



Suite 350 Student Union Amherst, New York 14260
(716) 645-2950 fax: (716) 645-2112 www.sa.buffalo.edu

Student Association Executive Committee Meeting

June 6, 2024 - 2:00 PM

SU 378, University at Buffalo North Campus, Amherst, NY 14260

Present

Samin Bhuya, SA President; Killian Hannigan, SA Vice President; Louis Poon, SA Treasurer.

Asterisk (*) indicates member arrived late or left prior to adjournment.

Absent

Gavin Krauciunas, SA Senate Chairperson.

Guests

None.

Call to Order

Samin Bhuya, SA President, calls meeting to order at 2:00 PM.

Approval of Minutes

Samin Bhuya, SA President, introduces June 4, 2024 Executive Committee Meeting Minutes for consideration.

Motion to approve June 4, 2024 Executive Committee Meeting Minutes by Samin Bhuya; second Killian Hannigan.

Samin Bhuya	Yes
Killian Hannigan	Yes
Louis Poon	Yes

3 Yes, 0 No, 0 Abstain

Motion to approve June 4, 2024 Executive Committee Meeting Minutes passes 3-0-0.

Result: June 4, 2024 Executive Committee Meeting Minutes are approved.

Old Business

None.

New Business

Samin Bhuya, SA President, introduces Resolution - 2023-2024 #7 (“Resolution for the documented use of President’s Preferred Name”) for consideration.

Motion to approve Resolution - 2023-2024 #7 by Samin Bhuya; second Louis Poon.

Samin Bhuya Yes

Killian Hannigan Yes

Louis Poon Yes

3 Yes, 0 No, 0 Abstain

Motion to approve Resolution - 2023-2024 #7 passes 3-0-0.

Result: Resolution - 2023-2024 #7 is approved.

Motion to submit the Association of Pre-Medical Students club budget appeal and SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals into the minutes by Samin Bhuya; second Killian Hannigan.

Samin Bhuya Yes

Killian Hannigan Yes

Louis Poon Yes

3 Yes, 0 No, 0 Abstain

Motion to submit the Association of Pre-Medical Students club budget appeal and SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals into the minutes passes 3-0-0.

Result: Association of Pre-Medical Students club budget appeals and SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals are submitted into the minutes.

Louis Poon, SA Treasurer, introduces Association of Pre-Medical Students club budget appeal for consideration.

Motion to deny the Association of Pre-Medical Students club budget appeal for the reasons stated in the SA Treasurer’s Information and Recommendations Regarding Club Budget Appeals by Samin Bhuya; second Killian Hannigan.

Samin Bhuya Yes

Killian Hannigan Yes

Louis Poon Yes

3 Yes, 0 No, 0 Abstain

Motion to deny the Association of Pre-Medical Students club budget appeal for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals passes 3-0-0.

Result: Association of Pre-Medical Students club budget appeal is denied for the reasons stated in the SA Treasurer's Information and Recommendations Regarding Club Budget Appeals.

Adjournment

Motion to adjourn by Samin Bhuya; second Killian Hannigan.

Samin Bhuya	Yes
Killian Hannigan	Yes
Louis Poon	Yes

3 Yes, 0 No, 0 Abstain

Motion to adjourn passes 3-0-0.

Result: Meeting is adjourned at 2:03 PM.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2023-2024 #7

Subject: Resolution for the documented use of President's Preferred Name

Be It Resolved that, without limitation, minutes of official meetings and proceedings of University at Buffalo Student Association Inc. ("SA") may state SA President Farhan Samin Bhuya's name as Samin Bhuya.

