



Suite 350 Student Union Amherst, New York 14260
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University at Buffalo Student Association Inc.

Senate Meeting Minutes

November 8, 2021

378 Student Union

Present

Nicholas Singh, Montana Desabio, Austin Wolfgang, Josephina Nimarko, Nathan Cottom, Jason Li, Cassandra Ramsay, Liryc Lewis, Afreen Tanisha, Justin Barnes, Thomas Diaz, Fatou Diop, Tyler Herman, Madison Nitsche, Krish Thakkar, Khan Yasin

Absent

Emma Elliot

Guests

Joshua Korman, SA Attorney

Call to Order

Nicholas Singh, President, calls the meeting to order at 8:07 pm

Approval of Minutes

Nicholas Singh, President, presents Senate Meeting Minutes for the May 5th, 2021 review and approval

Motion to approve Senate Meeting Minutes for May 5th, 2021 by Austin Wolfgang

Second Josephina Nimarko

Without objection, motion passes by unanimous consent

Conclusion: May 5th, 2021 Meeting Minutes of the Senate Approved.

Nicholas Singh, President, presents Executive Committee Minutes from the September 9th, 2021 meeting for review and approval

Motion to approve Executive Committee Meeting Minutes for September 9, 2021
by Tyler Herman

Second Austin Wolfgang

Without objection, motion passes by unanimous consent

Conclusion: September 9th, 2021 Executive Committee Meeting Minutes Approved.

Nicholas Singh, President, presents Executive Committee Minutes from the November 22nd, 2021 meeting for review and approval

Motion to approve Executive Committee Meeting Minutes for November 22nd,
2021 by Tyler Herman

Second Josephina Nimarko

Without objection, motion passes by unanimous consent

Conclusion: November 22nd, 2021 Executive Committee Meeting Minutes Approved.

Nicholas Singh, President, presents Executive Committee Minutes from the October 15th, 2021 meeting for review and approval

Motion to approve Executive Committee Meeting Minutes for October 15th, 2021
by Madison Nitsche

Second Tyler Herman

Without objection, motion passes by unanimous consent

Conclusion: October 15th, 2021 Executive Committee Meeting Minutes Approved.

Old Business

None

New Business

- I. Austin Wolfgang, Treasurer, presents Budget Adjustment #3 to the Senate for consideration

Motion to approve budget adjustment #3 by Austin Wolfgang
Second Tyler Herman
Without objection, motion passes by unanimous consent

Conclusion: Budget Adjustment #3 approved.

II. Austin Wolfgang, Treasurer, presents Budget Adjustment - Staff Wage amendment for consideration

Motion to approve by Austin Wolfgang
Second Tyler Herman
Without objection, motion passes by unanimous consent

Conclusion: Budget Adjustment -Staff Wage amendment approved.

III. Nicholas Singh, President, presents, the Resolution to Amend the By-Laws of University at Buffalo Student Association Inc. Club Councils and Coordinators to the Senate for consideration

Motion to approve the resolution by Tyler Herman

Second Madison Nitshe

Montana Desabio	Yes
Austin Wolfgang	Yes
Josephina Nimarko	Yes
Nathan Cottom	Yes
Jason Li	Yes
Cassandra Ramsay	Yes
Liryc Lewis	Yes
Afreen Tanisha	Yes
Justin Barnes	Yes
Thomas Diaz	Yes
Fatou Diop	Yes

Tyler Herman	Yes
Madison Nitsche	Yes
Krish Thakkar	Yes
Khan Yasin	Yes
Nicholas Singh, Chair	Abstain

15 Yes, 0 No, 1 Abstain

Motion passes

Conclusion: Resolution to amend the By-Laws of University at Buffalo Student Association Inc Club Councils and Coordinators approved.

