

\*Rates, taxes and fees do not reflect rates, taxes and fees applicable to non-included optional coverages or extras added later.

**Why Choose Enterprise?**

Free Cancellation Anytime

Pay at Pickup

Unlimited Mileage

**Rental Policies**

[Rental Contract Additional Terms and Conditions](#) >

[Renter Requirements](#) >

[Driver's License Information](#) >

[Forms of Payment](#) >

[Toll Pass Policy](#) >

[Additional Driver](#) >

[After Hours Service](#) >

[Age Requirements](#) >

[Cross Border Policy](#) >

[Damage Waiver](#) >

[Extended Protection](#) >[Important Branch Information](#) >[Insurance Policy](#) >[Personal Effects Coverage](#) >[Refueling Service](#) >[Roadside Protection](#) >[Supplemental Liability Protection](#) >

## Save Time At The Counter

Provide more rental details and **spend less time at the counter.**

- You won't be charged right now
- You can cancel at any time
- It should only take a couple of minutes

**Would you like to save time at the counter?**

- Yes, I'd like to save time
- No, I'll provide my information at the counter

## Flight Details

Optional - providing your flight information will help us keep your car ready upon arrival

Airline Name

Please select an airline

Flight Number (Optional)

[I don't have a flight](#)

[My airline isn't listed](#)

## **Complete Your Booking**

You will be charged when you pick up your rental.

**\$1,101.<sup>61</sup>**

# Supplemental Funding Request

## Society of Automotive Engineers (SAE)

Submission IP: 50.30.234.69

Submission ID: 31064

Submission Date: 02-19-2024 09:36:55

**Council:** Engineering

**Club Name:** Society of Automotive Engineers (SAE)

**Requested Through:** Senate Supplemental Funding - [gavinkra@buffalo.edu](mailto:gavinkra@buffalo.edu)

**Requested by:** Elan Kopit, Secretary ([elankopi@buffalo.edu](mailto:elankopi@buffalo.edu))

<b>Event Name:</b>	SAE Baja California Competition	<b>Event Description:</b>
<b>Event Start date and time</b>	04/19/2024 9:30 AM	SAE Baja California is a off-road vehicle competition taking place in Gorman, California this year. The competition features a design, business, endurance, and acceleration competition. Students in the club have worked throughout the year on designing, fabricating, and testing the vehicle. Recently the club has gone through a resurgence this year, with brand new leadership, and more interest.
<b>Event End date and time</b>	05/02/2024 9:30 AM	

**Benefits of the event to UB undergraduates:** As said previously, we have had a large increase in membership this year and a large increase in participation within the club. The club provides a unique learning opportunity and hands-on experience in which students from all backgrounds and majors can learn everything from vehicle design and engineering principles to business management, machining, and fabrication. Our club invites a diverse group of students, with no experience or prerequisites needed, to learn valuable professional and life skills, applying classroom knowledge to the real world.

We look to continue making this club accessible to all and strengthening the deep sense of community our club members share.

This event shows off SAE club members' work throughout the year and gives recognition to the club and the school

**Purpose of event:** internationally--increasing undergraduate retention and participation as well as providing a selling point for both the school and SEAS.

**Itemized list of how items are to be used:**

<b>Item 1:</b>	Passenger Van Costs	1100
<b>Item 2:</b>		
<b>Item 3:</b>		
<b>Item 4:</b>		
<b>Item 5:</b>		
<b>Total:</b>		1,100.00

## Current Budget Info:

**Current Budget:** 24,442.91

**Current encumbrances for this event:**

<b>Encumbrance 1:</b>	
<b>Encumbrance 2:</b>	
<b>Encumbrance 3:</b>	
<b>Encumbrance 4:</b>	
<b>Encumbrance 5:</b>	

**Other money being requested or has been granted for this event (from other supplemental funding lines):**

<b>Other 1:</b>	
<b>Other 2:</b>	
<b>Other 3:</b>	

Will there be ticket sales? - No

Other information that you want the reviewer(s) to know::

While we do have budget left, we are a club composed of multiple teams and administrative costs. We are saving for three competitions, one of which is for SAE Clean Snowmobile which competes in March. The budget is divided up between the teams and executed individually. Our greatest expense outside of material and tooling cost is the cost to go to and stay at competitions. We still need to fund the Clean Snowmobile competition and fabrication cost, administrative costs, and more SAE vehicle costs.