Please choose your club Association of Pre-Medical Students

What position do you hold within your club Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

Please select the basis for your club's appeal (you may select multiple options): inaccurate application of the criteria set forth under applicable policy

Procedural error

Inaccurate application of the criteria set forth under applicable policy

What policy are you referring to? Expenditures

What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.) In the given budget, within its contents, there are several disallowed expenditures, totaling a \$2700 reduction in our requested budget. Of the denied expenditures, all were grouped and termed as "Budget Policy Violation" without further explanation as to which specific policies they voided. Reviewing the expenditures corresponding to each disallowed budget, there are few known reasons outlined in the document titled "Club Budget Policy" that would explain the reasoning for the reduction. For example, in the budget determination letter, Expenditure 3 which is a CPR training, is completely disallowed without further explanation. In addition, for the majority of our events, there is food being given out, and the budget allocated for plates, napkins, utensils, and serving supplies was denied. Without these vital supplies, it is unsafe to have food and serve it to our members. In these specific cases, there is nothing in the Club Budget Policy that states food serving items should be denied from the budget. Greater clarification is needed as to why these expenditures were disallowed, as they all seem to follow the policies outlined in the section "Expenditures" of the document "Club Budget Policy."

Please attach all relevant evidence. [Policy_uploadAPMS Budget 2024-25.pdf](#)

Inaccurate math

Violation of the law

Outcome and other info:

What outcome are you requesting in this appeal? The best outcome for our club is to receive a greater budget than what was granted for the 2024-2025 academic year, preferably the \$8500 budget which was originally requested. This will allow us to properly facilitate events for our members and serve food in a safe manner to those who attend.

Is there anything else that you want SA to know regarding your appeal? We would simply like to know why our budget has been reduced, and what ways we can better improve our events to properly abide by budget policy. We appreciate your time and effort taken to review our appeal.

Association of Premed Students

President: Jasmin Gill, jjgill7@buffalo.edu

Treasurer: Taran Devgun, tarandev@buffalo.edu

Requested budget \$8500

SA Proposed budget \$5069

APMS Fall Kickoff

- Type - On campus event, non ticketed
- Event name - APMS Fall Kickoff
- Description- APMS will hold its first event of the year, generally with our largest attendance as well. Here, we welcome a large array of students pursuing not only the path to medical school, but also students interested in nursing, veterinary school, dental school, and those becoming physician assistants. Students will gain insight into our club and the opportunities we offer, as well as networking with older students to gain knowledge on how to master the path.
- Cost breakdown - \$350 for pizza and wings, \$100 for drinks, **\$50 for misc. Items (plates, napkins, utensils)**
- Total cost - \$500

Suture Clinic (2-3 times)

- Type - On campus event, non ticketed
- Event name - APMS x U.S. Army Suture Clinic
- Description- APMS holds events 2-3 times in the academic year inviting the U.S. Army to talk about HPSP scholarships for pre-med students. The budget will be utilized to cover the cost of any needed suture pads, as well as food for the event.
- Cost breakdown- \$300 for food, \$100 for suture pads
- Total cost - \$800

CPR Training

- Type
- Event name - APMS CPR Certification
- Description- APMS will invite a CPR trainer from UB's Intramural and Recreational Services Department to offer a CPR/BLS training with the American Heart Association. This certification can be provided to any student interested, and will be a useful asset to have for those pursuing careers in the medical field.
- Cost breakdown - \$1000 for CPR instructor
- **Total cost - \$1000**

Medical Symposium - 1000

- Type -
- Event name - APMS Medical Symposium
- Description- APMS's Medical Symposium is one of our largest events of the year (150 attendees last year), where we invite local physicians in different specialties to come

speak to students about their experiences in healthcare. Historically, we've had 4 speakers, bringing quite a large crowd of those interested in different fields. The budget will be allocated towards food and decorations.

- Cost breakdown- \$600 for food (full dinner), **\$100 for misc. Items (plates, napkins, utensils)**, \$100 for decorations (pamphlets, etc.)
- Total cost - \$800

Medical Student Panel

- Type
- Event name - APMS Medical Student Panel
- Description - APMS will host 6-8 medical students from the Jacobs School of Medicine & Biomedical Sciences (UB's own medical school) to talk to undergraduate students about their experience applying to and in medical school. We host medical students from the 1st all the way to 4th year, providing a wide range of perspectives for students. The budget will be allocated towards food and decorations to invite the medical students.
- Cost breakdown - \$450 for food, **\$50 (plates, napkins, utensils)**
- Total cost - \$500