IV. Nicholas Singh, President, presents the Resolution 2021 -1 Council Constitutions to the Senate for consideration

Motion to approve the resolution by Tyler Herman

Second Madison Nitsche

Montana Desabio	Yes
Austin Wolfgang	Yes
Josephina Nimarko	Yes
Nathan Cottom	Yes
Jason Li	Yes
Cassandra Ramsay	Yes
Liryc Lewis	Yes
Afreen Tanisha	Yes
Justin Barnes	Yes
Thomas Diaz	Yes
Fatou Diop	Yes
Tyler Herman	Yes

Madison Nitsche	Yes
Krish Thakkar	Yes
Khan Yasin	Yes
Nicholas Singh, Chair	Abstain

15 Yes, 0 No, 1 Abstain

Motion passes

Conclusion: Resolution 2021-1 Council Constitutions approved

- V. Nicholas Singh, President, presents Audit Committee selection to the Senate for consideration

Nomination period

Fatou Diop, Krish Thakkar, Khan yasin

Motion to elect Fatou Diop, Krish Thakkar, and Khan Yasin to the Audit Committee by Austin Wolfgang

Second Nathan Cottom

Montana Desabio	Yes
Austin Wolfgang	Yes
Josephina Nimarko	Yes
Nathan Cottom	Yes
Jason Li	Yes
Cassandra Ramsay	Yes
Liryc Lewis	Yes
Afreen Tanisha	Yes
Justin Barnes	Yes
Thomas Diaz	Yes
Fatou Diop	Yes
Tyler Herman	Yes

Madison Nitsche	Yes
Krish Thakkar	Yes
Khan Yasin	Yes
Nicholas Singh, Chair	Abstain

15 Yes, 0 No, 1 Abstain

Motion passes

Conclusion: Fatou Diop, Krish Thakkar, Khan Yasin elected to the Audit Committee

VI. Nicholas Singh, President, presents Election of the chairperson of the Senate for consideration

Nicholas Singh opens floor for nominations

Tyler Herman self-nominates

Madison Nitsche self-nominates

Nicholas Singh Closes nomination period

** Liryc Lewis, Leaves the meeting at 9:00pm

Each Candidate speaks for three minutes followed by a question-and-answer period of 5 minutes

Voting Begins

Montana Desabio	Madison Nitsche
Austin Wolfgang	Madison Nitsche
Josephina Nimarko	Madison Nitsche
Nathan Cottom	Madison Nitsche
Jason Li	Tyler Herman
Cassandra Ramsay	Madison Nitsche
Afreen Tanisha	Tyler Herman

Justin Barnes	Madison Nitsche
Thomas Diaz	Tyler Herman
Fatou Diop	Tyler Herman
Tyler Herman	Tyler Herman
Madison Nitsche	Madison Nitsche
Krish Thakkar	Tyler Herman
Khan Yasin	Tyler Herman
Nicholas Singh, Chair	Abstain

7 Madison Nitsche, 7 Tyler Herman, 1 Abstain

Motion for a 5 minute recess by Austin Wolfgang

Second Jason Li

Without objection motion passes with unanimous consent

Nicholas Singh, President, calls the meeting back to order

Election of the chair resumes

Montana Desabio	Tyler Herman
Austin Wolfgang	Madison Nitsche
Josephina Nimarko	Abstain
Nathan Cottom	Madison Nitsche
Jason Li	Tyler Herman
Cassandra Ramsay	Madison Nitsche
Afreen Tanisha	Tyler Herman
Justin Barnes	Tyler Herman
Thomas Diaz	Tyler Herman

Fatou Diop	Tyler Herman
Tyler Herman	Tyler Herman
Madison Nitsche	Madison Nitsche
Krish Thakkar	Tyler Herman
Khan Yasin	Tyler Herman
Nicholas Singh, Chair	Abstain

4 Madison Nitsche, 9 Tyler Herman, 2 Abstain

Conclusion: Tyler Herman is elected Chairperson of the Senate

Announcements

None

Adjournment

- I. Motion to Adjourn by Austin Wolfgang

Second Jason Li

Without objection, motion passes by unanimous consent

Conclusion: Meeting of the Senate Adjourned at 9:45pm.