**Club Name:** Society of Automotive Engineers (SAE)

**Council:** Engineering

**Amount of money:** \_\_\_\_\_

**Event money is to be used for:** SAE Baja California Competition

**Date of event:** 04/19/2024 9:30 AM

Chair of Senate: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Meeting date that the Supplemental Funding request was voted on: \_\_\_\_\_

**Final approval to be added to a Budget Adjustment**

SA Treasurer signature: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Money to be transferred to club as part of Budget Adjustment: \_\_\_\_\_

# Trip Calculator

## Trip Vehicles



2021 Ford Transit Connect Wagon LWB FFV  
2.0 L, 4 cyl, Automatic (S8), Gasoline or E85

Trip fuel cost: **\$933.37**  
**\$1,140.79**

Comb. MPG: **22.0** Gas  
**18.0** E85

+ Add a Vehicle

## Trip Plan

- ^ v
104 Jarvis Hall. Buffalo, NY 14260
✕
- ^ v
36000 Quail Canyon Road Lebec, CA 93243
✕
- ^ v
104 Jarvis Hall. Buffalo, NY 14260
✕

+ Add a Stop

15	% city driving
----	----------------

**A** Calculate the Trip

## Directions and Map

Jarvis Hall, Buffalo, NY 14228, USA

5,134 mi. About 3 days 3 hours

- |    |  |        |
|----|--|--------|
| 1. | Head <b>south</b> toward <b>White Rd</b> | 223 ft |
| 2. | Turn <b>left</b> toward <b>White Rd</b>  | 469 ft |
| 3. | Turn <b>left</b> onto <b>White Rd</b>    | 0.2 mi |

4.	Turn <b>right</b> onto <b>Hamilton Rd</b>	0.1 mi
5.	Turn <b>left</b> onto <b>John James Audubon Pkwy</b>	0.3 mi
6.	Merge onto <b>I-990 S</b> via the ramp to <b>I-290</b>	1.1 mi
7.	Take the exit on the <b>left</b> onto <b>I-290 E</b>	4.1 mi
8.	Take exit <b>51-61</b> to merge onto <b>I-90 W</b> toward <b>Erie</b>	8.7 mi
9.	Keep <b>left</b> at the fork to stay on <b>I-90 W</b> Toll road Passing through Pennsylvania Entering Ohio	167 mi
10.	Keep <b>right</b> at the fork to stay on <b>I-90 W</b> , follow signs for <b>I-271 S/Cleveland</b>	1.3 mi
11.	Keep <b>right</b> at the fork to stay on <b>I-90 W</b> , follow signs for <b>Cleveland</b>	3.1 mi
12.	Keep <b>left</b> to stay on <b>I-90 W</b>	11.5 mi
13.	Keep <b>left</b> at the fork to stay on <b>I-90 W</b> , follow signs for <b>I-71</b>	3.2 mi
14.	Take the <b>I-90 W</b> exit toward <b>Toledo</b>	0.7 mi
15.	Continue onto <b>I-90 W</b>	25.6 mi
16.	Keep <b>left</b> at the fork to stay on <b>I-90 W</b> , follow signs for <b>I-80 W/Toledo/Ohio W</b> Toll road Entering Indiana	280 mi
17.	Take exit <b>21</b> for <b>I-80 W/I-94 W</b> toward <b>IN-51 S</b>	0.9 mi
18.	Merge onto <b>I-94 W/I 80 E</b>	11.6 mi
19.	Keep <b>left</b> to continue on <b>I-80 W</b> Toll road Entering Illinois	11.2 mi
20.	Keep <b>right</b> at the fork to stay on <b>I-80 W</b> , follow signs for <b>Iowa</b> Toll road	0.3 mi
21.	Keep <b>left</b> at the fork to stay on <b>I-80 W</b> Toll road	145 mi
22.	Take the exit to stay on <b>I-80 W</b> toward <b>Davenport</b> Entering Iowa	193 mi
23.	Keep <b>right</b> at the fork to stay on <b>I-80 W</b> , follow signs for <b>Council Bluffs/Omaha</b> Entering Nebraska	132 mi
24.	Keep <b>left</b> to stay on <b>I-80 W</b>	6.9 mi
25.	Keep <b>left</b> to stay on <b>I-80 W</b>	335 mi
26.	Take exit <b>102</b> for <b>I-76 W</b> toward <b>Denver</b>	1.4 mi
27.	Continue onto <b>I-76 W</b> Entering Colorado	186 mi

