This Constitution is the Approved and Official Constitution for:

Club Name: Students for Justice in Palestine

From the Special Interest Council

Number of Pages: 5

Date Approved: 4/26/17

Club Officer

Position: President

Name: Fadi Al-Abed

Signature: [Signature]

Date: 4/26/17

Council Coordinator

Name: Alexa Dam

Signature: [Signature]

Date: 4/26/17

Student Association Vice President

Name: Cima Nasca

Signature: [Signature]

Date: 4/26/17
Club Constitution
Students for Justice in Palestine (UB-SJP)
University at Buffalo

Article I. Name of Club
This Club shall be known as Students for Justice in Palestine (UB-SJP)

Article II. Purpose of Club
To educate and raise awareness about Palestine to the students, faculty, clubs, and community members.

Article III. Qualification of Membership
Section 1:
SJP welcomes individuals of all backgrounds to join. This includes all UB students, faculty, staff, and members of the community. Any undergraduate student of the University at Buffalo may become a member of the club. This club honors the Student Association full participation policy of undergraduate students.

Section 2:
1. Voting Member
   a. Any Undergraduate University at Buffalo student may be a voting member as long as they attend a minimum of 2 meetings or events per year, it can also be a mixture of both. For example: One event and One meeting.

2. Non-Voting Member
   a. Any undergraduate or graduate University at Buffalo student or faculty member may be a non-voting member of the club.
   b. In order to become a non-voting member one must attend:
      a. 1 club event/meeting per year

Article IV. Officers
Section 1: Only full-time undergraduate University at Buffalo students may be officers of the club. All club officers must be in good academic standing according to the University at Buffalo to become and remain officers of this club.
Section 2:
1. President
   a. Be the chief executive of the Club
   b. Call as well as preside over meetings of the Club
   c. Call e-board meetings of the Club
   d. Serve as the liaison between the Club and the SA administrative offices
   e. Take care that this constitution and the laws of the student body and Association are faithfully practiced and executed.
   f. Perform any administrative power or duty not provided for in this constitution.
2. Vice President
   a. Exercise presidential office upon absence of the president.
   b. Assume presidential office upon vacancy of the president.
   c. Oversee external affairs and relations with organizations on campus
3. Treasurer
   a. Keep complete and accurate account of the Club’s funds
   b. Put in requests for use of Club funds
   c. Prepare the annual budget request packet with the President
   d. Report to the President on all relevant financial matters
4. Secretary
   a. Take minutes at Club meetings
   b. Sends out emails and reminders to UB-SJP list-serv
   c. Maintain complete and accurate records of all Club meetings
   d. Report to the President
   e. Handles social media advertisement and postings with an advertising team.

Article V. Government
Section 1: Meetings
   a. General body meetings, events, fundraising.
   b. Weekly or bi-weekly e-board meetings will be necessary to create and discuss events
   c. Attendance of all officers is required for e-board meetings
   d. Quorum shall be used for elections, amendments, and impeachments.
      i. Quorum for elections is based on the following:
         1. All top 4 executive board running candidates must be present at the elections meeting.
         2. Current Top 4 executive board members must be present at the elections unless one has a legitimate excuse to be absent then their absence is okay.
         3. At least 10 members of the club shall be present for quorum to be met. Running candidates are not classified as club members at that meeting.
      ii. Quorum for amendments is based on the following:
         1. Current Top 4 executive board members must be present at the amendments unless one has a legitimate excuse to be absent then their absence is okay.
         2. At least 10 members of the club shall be present for quorum to be met.
         3. The amendment shall pass with a majority vote. Otherwise, if majority vote was not reached. A re-vote occurs after opening the floor for a quick 5 minute discussion about the amendment.
4. If majority vote was not reached after the discussion, then amendment shall not pass and the meeting shall be adjourned.

iii. Quorum for impeachments is based on the following:
1. All top 4 executive-board members.
2. The officer/s being impeached.
3. Elections and credentials committee chair.
4. For more information, please refer to Article V section 3.

Section 2: Elections

Only Undergraduate University at Buffalo students may be voting members of the club

1. Only voting members of the Club may be allowed to nominate, run for office, and vote in the Club election.

2. Officer elections must take place before the last day of classes of the spring semester of that year. Elections shall occur within the month of April in the Spring Semester.
   a. In the event an election has taken place after the last day of classes of the spring semester, the officers who were elected will remain as the officers for the summer, however, a new election must take place by the first of October of the upcoming fall semester.

3. A nomination period at the discretion of the Club.
   a. Nominees may be nominated for multiple positions only if the club approves this prior to the nomination period beginning.
   b. Once the nominees accept their nomination, then they’re officially running candidates. If the nominees don’t accept their nomination, then they can’t run.
   c. Self-Nominations are also accepted.