**Undergraduate Student Association
Budget Adjustment**

<u>Account Number:</u>	<u>Account Description</u>	<u>Description</u>	<u>Current Budget Amount</u>	<u>Adjustment Amount</u>	<u>Adjusted Budget</u>
002-1100-2101	Capital Equipment Purchase	Money from clubs/office for CE Purchases crew/ASCE fund return and ASCE hemsaw add, Fall Grant Capital Equipment	\$ 84,717.91	\$ (9,186.65)	75,531.26
002-1100-4112	Maintenance and Repairs	Money for vehicle maintenance and repairs	\$ 9,000.00	\$ 8,000.00	17,000.00
002-1100-4131	Fiscal Agent	Money to promoitoinal items and Main/repairs	\$ 200,000.00	\$ (13,896.98)	186,103.02
002-1100-4303	Promotions	Money for purchasing promotional items	\$ 16,664.16	\$ 10,000.00	26,664.16
002-1100-4455	Technology	Money for Technology Purchases	\$ 7,000.00	\$ 15,000.00	22,000.00
002-1204-4195	Programming Funding	SA Fall Equipment Grant Money to Clubs	\$ 200,000.00	\$ (69,499.43)	130,500.57
002-1204-4404	A/E General	Money for Clubs that worked Halloween Events	\$ 162,453.00	\$ (1,854.00)	160,599.00
002-1204-4419	Homecoming/Carnival	Money from HC/Carn to Technology for Tech Purchases and promotions for promo items, Money to clubs for working Spirit week and Carnival	\$ 149,000.00	\$ (25,016.69)	123,983.31
002-1204-4552	A/e Banquets	Money to A/E Banquets	\$ 50,000.00	\$ 25,000.00	75,000.00
002-1300-4501	AASU	Money for clubs for working Spirit Week	\$ 10,275.78	\$ 120.00	10,395.78
002-1300-4503	BSU	Money for clubs for working Spirit Week and Carnival	\$ 43,418.52	\$ 369.50	43,788.02
002-1300-4608	PULSE	Money for clubs for working Spirit Week	\$ -	\$ 71.67	71.67
002-1401-4469	Gospel Choir	Money for clubs for working Spirit Week, SA Fall Equipment Grant - Drum set, piano, bass amp, keyboard stand	\$ 3,327.68	\$ 2,219.00	5,546.68
002-1401-4474	LGBTA	Money for Clubs that worked Halloween Events	\$ 1,431.70	\$ 404.83	1,836.53
002-1401-4487	Amnesty International	Money for Clubs that worked Halloween Events	\$ 485.00	\$ 70.00	555.00
002-1401-4488	American Sign Language Club	Money for Clubs that worked Halloween Events, Money for clubs for working Spirit Week	\$ -	\$ 160.00	160.00
002-1401-4489	Circle K	Money to clubs for working Carnival	\$ 13,048.90	\$ 220.00	13,268.90
002-1401-4603	College Democrats	Money for Clubs that worked Halloween Events	\$ 374.00	\$ 60.00	434.00
002-1401-4668	Sikh	Money for clubs for working Spirit Week	\$ 5,045.57	\$ 210.00	5,255.57
002-1401-4901	Young Americans for Freedom	Money for Clubs that worked Halloween Events & Carnival	\$ 431.44	\$ 167.50	598.94
002-1401-4922	UB Pilot Association	Money for Clubs that worked Halloween Events, SA Fall Equipment Grant - Flight simulation software, VR headset, 1 ultrawide monitors to enhance simulations, TrackIR 5, flight controls & throttle, graphics card to run sims on	\$ 609.37	\$ 3,345.45	3,954.82
002-1403-4215	Bowling	Money to clubs for working Carnival	\$ -	\$ 242.50	242.50
002-1403-4225	Photo Club	SA Fall Equipment Grant - refurbished canon cameras, lenses, lighting equipment, SD cards	\$ 141.00	\$ 4,260.49	4,401.49
002-1403-4236	Badminton	Money to clubs for working Carnival, SA Fall Equipment Grant - racquets, notes, shuttlecocks	\$ -	\$ 1,703.82	1,703.82
002-1403-4295	UB Musicians	SA Fall Equipment Grant - equipment cart, speaker, microphone, mic stands, 2 amps, electric guitar, bass guitar, acoustic guitar, guitar cases	\$ 138.56	\$ 1,892.93	2,031.49
002-1403-4300	Cosplay	Money to clubs for working Carnival	\$ 2,034.93	\$ 45.00	2,079.93
002-1403-4429	UB Glee	Money for Clubs that worked Halloween Events and Spirit Week, SA Fall Equipment Grant - keyboard	\$ 487.70	\$ 381.36	869.06
002-1403-4435	Kickline	Money for clubs for working Spirit Week	\$ 2,022.80	\$ 212.33	2,235.13
002-1403-4438	Chess	SA Fall Equipment Grant - Chess boards and timers	\$ 1,007.14	\$ 705.70	1,712.84
