This Constitution is the Approved and Official Constitution for:

Club Name: Bass Masters

From the Sports Council

Number of Pages: 6

Date Approved: 5/8/17

Club Officer
Position: President
Name: Austin Caviejas
Signature: 
Date: 5/8/17

Council Coordinator
Name: Jane Truesdell
Signature: 
Date: 4/21/17

Student Association Vice President
Name: Gina Nasca
Signature: 
Date: 4/20/17
Article 1. – Name

This club shall be known as: “UB Bass Masters – The University at Buffalo Fishing Team”

Article 2. – Purpose

The purpose of this club shall be:

- To help improve and teach bass fishing skills and techniques.
- To practice and perform safe outdoor activities while obeying all laws.
- To be active in the growth and conservation of Bass Fishing.
- To be able to compete in the sport of Bass Fishing at a collegiate level

Article 3. – Membership

Section 1: Any undergraduate student of the University at Buffalo may become a member of the club. This club honors the Student Association full participation policy of undergraduate students. Non-enrolled students, faculty, staff, and alumni may be associate members; however, they may not vote, hold office, or compete in competitions. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment. All members must obey all local, state, and federal wildlife and fisheries laws. All members who want to participate in any fishing event must obtain a New York State fishing license or the proper license required.

Section 2:

Voting Member

1. Only undergraduate University at Buffalo Students may be a voting member of the club.
2. All voting members must attend:
   a. At least two meetings, and three fundraisers or community service events per semester.
   b. Must fulfill all membership requirements for at least one semester.
   c. All voting members must be dedicated and show interest in the future of the club.

Non-Voting Member

3. Any undergraduate or graduate University at Buffalo student or faculty member may be a non-voting member of the club.
4. In order to become a non-voting member one must attend:
   a. One meetings per semester.

Article 4. – Officers

Section 1: Only full-time undergraduate University at Buffalo students may be officers of the club. All officers must be in academic good standing according to the University at Buffalo to become and stay officers of this club.
Section 2:

1. **President**

The President shall:

- a. Be the chief executive of the club.
- b. Call as well as preside over all club meetings.
- c. Serve as the liaison between the Club and the SA administrative offices.
- d. Call special meetings of the club.
- e. Take care that this constitution and the laws of the student body are faithfully executed.
- f. Perform any administrative power or duty not provided for in this constitution.
- g. Assist the secretary in maintaining the club resume.

2. **Vice President**

The Vice President Shall:

- a. Exercise presidential office upon absence.
- b. Assume presidential upon vacancy.
- c. Assist the President in all his duties.
- d. Be responsible for the maintenance and upkeep of all relations considered internal to our organization.
- e. Lead at least two events per semester.

3. **Treasurer**

The Treasurer Shall:

- a. Keep complete and accurate account of the Club’s funds.
- b. Put in requests for the use of club funds.
- c. Maintain accurate records of all club financial transactions.
- d. Submit accurate financial reports to any office member who requests.
- e. Prepare budgets for allocations.
- f. Handle the sales of approved club items (i.e. apparel, equipment)

4. **Secretary**

The Secretary Shall:

- a. Take minutes at club meetings.
- b. Maintain complete and accurate records of all club meetings.
- c. Keep a listing of all members of the club, as well as other information deemed important by the President or Vice President.
- d. Maintain official documents important to members of the club.
- e. Send out reminder emails to club members.
f. Assist the President in informing the club of upcoming events and meetings.
g. Maintain the club resume for dispersal to sponsors, organizations, etc.

5. **Webmaster**

The Webmaster Shall:

a. Actively manage and update the club website.
b. Maintain communication with other office members.
c. Ensure the website is up and running at all times.
d. Actively manage and update social media.

