This Constitution is the Approved and Official Constitution for:

Club Name: Men's Rowing Club

From the Spats Council

Number of Pages: 5

Date Approved: 2/20/17

Club Officer
Position: Elizabeth Quinlan
Name: President
Signature: [Signature]
Date: 02/17/17

Council Coordinator
Name: Jane Pressell
Signature: [Signature]
Date: 2/17/17

Student Association Vice President
Name: Gina Nasco
Signature: [Signature]
Date: 2/20/17
Constitution for the UB Men’s Crew Club Revised as of February 3, 2017

Article I. Name of Club

This Club will be known as the University at Buffalo Men’s Rowing Club. It may also be known as UB Men’s Crew, Buffalo Men’s Crew, or UB Men’s Rowing.

Article II. Purpose of Club

The purpose of the UB Men’s Crew Club is to allow students the opportunity to become part of a rowing team at the University at Buffalo, whether it be their first time in the sport or they wish to continue as part of a team from high school. Also, this club serves as a place for members to train and prepare to compete with other teams at regattas or duals.

Article III. Qualification of Membership

Section 1:
Any undergraduate student of the University at Buffalo may become a member of the club. This club honors the Student Association full participation policy of undergraduate students.

Section 2:
A. Voting Member
   1. Only undergraduate University at Buffalo Students may be a voting member of the club.
   2. In order to become a voting member, one must attend:
      i. 10 practices which are held at least 5 days each week.
B. Non-Voting Member
   1. Any undergraduate student and graduate University at Buffalo Students and faculty members may be non-voting members of the club.
   2. In order to become a non-voting member, one must attend:
      i. 5 practices which are held at least 5 days each week.

Article IV. Officers

Section 1:
Only full-time undergraduate University at Buffalo students may be officers of the club. All officers must be in academic good standing according to the University at Buffalo to become and stay officers of this club.
Section 2:

A. President
1. Be the chief executive of the club
2. Call as well as preside over meetings of the club
3. Serve as the liaison between the club and the SA administrative offices
4. Call special meetings of the club
5. Take care that this constitution and the laws of the student body are faithfully executed
6. Perform any administrative power or duty not provided for in this constitution

B. Vice President
1. Exercise presidential office upon absence
2. Assume presidential office upon vacancy
3. Assist the president in planning of any trips including training trips or race trips
4. Responsible for organizing all SA required events such as fundraising, Community Service, and SA Events

C. Treasurer
1. Keep complete and accurate account of the Club’s funds
2. Put in requests for use of club funds
3. Prepare the annual budget packet with the President
4. Report to the President on all relevant financial matters

D. Secretary
1. Take minutes at club meetings
2. Maintain complete and accurate records of all club meetings
3. Report to the President
4. Be responsible for submitting monthly track sheets
5. Be responsible for organizing uniform order to be submitted

E. Recruitment Officers (2)
1. Lead recruitment and informational meetings at the beginning of the semester
2. Organize the setup and operation of Recruitment tables in the Student Union during the beginning of each semester

Article V. Government

Section 1: Meetings
1. There are two types of meetings:
a. General membership meetings
b. Special meetings

2. General membership meetings:
   a. Team workout occurring at the Clement Hall Erg Room
   b. Team workout occurring at the Boathouse
   c. Inform members of upcoming events and changes in the club
      must occur at least once per month but generally occur daily
      Monday-Friday

3. Special meetings
   a. Include, but are not limited to, amendment changes, vacant officer
      positions, impeachment hearings, re-elections, and/or elections

4. Quorum for special meetings must be fifty percent of voting membership

Section 2: Elections

1. Only voting members of the club may be allowed to nominate, run for office,
   and vote in the club election.

2. Officer elections MUST take place before the last day of classes of the spring
   semester of that year.
   a. In the event an election is taken place after the last day of classes of the
      spring semester, the officers who were elected will remain as the officers
      for the summer, however, a new election must take place by the first of
      October of the upcoming fall semester.

3. A nomination period is at the discretion of the club.
   a. Candidates may be nominated for multiple positions only if the club
      approves this prior to the nomination period beginning.

4. The election will proceed in this order:
   a. President
   b. Vice-President
   c. Treasurer
   d. Secretary
   e. Recruitment Officers

5. The candidate will be elected based on most votes received. Therefore there
   will be no run-off votes.

6. The newly elected E-board will take office after the last day of classes of the
   spring semester of that year.

Section 3: Impeachment/Removal Process

1. Grounds for removal of an officer are as follows:
   a. Violation of the Undergraduate Student Association (SA) policies
b. Violation of the rules and regulations set forth in the current University student rules and regulations  
c. Failure to perform the duties of the office as set forth in the constitution and bylaws of the club  
d. Failure to uphold the provisions of this constitution and bylaws.

2. The procedure to call for removal are as follows:  
a. The club must notify their Council Coordinator as well as the Student Association Elections and Credential Chair  
b. A petition with at least twenty percent of the club’s voting membership signatures must be submitted to an executive board officer  
c. The officer will call a special meeting, which will occur one week after the petition has been submitted  
d. At the meeting the charges against the offending officer will be presented, as well as the offending officer will present their defense either in person or in writing  
e. At the same meeting, the voting membership with a two-thirds (2/3) majority vote shall decide the removal of the offending officer.  
f. If the offending officer is removed the guideline in this constitution under officer vacancy are to be followed.  
g. All documentation regarding the removal of the offending officer must be submitted to the Student Association administration for further review

Section 4: Resignation/Vacancy of Office

1. In the event an officer wishes to resign:  
a. The resigning officer must inform the current executive board  
b. The resigning officer must inform the Student Association administration so that officer information can be updated

2. In the event an officer position becomes vacant:  
a. If the President position becomes vacant, such vacancy shall be filled by the Vice-President  
b. If the Vice-President, Treasurer, and/or Secretary position become vacant two options can be followed:  
   i. A special election will be called. The special election will follow the exact guidelines of Section 2: Elections

   OR

   ii. The president may appoint the new officer with the approval of the voting membership

1. The nomination process will be as follows:
a. The President appointment must be a voting member of the club.
b. The President will call a special meeting within a week of the appointment. Quorum must be met.
c. The appointed position must gain at least fifty percent of the voting membership's approval.
d. Upon approval the appointed position will be effective immediately.
e. Upon disapproval the guidelines for a special election will be followed.

Article VI. Amendments
A. Any voting member may propose an amendment to the Club Constitution.
B. An amendment can be voted on after one week it has been passed.
C. A two-thirds vote must be gained for the amendment to be passed.
D. The amendment will put into effect during the beginning of the next academic semester.

E. Amendments to this constitution and by-laws may not violate any Student Association, University at Buffalo, Student Mandatory Activity Fee Guidelines, New York State, or Federal rules, regulations, or laws.
F. Once passed, amendments and an updated constitution must be turned into the Student Association Office and the Council Coordinator for review and approval.