Premed Student Advice

- Type
- Event name - APMS Advice for Premed Students
- Description - APMS will hold an event for upperclassmen to advise younger students about everything premed, from the class prerequisites, to the MCAT, to extracurricular experiences, to the application cycle. Historically, this event attracts a large attendance and is very helpful to our members.
- Cost breakdown- \$600 for food (full dinner), **\$100 for misc. Items (plates, napkins, utensils)**, \$100 for decorations (pamphlets, etc.)
- Total cost - \$700

Misc. volunteering

- Type
- Event name Volunteering Events
- Description APMS hosts several volunteering events, including volunteering events with/at the Walk to End Alzheimer's, Walk with a Doc, Compeer and other local organizations
- Cost breakdown - \$100 for each event for transportation, refreshments/supplies for volunteers
- Total cost - \$500

Misc. GBMs

- Type
- Event name Misc GBMS

- Description - The listed GBMs above are the well-established meetings that have been held over the years with high popularity. We plan on continuing to offer additional new GBMs, as the incoming e-boards are constantly challenged to come up with interesting GBMs that capture the attention of our members throughout the year. We are allocating \$250 for each GBM that will be used towards food and beverages. We plan on having an average of 8 total (including previously mentioned) GBMs per semester.
- Cost breakdown - \$300 for food/event, \$100 for supplies/event (plates, napkins, utensils)
- Total cost - \$1200

Featuring doc/organization events

- Type
- Event name Events featuring local physicians/organizations
- Description APMS often hosts events where local physicians and organizations connect with our members and inform them of shadowing and volunteering opportunities. These events are great networking opportunities for our members. We usually have 2 of these meetings per year.
- Cost breakdown - \$300 for food/event, **\$100 for supplies/event (plates, napkins, utensils)**
- Total cost - \$800

Professional medical school admission advising event

- Type
- Event name Professional Medical School Admissions Advising
- Description APMS is hoping to invite a highly sought after, professional medical school admissions advisor such as Dr. Ryan Gray from the Medical School Headquarters to speak with and provide insight to our students.
- Cost breakdown \$1000 to have advisor speak, \$600 for food, **\$100 for misc. Items (plates, napkins, utensils)**
- Total cost \$1700



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Subject: Information and Recommendations Regarding Club Budget Appeals

Submitted by: SA Treasurer

1. **Association of Pre-Medical Students:** According to the Club Budget Policy, “If reasonably equivalent goods or services can be provided by another vendor at a lower price, funding shall not be provided for the excess amount.” CPR training and napkins/utensils may be obtained for free from SA. Therefore, funds were not allocated for the club to purchase these specific goods or services that they can already obtain at no cost from SA. *Recommendation: appeal should be denied.*
2. **Bengali SA:** According to the Club Budget Policy (General Budget Limitations #5), “Clubs can only move up one Tier at a time.” Because the club’s current tier for the 2023-2024 year was Tier #1, the club’s maximum allowable tier for the 2024-2025 year is Tier #2. Clubs in Tier #2 have a maximum allowable budget of \$2,499, which is what the club received. *Recommendation: appeal should be denied.*
3. **Black Student Union:** First, the club’s requested club budget minus disallowed expenditures was \$47,752.50. The maximum budget for any club is \$50,000. Like all Tier 6 clubs, a 25.2% reduction was applied, to ensure that the total amount awarded to all clubs did not exceed the amount allocated. The most any club could have received in the end would have been \$37,400. BSU received \$35,718.87. Therefore, the maximum additional amount BSU could receive if they prevailed on the appeal would be \$1,681.13, not the amount requested. Next, the club alleges that procedural error occurred because an expenditure was reduced due to historical data, which is required under the “Events” section of the Club Budget Policy, which provides, “expenses will be capped at the amount of an individual student’s semesterly activity fee multiplied by the number of undergraduate students included in a reasonable attendance estimate based upon past attendance.” The club alleges that the

attendance at last year's event should not be considered because "attendance last year was unusually low due to the inability to receive proper funding for the event." Even if that was true, that would most likely not constitute the basis for a club budget appeal, except maybe if that was due to procedural error by SA. But the club doesn't allege any facts that would constitute procedural error by SA leading to that result or provide any evidence to support that allegation. The club's budget was calculated correctly. *Recommendation: appeal should be denied.*