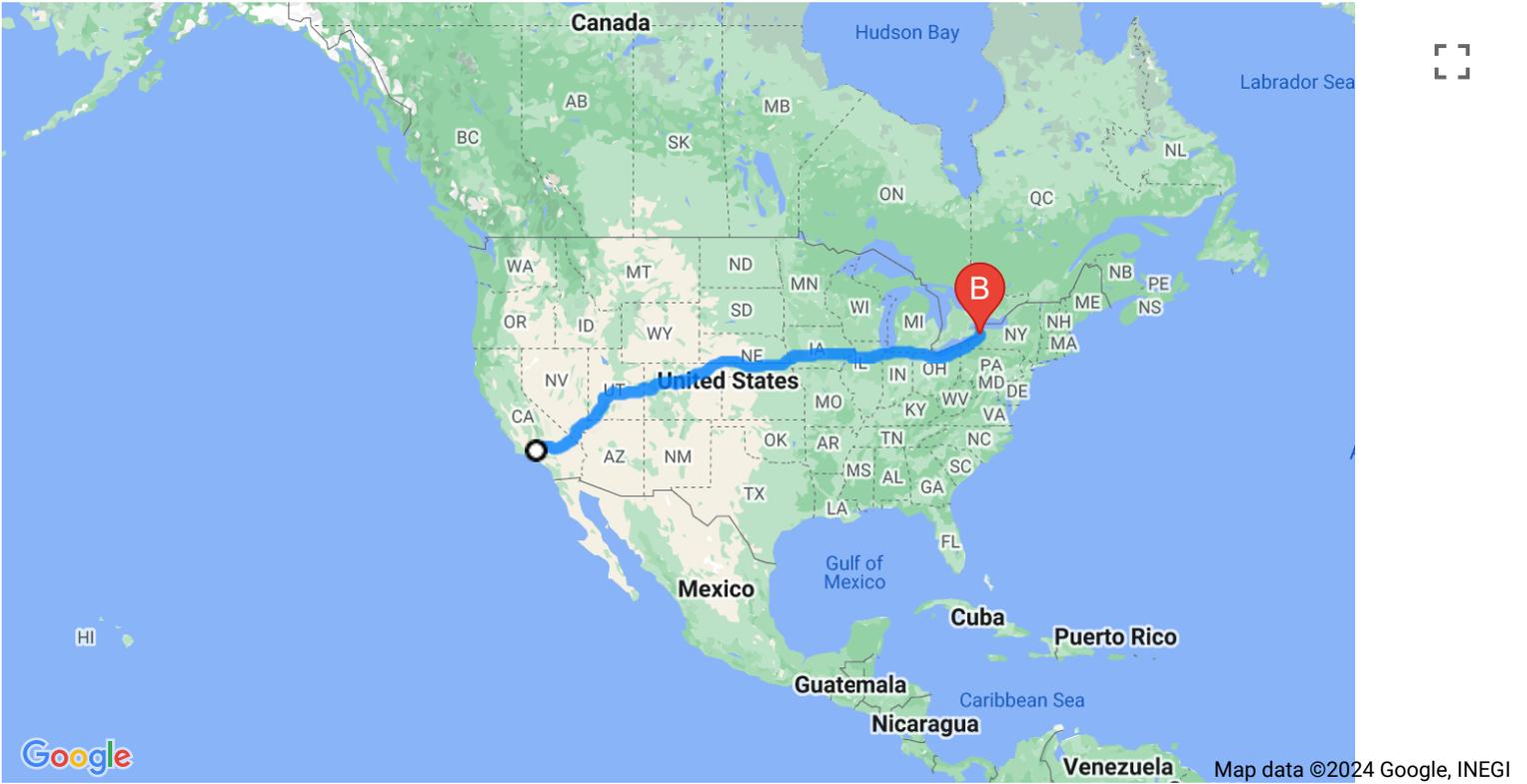
28.	Take the exit on the <b>left</b> onto <b>I-70 W</b> Entering Utah	502 mi
29.	Take the exit on the <b>left</b> onto <b>I-15 S</b> toward <b>Las Vegas</b> Passing through Arizona Entering Nevada	242 mi
30.	Keep <b>left</b> to stay on <b>I-15 S</b>	12.9 mi
31.	Keep <b>left</b> to stay on <b>I-15 S</b>	1.1 mi
32.	Keep <b>left</b> to stay on <b>I-15 S</b>	3.8 mi
33.	Keep <b>left</b> to stay on <b>I-15 S</b> Entering California	141 mi
34.	Take exit <b>179</b> for <b>CA-58 W</b> toward <b>Bakersfield</b>	0.6 mi
35.	Continue onto <b>CA-58 W</b>	61.6 mi
36.	Take exit <b>172</b> toward <b>Mojave</b>	0.3 mi
37.	Turn <b>left</b> onto <b>CA-58 BUS W</b>	3.9 mi
38.	Turn <b>left</b> after McDonald's (on the right) Continue to follow <b>CA-14 S</b>	15.7 mi
39.	Take exit <b>52</b> for <b>Avenue A</b>	0.2 mi
40.	Turn <b>right</b> onto <b>W Ave A</b>	3.7 mi
41.	Turn <b>left</b> onto <b>60th St W</b>	3.0 mi
42.	Turn <b>right</b> onto <b>CA-138 W</b>	31.9 mi
43.	Keep <b>right</b> at the fork, follow signs for <b>I-5 N/Sacramento</b> and merge onto <b>I-5 N</b>	8.6 mi
44.	Take exit <b>207</b> toward <b>Lebec</b>	0.1 mi
45.	Continue onto <b>Lebec Service Rd</b>	0.1 mi
46.	Keep <b>left</b> to stay on <b>Lebec Service Rd</b>	0.3 mi
47.	Turn <b>right</b> to stay on <b>Lebec Service Rd</b>	115 ft
48.	Turn <b>right</b> onto <b>Lebec Rd</b>	2.1 mi
49.	Turn <b>left</b> onto <b>Lebec Oaks Rd</b>	1.0 mi
50.	Turn <b>right</b> onto <b>Canyon Dr</b>	0.4 mi
51.	Turn <b>right</b> to stay on <b>Canyon Dr</b>	0.2 mi
52.	Turn <b>left</b> onto <b>Highland Way</b>	0.1 mi
53.	Turn <b>left</b> to stay on <b>Highland Way</b>	105 ft
54.	Continue straight onto <b>Yosemite Dr</b>	0.4 mi
55.	Turn <b>left</b> onto <b>Lebec Oaks Rd</b>	1.2 mi