002-1403-4445	Mock Trial	Money to clubs for working Carnival, SA Fall Equipment Grant - Office supplies (pens, legal pads, binders), padfolios, whiteboard, display easel	\$ 2,775.07	\$ 1,480.00	4,255.07
002-1500-4472	Association of Pre-Medical Students	Money for Clubs that worked Halloween Events	\$ 5,561.70	\$ 200.00	5,761.70
002-1500-4760	Psychology	Money to clubs for working Carnival	\$ 3,638.00	\$ 130.00	3,768.00
002-1500-4846	Public Health Club	Money for Clubs that worked Halloween Events	\$ 500.00	\$ 50.00	550.00
002-1500-4864	MAPS	Money for Clubs that worked Halloween Events and Spirit week	\$ 2,220.37	\$ 135.84	2,356.21
002-1500-4865	Exercise Science Club	Money for Clubs that worked Halloween Events, SA Fall Equipment Grant - Stethoscopes and blood pressure cuffs for members to use in their courses and etc	\$ 425.00	\$ 5,028.33	5,453.33
002-1501-4459	SDS	SA Fall Equipment Grant - CNC lathe, tools, oscilloscope	\$ 10,625.00	\$ 2,767.08	13,392.08
002-1501-4716	ASCE	Money from clubs/office for CE Purchases, ASCE return of trailer funds and adding hemsaw funds	\$ 5,679.83	\$ 15,959.00	21,638.83
002-1501-4721	AIAA	Money to clubs for working Carnival	\$ 14,458.83	\$ 450.00	14,908.83
002-1501-4745	American Society of Mechanical Engineers	Money for Clubs that worked Halloween Events	\$ 6,968.28	\$ 110.00	7,078.28
002-1501-4796	Association for Computing Machinery	Money for Clubs that worked Halloween Events	\$ 830.02	\$ 20.00	850.02
002-1501-4812	ESW	SA Fall Equipment Grant - soldering tools	\$ 16,192.29	\$ 300.00	16,492.29
002-1501-4873	SAE	Money to clubs for Bonfire	\$ 38,227.14	\$ 750.00	38,977.14
002-1501-4927	Theme Park Engineering Club	Money for Clubs that worked Halloween Events and Carnival	\$ 382.41	\$ 112.50	494.91
002-1600-4262	Italian Student Association	Money for Clubs that worked Halloween Events	\$ 1,078.95	\$ 61.67	1,140.62
002-1600-4444	Bengali Student Association	Money for Clubs that worked Halloween Events	\$ 280.00	\$ 80.00	360.00
002-1600-4475	Taiwanese SA	Money from Taiwanese to Chinese for Free Mooncake Night, Money to clubs for working Carnival	\$ 1,700.00	\$ 523.00	2,223.00
002-1600-4766	African	Money for clubs for working Spirit Week	\$ 20,488.44	\$ 202.50	20,690.94
002-1600-4768	Malaysian SA	MASA Return Excess Funds from Mid Autumn Festival to HKSA	\$ 4,824.90	\$ (5.43)	4,819.47
002-1600-4770	Chinese SA	Money from Taiwanese and Indonesian to Chinese for Free Mooncake Night, Money to clubs for working Carnival	\$ 439.31	\$ 519.00	958.31
002-1600-4773	Indonesian SA	Money from Indonesian to Chinese for Free Mooncake Night	\$ 1,500.00	\$ (82.00)	1,418.00
002-1600-4775	Korean SA	Money for Clubs that worked Halloween Events	\$ 778.02	\$ 30.00	808.02
002-1600-4777	Hong Kong SA	MASA Return Excess Funds from Mid Autumn Festival to HKSA, Money for Clubs that worked Halloween Events	\$ 1,680.00	\$ 65.43	1,745.43
002-1600-4810	Pakistani SA	Money for Clubs that worked Halloween Events	\$ 7,422.74	\$ 220.00	7,642.74
002-1703-4327	Film Production Expenses	Money to A/E Banquets	\$ 32,010.00	\$ (25,000.00)	7,010.00
002-1900-4212	Baseball	SA Fall Equipment Grant - tees, baseballs, pitching mound, rubber bases, pitching screen	\$ 5,677.15	\$ 2,647.51	8,324.66
002-1900-4220	Crew	Money from clubs/office for CE Purchases	\$ 48,507.65	\$ 7,126.91	55,634.56
002-1900-4226	Equestrian	Money for clubs for working Spirit Week	\$ 13,040.82	\$ 81.67	13,122.49
002-1900-4240	Judo	SA Fall Equipment Grant - high quality martial arts mats	\$ -	\$ 2,547.00	2,547.00
002-1900-4244	Kendo Club	Money for Clubs that worked Halloween Events	\$ 2,016.30	\$ 60.00	2,076.30
002-1900-4246	Women's Lacrosse	SA Fall Equipment Grant - practice cones, balls, pinnies, jerseys, lacrosse nets	\$ 4,658.59	\$ 566.13	5,224.72

