This Constitution is the Approved and Official Constitution for:

Club Name: Club Swimming

From the Sports Council

Number of Pages: 3

Date Approved: 5/9/17

Club Officer
Position: Vice President
Name: Veronica Trzeciak
Signature: [Signature]
Date: 5/8/17

Council Coordinator
Name: Janet Twesell
Signature: [Signature]
Date: 5/2/17

Student Association Vice President
Name: Gina Nusca
Signature: [Signature]
Date: 5/2/17
Article I. UB Club Swimming

- This organization shall be known as UB Club Swimming.

Article II. Purpose of Organization

- UB Club Swimming is a non-political organization. The purpose of UB Club Swimming shall be
  - To organize the activities and opportunities for competitive swimmers within the community of the University at Buffalo.
  - To enhance the popularity of competitive swimming within the University at Buffalo.
  - To hold swim practices regularly as a team.

Article III. Qualification of Membership

- All undergraduate students of UB may participate for UB Club Swimming and become members of the club. UB Club Swimming honors the Student Association's full participation policy of undergraduate students.
- Voting Members
  - Full time and part time undergraduate UB students may be voting members of the club.
  - Must have attended at least 9 practices

Article IV. Officers

- Only full time undergraduate UB students may be officers of UB Club Swimming. All officers must be in academic good standing according to the University at Buffalo to become and stay officers of this club.
- There shall be a president, vice-president, treasurer and secretary.
  - President
    - Shall be the chief executive officer of the UB Swimming Club
    - Shall be the chairman at the meetings of UB Club Swimming
    - Shall be the primary UB Club Swimming representative to all activities internal and external to the student Association
    - Shall appoint to all additional representatives except as indicated by this constitution
    - Shall be responsible for constructing practices
  - Vice-President
- Shall assist the President in his/her administrative duties
- Shall perform the duties of the President in his/her absence
- Shall announce all regular UB Club Swimming meetings to its members

  o Treasurer
    - Shall assist the President and Vice-President in their administrative duties
    - Shall act as the chief fiduciary agent for UB Club Swimming
    - Shall report the current financial status of UB Club Swimming to its members at regular meetings
    - Shall be responsible for purchasing any item to be used by UB Club Swimming
    - Shall be responsible for merchandise ordering

  o Secretary
    - Shall assist the President and Vice-President in their administrative duties
    - Shall be responsible for the minutes, correspondence, and all records of UB Club Swimming
    - Shall coordinate all committees of UB Club Swimming and regulate their communication to its members
    - Responsible for creating line ups

Article V. Government

- General Meetings
  - A minimum of five people are needed for a general meeting, one of which must be an officer.
  - Meetings will be held in order for members to give input and vote on how club activities will be implemented including but not limited to fulfilling Student Association requirements.
  - Meetings will be held at least twice a semester.

- Officer Meetings
  - Officers must attend at least a majority of the meetings.
  - Meetings must be held at least once a month, barring vacations and holidays.
  - Every officer shall have a chance to speak.
  - Presiding officers decide the day and time of meetings.

- Elections
  - Elections shall be held within a 30 day period prior to the last day of classes of spring semester.
  - Candidates may be nominated for multiple positions only if the club approves this prior to the nomination period beginning
- Undergraduate Members present for at least half of club practices and events are eligible to run for officer positions.
- Elections will be announced up to one week prior to the event. The election will be held in a group setting and attendance is mandatory for participation. Either a paper ballot or show of hands will be counted to elect officers. If a position is uncontested then the individual running may not be elected if majority vote "no confidence vote."
- In the case of a "no confidence" vote ruling majority the position may be revisited with NEW candidates and new voting date whenever the current eboard sees fit
- Candidate with the most majority vote shall be elected
- Any full time UB undergraduate may run as an officer. The candidate must be in good academic standing according to UB policy.
- Officers elected at the end of the spring semester will be held responsible for the club starting in the following summer and one academic year.

- Resignation/Vacancy of Office
  - In the case of a resignation or vacancy of an office position all remaining officers must be notified and the sports council coordinator will be notified.
  - An election shall be held within a month of the resignation or impeachment in order to fill the vacancy.
  - Impeachment may be considered if a consensus is reached among the other 3 eboard members and be voted upon by all club members. In order for an impeachment to be initiated whoever is asking for an eboard member to be impeached must run it by the President for judgment. If the President sees that the accusations are fitting then he/she will bring the impeachment up to the accused eboard member and they will work out a date for the eboard member to defend themselves and have eligible members vote on the matter.

Article VI. Amendments

- An amendment may be voted on immediately if desired.
- The amendment may take effect immediately after SA approval.
- Amendments to the UB Club Swimming constitution and by laws may not violate any Student Association, University at Buffalo, Student Mandatory Activity Fee Guidelines, New York State, or Federal rules, regulations, or laws.
- Once passed amendments and an updated constitution must be turned into the Student Association Office and the Sports Council Coordinator for review and approval.