56.	Turn <b>right</b> onto <b>Lebec Rd</b>	2.1 mi
57.	Turn <b>left</b> onto <b>Lebec Service Rd</b>	115 ft
58.	Turn <b>right</b> to merge onto <b>I-5 S</b> toward <b>Los Angeles</b>	7.7 mi
59.	Take the <b>CA-138</b> exit toward <b>Lancaster/Palmdale</b>	1.4 mi
60.	Continue onto <b>CA-138 E</b>	31.8 mi
61.	Turn <b>left</b> onto <b>60th St W</b>	3.0 mi
62.	Turn <b>right</b> onto <b>W Ave A</b>	3.9 mi
63.	Turn <b>left</b> to merge onto <b>CA-14 N</b> toward <b>Mojave</b>	15.9 mi
64.	Turn <b>right</b> onto <b>CA-58 BUS E</b> (signs for <b>Las Vegas/Barstow</b> )	3.8 mi
65.	Turn <b>right</b> to merge onto <b>CA-58 E</b> toward <b>Barstow</b>	25.9 mi
66.	Keep <b>left</b> to stay on <b>CA-58 E</b>	36.1 mi
67.	Take exit <b>234A</b> on the <b>left</b> to merge onto <b>I-15 N</b> toward <b>I-40/Las Vegas</b>	4.5 mi
68.	Keep <b>left</b> at the fork to stay on <b>I-15 N</b> , follow signs for <b>Las Vegas</b> Entering Nevada	147 mi
69.	Take exit <b>35</b> for <b>Russell Rd/Frank Sinatra Dr</b>	1.4 mi
70.	Keep <b>right</b> at the fork, follow signs for <b>Frank Sinatra Drive</b> and merge onto <b>Frank Sinatra Dr</b>	2.5 mi
71.	Continue straight to stay on <b>Frank Sinatra Dr</b>	0.2 mi
72.	Slight <b>right</b> onto <b>Sammy Davis Jr Dr</b>	0.5 mi
73.	Turn <b>right</b> onto <b>Mel Tormé Wy</b>	0.2 mi
74.	Turn <b>right</b> onto <b>Spring Mountain Rd</b>	0.2 mi
75.	Merge onto <b>I-15 N</b> via the ramp to <b>Salt Lake City</b>	3.2 mi
76.	Keep <b>right</b> to stay on <b>I-15 N</b> Passing through Arizona Entering Utah	243 mi
77.	Take exit <b>132</b> for <b>I-70 E</b> toward <b>Richfield/Denver</b>	0.5 mi
78.	Continue onto <b>I-70 E</b> Entering Colorado	501 mi
79.	Take exit <b>269B</b> on the <b>left</b> for <b>I-76 E</b> toward <b>Fort Morgan</b>	0.6 mi
80.	Continue onto <b>I-76 E</b>	20.1 mi
81.	Keep <b>left</b> to stay on <b>I-76 E</b> Entering Nebraska	166 mi
82.	Take the exit on the <b>left</b> onto <b>I-80 E</b>	349 mi

