This Constitution is the Approved and Official Constitution for:

Club Name: Women's Lacrosse

From the Sports Council

Number of Pages: 6

Date Approved: 4/3/17

Club Officer

Position: Treasurer

Name: Allison Stoddell

Signature: [Signature]

Date: 3/31/17

Council Coordinator

Name: Jane Thursdell

Signature: [Signature]

Date: 4/3/17

Student Association Vice President

Name: Gina Naccar

Signature: [Signature]

Date: 4/3/17
Article I. University at Buffalo Women's Club Lacrosse
This Club will be known as UB Women's Club Lacrosse

Article II. The intentional purpose of our club is to actively involve any female or male student currently enrolled at the University at Buffalo who wishes to play lacrosse. By creating an amicable and competitive environment, we strive to increase player relationships through team unity by: community service, fundraising events, advertisement of women's athletes, and most importantly, by increasing our game potential through stick work. The University at Buffalo Women's Lacrosse Team is a paid member of the Midwest Division of the United Stated Women's Lacrosse Association as well as the Women's Collegiate Lacrosse League. We compete on a collegiate club level with other women's teams in these leagues. Males may not participate in league games, but are welcome to join the team.

Article III. Any undergraduate student of the University at Buffalo may become a member of the club. This club honors the Student Association full participation policy of undergraduate students.

A. Voting Member
   1. Only undergraduate University at Buffalo Students may be a voting member of the club
   2. In order to become a voting member one must attend:
      i. 70% of club meetings
      ii. 70% of club events
      iii. 85% of community service events

B. Non-Voting Member
   1. Graduate University at Buffalo students may be a non-voting member.
   2. In order to become a non-voting member one must do the same as a voting member.

Article IV. Officers

Section 1:
Any member enrolled as a full time undergraduate student that has been on the team for at least one full year run for a position as an officer. Each role takes on avid responsibilities to and for the team:

All officers must be in academic good standing according to the University at Buffalo to become and stay officers of this club

Section 2:
President
All administrations finalities include review of other officers
Equipment keep
Scheduling and management of games, tournaments, officials, ad meetings (practices)
Reservations for fields, gym spaces and hotels
Distribute league and team information to players
Implementation and upkeep of the team

Vice President:
- Scheduling of banquet
- Fundraising events
- Room reservation
- Van rentals
- Team unity functions
- Scheduling of alumni functions

Secretary:
- Attendance
- Advertisement (banners, fliers, game coverage, spectrum, electronic board)
- Minutes of meetings
- Volunteering events
- Inventory

Treasurer:
- Prepare and maintain budget that is approved by all officers
- Report financial status upon request and at meetings
- Pay officials and any other liabilities
- Distribution of uniforms
- Wegman's card and purchases

**Article V: Government**

The officers are recognized as the leader of the team and represent the team through their final authority and captainship. All officers must commit 100% to themselves, the team, and the Student Association.

Section 1: Meetings
1. There are three types of meetings:
   I. General membership meeting
   II. Special meetings
   III. Practices
2. General membership meetings:
   I. Inform members of upcoming events and changes in the club
   II. Occur when E-Board feels the need, otherwise updates through email at least once a month
3. Special meetings
   I. Include but not limited to amendment changes, vacant officer positions, impeachment hearings, re-elections, and/or elections
4. Practices:
   I. Occur when they have been scheduled in the beginning of the year may change in emergency situations
II. Attendance is mandatory as well as effort contributed during practices.

III. Reasons for missing practices will only be excused for conflicting class and work conflicts. Doctors notes will also be accepted as a valid excuse.

5. Quorum for special meetings must be fifty percent of voting membership

I. Quorum must be met for all special meetings

Section 2: Elections

Election must be held before April 15th. They are preferred to be tallied at a team meeting occurring before the End of the Season Banquet. New officers assume their positions on May 1st and are officially installed at the End of the Season Banquet.

1. Each candidate who wishes to run for a position must announce it to an officer at least 3 days before the election in writing. No one else may choose to run after that date.

2. Teammates must vote for each position based on the candidates’ abilities for their running positions as well as their contribution and dedication during the entire year.

3. Each candidate must deliver a 2 minute speech, even if there are no competitors, and then will be subject to a 5 minute question period. All voting members present may cast a vote.

4. The candidate receiving the most votes will be that officer for the following year.

5. In the case of a tie, the two candidates must then submit a written explanation why they want to be an officer and make it available to all active members of the team. Another separate election will then be held no ore than 5 days after the first election. No speeches will be heard at this time. All active members will vote once more and the candidate receiving the most votes will be the officer for the following year.