**Undergraduate Student Association
Budget Adjustment**

002-1900-4264	Men's Rugby	SA Fall Equipment Grant - Training equipment balls, ball bags, kicking tees, speed ladders, varsity training set, SA Fall Equipment Grant - goal posts, SA Fall Equipment Grant - Game jerseys, practice pinnies, game shorts, socks for whole team (jerseys and socks are customized, design approved by UB Trademarks and Licensing	\$ 17,922.00	\$ 15,000.00	32,922.00
002-1900-4273	Mens Soccer	Money for clubs for working Spirit Week, SA Fall Equipment Grant - nets for soccer goals, SA Fall Equipment Grant - balls, first aid & ice packs, training equipment, ball pump	\$ 2,982.60	\$ 2,015.61	4,998.21
002-1900-4274	Women's Soccer	SA Fall Equipment Grant - nets for soccer goals	\$ 5,806.10	\$ 284.99	6,091.09
002-1900-4278	Table Tennis	Money to clubs for working Carnival, SA Fall Equipment Grant - tables, paddles, balls	\$ 708.88	\$ 3,374.93	4,083.81
002-1900-4283	Mens Volleyball	Money to clubs for working Carnival	\$ 7,002.19	\$ 40.00	7,042.19
002-1900-4284	Women's Volleyball	Money for Clubs that worked Halloween Events, SA Fall Equipment Grant - short sleeve jerseys, long sleeve jerseys	\$ 8,775.19	\$ 3,652.50	12,427.69
002-1900-4285	Softball	Money to clubs for working Carnival	\$ 2,726.47	\$ 337.50	3,063.97
002-1900-4287	Wrestling	SA Fall Equipment Grant - Long-sleeve shirts, hair cap, foam rollers, exercise bands, weight dummies, singlet uniforms, head gear, first aid, scale, buzzer, slam balls	\$ 250.00	\$ 2,750.00	3,000.00

Treasurer: Austin Wolfgang

Signature _____ Date _____

Officer: Nicholas Singh

Signature _____ Date _____

Campus designee: _____

Signature _____ Date _____



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Budget Adjustment

Subject: Budget Adjustment Related to SA Staff Wages

Be it hereby proposed that the Wages List 2021-2022 be amended to include the following four positions Performance Planner, Volunteer Coordinator, Activity Manager, Assistant Director of Campus Engagement with the corresponding wages listed in Schedule A.