83.	Keep <b>left</b> to stay on <b>I-80 E</b> Entering Iowa	125 mi
84.	Keep <b>right</b> at the fork to stay on <b>I-80 E</b> , follow signs for <b>I-35 N/Chicago/Minneapolis</b> Entering Illinois	194 mi
85.	Take the <b>I-80 E</b> exit toward <b>Chicago</b>	0.3 mi
86.	Continue onto <b>I-80 E</b> Toll road	145 mi
87.	Keep <b>left</b> at the fork to stay on <b>I-80 E</b> Toll road Entering Indiana	9.0 mi
88.	Keep <b>left</b> to continue on <b>I-80 E/I-94 E</b>	14.6 mi
89.	Take exit <b>16</b> to merge onto <b>I-80 E/I-90 E</b> Toll road Entering Ohio	278 mi
90.	Keep <b>right</b> at the fork to continue on <b>I-90 E</b> , follow signs for <b>OH-2 E/Cleveland</b> Toll road	28.2 mi
91.	Take exit <b>170B</b> toward <b>I-71 S/US-176 S/Columbus/I-77 S</b>	0.1 mi
92.	Keep <b>left</b> at the fork, follow signs for <b>I-90 E/Cleveland</b>	0.5 mi
93.	Continue onto <b>I-90 E</b>	9.2 mi
94.	Keep <b>left</b> to continue on <b>Lakeland Fwy</b>	5.1 mi
95.	Keep <b>right</b> at the fork to continue on <b>I-90 E</b> , follow signs for <b>I-271 S/Erie Pa</b>	3.0 mi
96.	Keep <b>left</b> to stay on <b>I-90 E</b> Toll road Passing through Pennsylvania Entering New York	177 mi
97.	Take exit <b>50</b> for <b>I-290</b> toward <b>Niagara Falls</b>	0.7 mi
98.	Continue onto <b>I-290 W</b>	3.4 mi
99.	Take exit <b>4</b> for <b>I-990 N</b> toward <b>Univ at Buffalo/N Campus/Lockport</b>	0.5 mi
100.	Continue onto <b>I-990 N</b>	0.5 mi
101.	Take exit <b>1</b> to merge onto <b>John James Audubon Pkwy</b>	0.7 mi
102.	Sharp <b>left</b> to stay on <b>John James Audubon Pkwy</b>	0.2 mi
103.	Turn <b>right</b> onto <b>White Rd</b>	0.5 mi
104.	Turn <b>right</b>	469 ft
105.	Turn <b>right</b> Destination will be on the left	223 ft