4. Candidates:
   a. Will provide the members with up to a Three minute speech expressing their reasons for running.
   b. Failure of the candidate to show up for election will forfeit their chance of running for the chosen position.
   c. Candidates will be provided with a 5 minute question and answer session.

5. The election will preside in this order:
   a. President
   b. Vice-President
   c. Treasurer
   d. Secretary

6. The candidate will be elected based on most votes received. Therefore there will be no run-off votes. Majority wins.

7. If there is a tie in a situation of two candidates running for the same position, then one of the following options can be chosen to do:
   a. Both candidates will be given an extension on their Question and Answer session in order to give the voters an opportunity to revote. The extension of the question and answer session shall be done as a motion and shall be seconded in order to start it.
b. Both asked a set of questions by an outsider of the club who is not a club member or who is a club non voting member and then a re-vote occurs.

8. Elections and credentials committee does not need to be present at the elections if the current president is graduating during the semester in which elections are held.
   a. Current President can run the elections but cannot vote. Otherwise, if the president wishes to vote, then Elections and Credentials committee shall be present to run the elections.

9. The newly elected E-board will take office after the last day of classes of the spring semester of that year, however the winners of the elections will be required to work with the current person holding their office in order to effectively transition responsibilities. Former e-board members can help and advise the current members as needed.

10. The club can add officer positions as needed with a majority of the e-board approving the addition.

Section 3: Impeachment/Removal Process

1. Grounds for removal of an officer are as follows:
   a. Violation of the Undergraduate Student Association(SA) policies
   b. Violation of the rules and regulations set forth in the current University student rules and regulations and this constitution.
   c. Failure to perform the duties of the office as set forth in the constitution and bylaws of the Club
   d. Failure to uphold the provisions of this constitution and bylaws
   e. Neglect of duties/Abuse of power

2. The procedure to call for removal are as follows:
   a. The Club eboard must notify their Council Coordinator as well as the Student Association Elections and Credentials Chair.
   b. A petition with at least twenty percent of the clubs voting membership signatures must be submitted to an SA executive board officer
   c. The officer will call a special meeting which will occur one week after the petition has been submitted
   d. At this meeting the charges against the offending officer will be presented, as well as the offending officer will present their defense either in person.
   e. At the same meeting, the voting membership with a two-thirds (2/3) majority vote shall decide the removal of the offending officer
   f. If the offending officer is removed, the guidelines in this constitution under officer vacancy are to be followed
   g. All documentation regarding the removal of the offending officer must be submitted to the Student Association administration for further review

Section 4: Resignation/Vacancy of Office

1. In the event an officer wishes to resign:
   a. The resigning officer must inform the current executive board
   b. The resigning officer must inform the Student Association administration so that officer information can be updated
2. In the event an officer position becomes vacant:
   a. If the President position becomes vacant, such vacancy shall be filled by the Vice-President
   b. If a vacancy occurs for the position(s) of Vice-President, Treasurer, and/or Secretary, the following option shall be done:
      i. A special election will be called. The e-board will take nominations and self-nominations up to one week before the special election date. The nominees will run in the special election, and then run as regular elections as stated in Article V, Section 2

Article VI. Amendments
1. Any voting member may propose an amendment to the Club Constitution by proposing a written amendment to the officers. The person must explain their proposal and why they think it will benefit the organization.
2. The amendment must be voted on within two weeks when it is presented to the executive board. Quorum shall be met for amendments as stated in Article V section “1” part “d” note “ii”.
3. The amendment will take effect as soon as SA approves.

Amendments to this constitution and by-laws may not violate any Student Association, University at Buffalo, Student Mandatory Activity Fee Guidelines, New York State, or Federal rules, regulations, or laws.
Once passed, amendments and an updated constitution must be turned into the Student Association Office and the Council Coordinator for review and approval

Article VII. Miscellaneous

As a member club of the University at Buffalo’s Student Association, UB-SJP respects the views and opinions of all. Our purposes and goals still stand as mentioned above in Article II. UB-SJP shall serve as a safe space for all people. UB-SJP E-board respects the Student Association's rules and regulations and follows the non-discrimination policy of the University at Buffalo. UB-SJP takes responsibility for the actions of its members only under supervised UB-SJP events. However, any actions taken outside of the perimeters of the club, in person or online on social media such as Facebook, Twitter, Instagram, etc. do not reflect on UB-SJP as a club. Members are responsible for their own actions, postings, and profiles on their own social networking pages. UB-SJP should not be held accountable nor responsible for any controversial or questionable acts that may occur outside of the perimeters of the club. UB-SJP has its own social media websites such as Facebook, Instagram, and Twitter. UB-SJP does not condone any violence, but instead promotes peace and unity amongst all on and off campus.