Schedule A

Wages List 2021-2022 Budget

Stipends	Weekly Stipend	
President	\$	302.88
Vice President	\$	302.88
Treasurer	\$	302.88
Assembly Speaker	\$	120.00
Board of Directors Chair	\$	120.00
Academic Coordinator	\$	150.00
Engineering Coordinator	\$	150.00
Hobby Coordinator	\$	150.00
International Coordinator	\$	150.00
POC Coordinator	\$	150.00
Special Interest Coordinator	\$	150.00
Sports Coordinator	\$	150.00
Elections & Credentials Chair	\$	120.00
Student Affairs Director	\$	183.00
Hourly Staff	Hourly Rate	
Chief of Staff	\$	15.50
Transportation Coordinator	\$	15.00
SA Secretary	\$	15.00
Food Pantry Assistant	\$	15.00

Assistant Director of Club Services X2	\$	15.00
Director of Entertainment	\$	15.25
Assistant Director of Entertainment	\$	15.00
Hospitality Manager	\$	15.00
Head Event Manager	\$	15.00
Event Manager X3	\$	15.00
Director of Media & Marketing	\$	15.25
Assistant Director of Media & Marketing	\$	15.00
Public Relations Manager	\$	15.00
Graphic Designer	\$	15.00
Videographer	\$	15.00
Photographer	\$	15.00
Outreach Coordinator	\$	15.00
Assistant Director of Environmental Affairs	\$	15.00
Assistant Director of Health and Wellness	\$	15.00
Assistant Director of Equity, Diversity and Inclusion	\$	15.00
Production Director	\$	15.25
Production Manager	\$	15.00
Technical Director	\$	15.00
Sr. Sound Techs	\$	15.25
Sound Tech	\$	15.00
Assistant Treasurers	\$	15.25
Bookkeeper	\$	15.00
Head Receptionist	\$	15.25
Receptionist	\$	15.00
Boat Lake Manager x2	\$	15.25
Boat Lake Staff x5	\$	15.00
Athletic Trainers	\$	50.00
Performance Planner	\$	15.00
Volunteer Coordinator	\$	15.00
Activity Manager	\$	15.00
Assistant Director of Campus Engagement	\$	15.25

Resolution to Amend the By-Laws of
University at Buffalo Student Association Inc.

(Club Councils and Coordinators)

WHEREAS, Section 4.01(b) of the By-Laws of University at Buffalo Student Association Inc. lists powers of the Senate; and

WHEREAS, Section 5.02 (b)(xii) of the By-Laws of University at Buffalo Student Association Inc. (dealing with powers of the Vice President) states the following: "Shall have the power to grant temporary recognition to new clubs, and to derecognize and/or impose sanctions on temporary clubs, following approval for such action by the relevant clubs council coordinator and subject to any rules included in any duly adopted SA clubs policy."

WHEREAS, Section 5.04(b) of the By-Laws of University at Buffalo Student Association Inc. presently states:

(b) Coordinator Functions and Elections

Each Coordinator:

- (i) Shall be chosen by, and may be removed by, the clubs in each respective clubs council, according to any lawful rules established by that council.
- (ii) Shall represent the clubs of the Coordinator's council.
- (iii) Shall coordinate all activities of the Coordinator's council.
- (iv) Shall convene meetings of the applicable council.
- (v) Shall serve as a member of the SA Senate.
- (vi) Shall have the authority to create ad hoc committees related to the Coordinator's council.

NOW THEREFORE BE IT RESOLVED that Section 5.04(b) of the By-Laws of University at Buffalo Student Association Inc. shall be amended and replaced as follows:

(b) Coordinator Functions and Elections

~~Each Coordinator:~~

- (i) ~~Shall~~ Each Coordinator shall be chosen by, and may be removed by, the clubs in each respective clubs council, according to any lawful rules established by that council's constitution.

- (ii) In the alternative, a Coordinator may be removed for Cause by 2/3 majority vote of the Senate, subject to the same notice requirements that apply for the Senate to remove a Senator.
- (iii) The term of each Coordinator shall run from the first day after the spring semester final examination period until the last day of the following spring semester final examination period.
- (iv) In the event that a Council fails to elect a Coordinator for the following term by the end of the spring semester final examination period, or in the event of a mid-term vacancy in a Coordinator position that is not filled by the Council within 30 days, the President may appoint an interim Coordinator subject to approval by the Senate; the interim Coordinator shall serve until the Council elects a new Coordinator.
- (v) ~~Shall~~ Each Coordinator shall represent the clubs of the Coordinator's council.
- (vi) ~~Shall~~ Each Coordinator shall coordinate all activities of the Coordinator's council.
- (vii) ~~Shall~~ Each Coordinator shall convene meetings of the applicable Coordinator's council, except that other SA official(s) may convene council meetings if allowed under the council's constitution or an applicable SA policy.
- (viii) ~~Shall~~ Each Coordinator shall serve as a member of the SA Senate.
- (ix) ~~Shall~~ Each Coordinator shall have the authority to create ad hoc committees related to the Coordinator's council.