Section 3: Impeachment/Removal Process

1. Grounds for removal of an officer are as follows:
   a. Violation of the Undergraduate Student Association (SA) policies
   b. Violation of the rules and regulation set forth in the current University student rules and regulations
   c. Failure to perform the duties of the office as set forth in the constitution and bylaws of the Clun
   d. Failure to uphold the provisions of this constitution and bylaws

2. The procedure to call for removal are as follows:
a. The club must notify their council Coordinator as well as the Student Association Elections and Credentials Chair.
b. A petition with at least twenty percent of the clubs voting membership signature must be submitted to an executive board officer
c. The officer will call a special meeting, which will occur one week after the petition has been submitted.
d. At this meeting the charges against the offending officer will be presented, as well the offending officer will present their defense either in person or in writing.
e. At the same meeting, the voting membership with a two-thirds (2/3) majority vote shall decide the removal of the offending officer.
f. If the offending officer is removed the guidelines in this constitution under officer vacancy are to be followed.
g. All documentation regarding the removal of the offending officer must be submitted to the Student Association administration for further review.

Section 4: Resignation/Vacancy of Office
1. In the event of an officer wishes to resign:
   a. The resigning officer must be inform the current executive board
   b. The resigning officer must inform the Student Association administration so that office information can be updated

2. In the event an officer position becomes vacant:
   a. If the President position becomes vacant, such vacancy shall be filled by the Vice-President
   b. If the Vice-President, Treasurer, and/or Secretary position become vacant two options can be followed:
      i. A special election will be called. The special election will follow the exact guidelines of Section 2: Elections
         OR
      ii. The President may appoint the new officer with the approval of the voting membership.
         1. The nomination process will be as follows:
            a. The president appointment must be a voting member of the Club
            b. The president will call a special meeting within a week of the announcement of the appointment Quorum must be met.
            c. The appointed position must gain at least fifty percent of the voting membership’s approval
            d. Upon approval the appointed positions will be effective immediately
            e. Upon disapproval the guidelines for a special election will be followed
Article VI: Amendments
A. Any voting member may propose an amendment to the Club Constitution
B. An amendment can be voted on after one week it has been presented.
C. A two-thirds vote must be gained for the amendment to be passed
D. The amendment will be put into effect during the beginning of the next academic semester
E. Amendments to this constitution and by-laws may not violate and Student Association, University at Buffalo, Student Mandatory Action fee Guidelines, New York State, or Federal rules, regulations, or laws.
F. Once passed amendments and an updated constitution must be turned into the Student Association Office and the Council Coordinator for review and approval

Article VII: By-laws
A. Active member clause: any team member who can be described by any of the following is considered and INACTIVE member of the team. This clause is conditional as per the discretion of the officers. The officers must agree upon any deviation from this clause unanimously.
   1. Does not meet the required percentage of commitment*
   2. Does not complete her fundraising requirement**
   3. Does not complete her volunteering requirement***
   4. Has team equipment in possession when not permitted
   5. Repeated tardiness for a game
*Percentage of commitment is the amount of practices attended and contributed by each player. The designated percentage is 70%. If a player’s status is below 70% then she is considered an “INACTIVE” member.
**As a club team, we are expected to fundraise to increase our budget. Our fundraising events contribute to gas, tolls, and van rental expenses for away games, home games, referees, equipment, and uniforms. If a member has not fulfilled this requirement during the semester, does not deserve these privileges and is there considered an inactive member.
***As a club sport, we are also required to offer our services to volunteer within the University community as well as the Buffalo community. Any member who does not fulfill her requirement during the semester is considered an inactive member.

Each of the above is perceived as a demise to the team as a whole, therefore, is considered “INACTIVE.” An inactive player may not contribute to any of the following
   1. May not play in home or away games until they become an active member
   2. May not borrow equipment
   3. May not have a uniform without paying for it
   4. May not travel with the team to away functions
   5. May not participate in specific team unification event
B. Alcohol and Drug clause: Alcohol and Drug use is \textbf{NOT} permitted 24 hours before the day of games and tournaments in season. If a player is caught in the act or if it is brought to the attention of an officer before or after the fact, she will be excluded from playing in specific games.

C. Tardiness: Meeting times and places for all games are informed by the officers well in advance. If, by chance, a player is late or does not show, she will be excluded from the next game. If this is a repeated action, she will be considered inactive.

D. Financial Responsibilities: If an officer makes an unwise decision regarding the budget, the officer responsible will then be held liable for repaying the Student Association the amount in question.

E. Shadow Period: All incoming officers are required to participate in a shadow period as to fully understand the position they have been elected to and the responsibilities that position entails. It is up to the incoming officers to update any needed paperwork. All outgoing officers are required to finish all of the semester’s business before the incoming officers assumed their potions.

We the officer ratify this constitution as adopted until amended. All officers are required to sign their names and positions below.

Jackie Deniston, President
Madeleine Carroll, Vice President

Jane Truesdell, Secretary
Allison Staebell, Treasurer