This Constitution is the Approved and Official Constitution for:

Club Name:  Golfing Association

From the Sports Council

Number of Pages: 4

Date Approved: __/____/____

Club Officer
Position: UBGA President
Name: Jackson Hobble
Signature: 
Date: 5/8/17

Council Coordinator
Name: Jane Thedley
Signature: 
Date: 4/25/17

Student Association Vice President
Name: Gina Mancini
Signature: 
Date: 5/2/17
University at Buffalo Golfing Association Constitution

Article I:
UBGA: University at Buffalo Golfing Association

Article II: Purpose
1. The purpose of the UBGA is to introduce and enhance the member's golf experience.
   A. UBGA participates in the National Collegiate Club Golf Association (NCCGA).
   B. UBGA will promote the game of golf to all members.
   C. UBGA will work to enhance member's skills.

Article III: Qualification for membership
1. A. Any undergraduate student of the university at Buffalo may become a member of the club. This club honors the Student Association full participant policy of undergraduate students.
   i. Any undergraduate who attends 2 meetings and 1 event per semester is a voting member. If there is a discounted rate for golf then each member will have to complete a service requirement of 5 hours per semester.
   ii. An undergraduate student is welcome to be a member without the service requirement if they are willing to pay the full rate to play a round.
   iii. Hours will be recorded for every service oriented and fundraising event each member participates in.
2. A. Non voting members are any members who don't meet the requirements for voting members, but, are still interested in attending various UBGA events. Non voting members will not be subject to any discounts received on golf
3. The UBGA is not required to supply members with equipment i.e. golf clubs, golf tees, balls, shoes, etc.

Article IV: Officers
1. E-Board Job Descriptions
2. Only full-time undergraduate University at Buffalo students may be officers of the club. All officers must be in good academic standing according to the University at Buffalo to become and remain officers of this club. A candidate must be a full-time student to run.
   A. President: Duties include planning events and organizing events (contacting golf clubs, tee times, outings, etc.) maintaining UBGA constitution, deciding who will attend limited number events. Must be aware of the clubs funds and approve of how these funds are being used.
   B. Vice President: Assisting President in the planning process and organization. In charge of communication would include email and updating Facebook page and or website.
C. **Treasurer:** Manages funds of the club. In charge of distributing funds towards events as well as keeping track of clubs total assets. Assisting president and vice president in planning and organization from fiscal perspective.

D. **Secretary:** Keeps track of attendance records, survey results and developing skill improvement within the club. Puts together practices from researching drills and other golf publications.

3. **Requirements for holding office**
   A. Must be a voting member who has not only met but exceeded the requirements voting members (See Article III, Section 1, Sub Section A) for by at least one meeting and one event.

**Article V: Government**

1. **Meetings:**
   A. Three different types of meetings will take place.
      i. Officer meetings, at least one per week. More if a large event is being planned (at least 3 officers must attend).
      ii. Member meetings will occur once every 2 weeks (at least 1 officer and 5 members).
      iii. Events, practices and tournaments will be counted as meetings (at least 1 officer and 5 members).
   B. The member meetings will consist of a run through of stats from previous matches. We will discuss upcoming events, including signing up for events. Have guest speakers. Meeting agendas will be specific to the events taking place at the time. Sign-ups for all events will take place at these meetings. People in attendance at them will get first priority.
   C. Frequency of officer and member meetings will be every 2 week. Other events will take place as planned by officers.
   D. Officers meetings will be mandatory to three of the five officers and they are open to any member who wishes to attend. Officers need to attend at least 3 a semester, whereas the members meetings will consist of anyone who would like to participate.
      i. If a member attends an officer meeting that does not grant them a vote on the matters being discussed by the officers. It does however allow them to suggest a program or give their opinion on a given subject.

2. **Elections:**
   A. The officer elections will take place on the last meeting of every school year, around the end of April.
   B. Candidates will be nominated, either by peers or themselves. The candidate can choose to accept or decline this nomination. Voting will be done by a blind majority vote from the voting members of the club. The current officers will be holding the total counts and determine who wins. However, if an officer is running for a new position, an officer who is staying in his position or a voting member not running will count the votes
C. Newly elected officers will officially take their respective positions immediately after the years final meeting commences.

3. Impeachment:
   A. If an officer does not perform to what is expected of them, via the constitution, then they may be questioned for impeachment.
   B. In order for members to remove an officer from their position, 3 members will present a motion of impeachment to 2 officers, one of which will be the officer who is being impeached. Following this motion, a vote will take place (see Article V, Section 3, Subsection C).
   C. A proposal for impeachment can be presented in one of two ways.
      i. A unanimous vote among the other three e-board members is required to remove this officer, followed by a 2/3 majority vote from the voting members.
      ii. If voting members of the club feel that an officer is not doing their job, than a two thirds majority vote from the voting members, as well as two e-board sign offs are needed to impeach said officer.
   D. If impeachment passes or an officer steps down there will be a two week period before a special election. The special election will take place among voting members. The election will abide by the same rules listed in Article V, section 2.
      i. The officer who was impeached or who stepped down may not run in the special election

4. Resignation
   A. If there is a resignation, all officers will be notified via email or face-to-face meeting. Members will be notified if needed.
   B. If there is an emergency to fill the vacancy, then the next person in power will step up to that position (President, Vice President, Treasurer, Secretary). That officer will then be responsible for his or her prior position as well as the vacant position until a general election can occur. If there is no need to fill the position immediately, then there will be a general body meeting where the members will vote to fill the position. The rules for this election will be the same as the general elections. There will be a blind vote with members and the current officers will keep tally of who wins the new position.

Article VI: Amendments
   1. Any voting member can propose amendments.
      A. Any officer or voting member can propose amendments but the president must present it to the members.
      B. The amendment must be written up, and presented first at an officer meeting to receive a majority vote from the E-board. Once this is accomplished, the amendment will be presented in front of the voting members, and must pass a 2/3 majority vote.
   2. An amendment must wait until it receives a majority vote from the officers before the voting members may vote it on.
3. In order for the amendment to take effect, a majority vote from the officers must occur, followed by a majority vote from the voting members.

4. The amendment will take effect immediately after the voting passes.
   A. Amendments must follow UB and SA rules and guidelines and cannot go into effect until the SA has given approval.
   B. Amendments will be turned into the sports council coordinator and SA

5. Amendments to this constitution and by-laws may not violate any Student Association, University at Buffalo, Student Mandatory Activity Fee Guidelines, New York State, or Federal rules, regulations, or laws.

6. Once passed amendments and an updated constitution must be turned into the Student Association Office and the Council Coordinator for review and approval.