



# Approved Driver Policy

## Policy Information

**Date Established:** March 29, 2022

**Date Last Updated:**

**Category:** Student Association

The Student Association annually creates an approved drivers list of individuals who are eligible to drive the vehicles SA owns or wishes to use SA's vehicle rental account(s). To become an approved driver, the individual must complete the Driver Request Form on the Student Association website. All potential drivers must meet the following requirements to become an approved driver:

1. Drivers must be 21 years old
2. Have a valid New York State Driver's License
3. Agree to a driving record check.
4. No individual shall be approved if their driving record at the time of the check reflects any of the following:
  - a. That the license is suspended or otherwise not active
  - b. The individual has 4 or more points on their license
  - c. Allegations or reports of driving while under the influence of any substance that is illegal are shown on the report
  - d. They have had their driver's license for less than one year.
5. Pass a vehicle test administered by the Transportation Coordinator or a Professional Staff Member.
6. Be listed on SA's Insurance Policy
7. Must be an undergraduate student that is a member of a club, an SA Staff Member, or an SA Officer.
8. SA may approve, at their discretion, a paid independent contractor coach or a volunteer coach or advisor to be an approved driver if they met all other requirements to be a driver as listed.

Anyone who requests to be an approved driver that does not meet the criteria as stated will be denied as a driver. All drivers must be fully aware of the Vehicle Policy, Vehicle Accident, Damage and Breakdown Policy, and the Travel Policy. Failure to comply with these or any other SA policy will result in the approved driver status being revoked.

SA reserves the right to periodically check any approved driver's driving record. If anything changes on their record that would make them ineligible to be a driver will result in their approved driver status to be revoked.