Jarvis Hall, Buffalo, NY 14228, USA

Map data ©2024 Google, INEGI



[Mobile](#) | [Español](#) | [Site Map](#) | [Links](#) | [FAQ](#) | [Contacts](#) | [USA.gov](#) | [Privacy/Security](#) | [Feedback](#)

This website is administered by Oak Ridge National Laboratory for the U.S. DOE and the U.S. EPA.



# Supplemental Funding Request

## African SA

Submission IP: 38.95.250.45

Submission ID: 30941

Submission Date: 02-09-2024 11:31:27

**Council:** International

**Club Name:** African SA

**Requested Through:** Senate Supplemental Funding - [gavinkra@buffalo.edu](mailto:gavinkra@buffalo.edu)

**Requested by:** Stephanie Sam, President ([sesam@buffalo.edu](mailto:sesam@buffalo.edu))

**Event Name:** Thank you Ball

### Event Description:

**Event Start date and time** 05/05/2024 5:00 PM

This event will Black and White ball for our end of year Banquet.

**Event End date and time** 05/05/2024 11:45 PM

### Benefits of the event to UB undergraduates:

This event will foster a sense of cultural inclusivity and diversity, helping to break down stereotypes and prejudices. By understanding the rich tapestry of African Traditions. Students can appreciate the significance of these customs and respect the diversity within the African continent. Moreover, learning about African culture & traditions will provide valuable insights into the social fabric of various cultures and African societies, promoting cross cultural understanding. Additionally we'd also like to provide students a memorable way to end the year.

### Purpose of event:

This event is to help educate the students of African descent and students from diverse backgrounds about African culture and traditions.

### Itemized list of how items are to be used:

Item 1:	Food Catering	2000.00
Item 2:		
Item 3:		

Item 4:

Item 5:

**Total:**

2,000.00

## Current Budget Info:

**Current Budget:** 12535.69

### Current encumbrances for this event:

<b>Encumbrance 1:</b>	Guest Artist	6000.00
<b>Encumbrance 2:</b>	Venue	2000.00
<b>Encumbrance 3:</b>		
<b>Encumbrance 4:</b>		
<b>Encumbrance 5:</b>		

### Other money being requested or has been granted for this event (from other supplemental funding lines):

<b>Other 1:</b>	IC LINE	800.00
<b>Other 2:</b>	SENATE LINE	8000.00
<b>Other 3:</b>		

Will there be ticket sales? - Yes

Other information that you want the reviewer(s) to know::

No.

**Club Name:** African SA  
**Council:** International  
**Amount of money:** \_\_\_\_\_  
**Event money is to be used for:** Thank you Ball  
**Date of event:** 05/05/2024 5:00 PM

Chair of Senate: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Meeting date that the Supplemental Funding request was voted on: \_\_\_\_\_

**Final approval to be added to a Budget Adjustment**

SA Treasurer signature: \_\_\_\_\_

Print name & date: \_\_\_\_\_

Money to be transferred to club as part of Budget Adjustment: \_\_\_\_\_

# Valleys African Restaurant

# INVOICE

**Bill To**

University At Buffalo African Student Association

**Invoice #001**

Issued 04/13/2023

Description	QTY	Price, USD	Amount, USD
Puff Puff (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
Suya Khebab (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
Fried plantain (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
Waakye (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
Jollof (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
Fried Rice (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
Chicken (nontaxable) <small>Completed on 05/07/23</small>	1	\$428.57	\$428.57
<b>Subtotal</b>			<b>\$2,999.99</b>
<b>Total</b>			<b>\$2,999.99</b>

**Notes & Payments instructions**

Total is \$ 3000