4. **Haitian SA:** The club was awarded the full amount that they requested. The club states that the "previous treasurer requested less funding than needed, as they were not aware that we would be classified as a tier three club." That is not a valid basis for a club budget appeal. The SA Club Budget Policy is posted on SA's website. *Recommendation: appeal should be denied.*
5. **Minority Association of Pre-Medical Students (MAPS):** The club did not submit a budget request by the deadline. According to the Club Budget Policy, "Any club that does not submit a budget request by the SA Treasurer's set deadline will receive a \$250.00 budget." Also, as stated in the club's budget determination letter, pursuant to SA Senate Resolution 2023-24-23, the amount of "active members" shall not be considered when determining club budgets for the 2024-2025 academic year only. Therefore, the club's requirements for voting membership did not factor into their budget determination for the 2024-2025 year at all. The \$250 budget was a result of the club not requesting a budget. *Recommendation: appeal should be denied.*
6. **Muslim SA:** A number of the club's specific requested expenditures (or portions of them) were disallowed due to budget policy violations. For educational purposes, upon request, the SA Treasurer and/or a member of the SA professional staff can further discuss the basis for each such disallowance for the club's future reference. However, as stated in the club's budget determination letter, if a club's maximum allowable budget is lower than the club's requested budget minus disallowed expenditures, the disallowed expenditures do not actually affect the budget ultimately received by the club. That is the case here. This club's maximum allowable budget for the 2024-2025 year was \$26,685.47 (based on the club's tier qualifications + Historical Data Point #1 in the Club Budget Policy). The club received their maximum allowable budget, which was then reduced by 25.2% (applicable to all clubs in that tier according to the Club Budget Policy), in order to ensure that the total amount allocated to all clubs combined did not exceed the maximum amount available.

The club also lists a number of timing-related difficulties that they claim prevented them from spending more money during the 2023-2024 year. However, the difficulties described relate to the club's confusion related to applicable policies and timelines, not to procedural error by SA officials that would constitute a basis for allowing the club's budget appeal. The club does not include any evidence that they were misled by anyone at SA, and all relevant SA policies may be viewed on SA's website. *Recommendation: appeal should be denied.*

7. ***Pre-Law Chapter of the National Black Law Student Association:*** The club did not submit a budget request by the deadline. According to the Club Budget Policy, "Any club that does not submit a budget request by the SA Treasurer's set deadline will receive a \$250.00 budget." *Recommendation: appeal should be denied.*
8. ***Pre-Meds Without Borders:*** The Club seeks to retroactively alter its budget application to change the purpose of listed events. The Club Budget Policy does not allow for that. *Recommendation: appeal should be denied.*
9. ***Running Club:*** According to the Club Budget Policy (General Budget Limitations #5), "Clubs can only move up one Tier at a time." Because the club's current tier for the 2023-2024 year was Tier #2, the club's maximum allowable tier for the 2024-2025 year is Tier #3. Clubs in Tier #3 have a maximum allowable budget of \$4,999, which is what the club received. *Recommendation: appeal should be denied.*
10. ***Sri Lankan Student Association:*** This club should have been considered Tier 3, not Tier 1, based on the amount of events conducted. They would therefore qualify for their Requested Budget Minus Disallowed Expenditures. *Recommendation: the club's 2024-2025 budget should be increased from \$250 to \$3,300.*
11. ***The Women's Network:*** The club listed their appeal as being based on an alleged violation of the law, although they do not allege anything that would support that or list any specific law that is alleged to have been violated. For expenditures #1 and #2, the club requested \$2,000 per bus for a local event, when equivalent bus services can be obtained for around \$500. Therefore, \$1500 x 2 was disallowed, but the club can still use the money provided for busses for those events. The reason that Expenditure #3 was disallowed is that the Club Budget Policy provides that the Student Association will not allocate

as part of a club's budget request funds for tangible items to giveaway. Since \$3,050 of their expenditures were disallowed, the club asks to be allowed to use that amount for something else; however, the Club Budget Policy does not provide for that option. *Recommendation: appeal should be denied.*