6. **Events Coordinator**

The events coordinator shall:

a. Help plan and assist required events.
b. Make sure our club is meeting SA requirements

**Article 5. – Government**

**Section 1: Meetings**

1. There shall be meetings for discussing elections, fundraisers, events and club activities.
2. Meetings will be open for discussion from all members, but will be led by the President and other commanding officers.
3. Meetings should be held at least once a month during the academic school year, but are subject to change during non-competing months if agreed on by majority of officers.

**Section 2: Elections**

1. Elections will take place during the first two weeks of April of each year.
2. Nominations will take place the meeting before the set election date.
3. Elections will be determined on a majority vote of undergraduate qualifying members.
4. Newly elected officers will take office the following year in the fall.
5. Any undergraduate member who wants to run for office may sign up to be a nominee during election.
6. To sign to be a nominee, a member must request to be a nominee to the President.
7. If the President is re-running, another member of the e-board will run elections.
8. If all e-board members are re-running, then the current e-board will choose another member to run elections.
9. All voting will take place during club meetings under a secret ballot.
Section 3: Impeachment/Removal Process

1. Officers may be removed if they are no longer positively contributing to the club or break any federal, state or school rules or policies.
2. One can call for a removal by getting at least one-third of the club’s undergraduate members to agree on the request for removal, or more than half of the office members may request for a removal of another officer.
3. To remove an officer, there must be a two-thirds vote of present voting members at the time.
4. Voting for removal of an officer will take place at the next preceding meeting after the call for removal is approved.
5. All voting will take place during club meetings under a secret ballot.

Section 4: Resignation/Vacancy of Office

1. In the event of an officer wishes to resign:
   a. The resigning officer must inform the current executive board.
2. In the event of any club officer position becoming vacant:
   a. A special election will be held to fill that position.

Section 5: Fundraising/Community Service

1. All members of the club must participate in at least two fundraising or community service events per semester to maintain club membership.
2. Some fundraising events will be mandatory to all members, and may not count as the members two events.
3. Some fundraising events may qualify for a community service requirement.
4. Undergraduate members who are not in office may choose to run or organize a fundraising/community service event that can satisfy their entire fundraising requirement.
5. Members who do not participate in fundraising are ineligible to vote, compete, or run for office.

Article 6. – Amendments

A. Amendments may be proposed at any meeting throughout the year by any undergraduate member of the club.

B. One must wait until the amendment is reviewed by all members in office before being voted on.

C. For an amendment to take place, two-thirds of undergraduate members of the club must vote yes.
D. Constitutional changes will only go into effect once approved by the council coordinator and the Student Association Vice President.

E. If an amendment is passed, it will take effect immediately unless it alters the requirements of members in the club, then it will be put into effect the first day of the next school semester.

F. Amendments to this constitution and by-laws may not violate any Student Association, University at Buffalo, Student Mandatory Activity Fee Guidelines, New York State, or Federal rules, regulations, or laws.

G. Once passed amendments and an updated constitution must be turned into the Student Association Office and the Council Coordinator for review and approval.

Article 7. – Termination of Membership

Club membership may be terminated or denied for the following reasons:

1. Failure to attend required meetings and events.
2. Violation of club, school, state, or federal policies.
3. Theft
4. Use of drugs during club activities.
5. Academic dishonesty.
6. Fishing illegally

Termination requires a majority vote of members present. Voting will be taken on a secret ballet. Club officials can overrule a decision if one of the above reasons are present.

Article 8. – Eligibility for Office

To be elected for office, a member must:

1. Be in academic good standing according to the University at Buffalo
2. Meet all club requirements.
3. Have been a member of the club for at least one full semester.
4. Regularly attend club meetings.
5. Demonstrates commitment and hard work ethic.
6. Be an undergraduate student at UB.
Article 9. – Competitions

A. Eligibility

To be eligible to compete, a member must:

1. Be knowledgeable about the sport of Bass Fishing
2. Meet all club requirements.
3. Regularly attend club meetings.
4. Pay competition fees if not provided by club.
5. Be chosen by the club to represent.