AND BE IT RESOLVED that the following shall be added as Section 4.01(b)(xii) of the SA By-Laws, and the current Section 4.01(b)(xii) shall be renumbered 4.01(b)(xiii), and any subsequent sections of the By-Laws shall be renumbered accordingly:

(xii) Amend or override any SA clubs council constitution.

AND BE IT RESOLVED that Section 5.02 (b)(xii) of the By-Laws of University at Buffalo Student Association Inc. shall be amended and replaced as follows:

(xii) Shall have the power to grant temporary recognition to new clubs, and to derecognize and/or impose sanctions on temporary clubs, ~~following approval for such~~

~~action by the relevant clubs council coordinator~~ with the approval of a second SA Officer
and subject to any rules included in any duly adopted SA clubs policy.”

AND BE IT RESOLVED that, to the extent any existing SA policy currently requires Coordinator approval in order to grant temporary recognition to new clubs, or to derecognize or impose sanctions on temporary clubs, such requirement for coordinator approval is hereby removed.

AND BE IT RESOLVED that Underlining used in the foregoing provisions is for convenience of reference here only, and such text will not be underlined in the amended SA Bylaws; text struck through used in the foregoing provisions shall be removed from SA Bylaws; and any necessary formatting or numbering changes shall be made.

AND BE IT RESOLVED that the foregoing resolutions shall take effect immediately.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution – 2021-1

Subject: Council Constitutions

Be it hereby proposed that each existing clubs council constitution be replaced with this template council constitution, attached in Schedule A, effective January 1, 2022, with the name of the relevant council filled in the blank in Article I and Article II.

Schedule A



Council Constitution

Article I. Name of Council

This council will be known as the _____ Council

Article II. Purpose

The purpose of this council is to represent all undergraduate SA Clubs that are classified as _____ Clubs.

Article III. Voting Membership of Council

Section 3.01 Representation

- (a) Each club recognized by SA under this council shall have representation within this council.
- (b) That voting representative shall be the club's president, except the club's president may designate a different officer of the club to serve as voting representative for the semester. Any such designation shall be submitted to SA in writing at least 72 hours prior to the relevant meeting on a form approved by the SA Vice President for that purpose.
- (c) If a club is frozen or suspended by SA or the University at Buffalo, that club shall not have a voting representative on the council for the period of that freeze/suspension

Section 3.02 Voting Member

- (a) The voting club representative of the council shall have one vote on all council matters.

Section 3.03 Non-Voting Member

- (a) The SA Vice President shall be a non-voting member of the council.



Council Constitution

Article IV. Coordinator

Section 4.01 Eligibility

- (a) Only a full-time undergraduate University at Buffalo student may be the coordinator of this council.
- (b) The coordinator must be in academic good standing according to the University at Buffalo to become and stay the coordinator of this council.
- (c) All voting club representatives and executive board members of clubs from the council may run for coordinator. Upon assuming the coordinator position, such person shall vacate all voting club representative and executive board member position(s) held by them with respect to any club in this council.
- (d) In the event none of the voting club representatives or executive board members of the clubs from the council are interested in running, then the coordinator election may be opened to any eligible member of a club within the council.

Section 4.02 Term

- (a) The term of a coordinator shall be set by the Student Association By-Laws.
- (b) A coordinator elected to fill a vacancy shall hold office from the day he/she is elected until the end of the term as set by the Student Association By-Laws.

Section 4.03 Duties

The coordinator shall:



Council Constitution

- (a) Represent the clubs of their council;
- (b) Coordinate all activities of their council;
- (c) Convene meetings of the applicable council;
- (d) Serve as a member of the SA Senate;
- (e) Have the authority to create ad hoc committees related to their council;
- (f) Vote at council meetings only to make or break a tie;
- (g) Have the right to appoint committee chairs for any committee of the council;
- (h) Keep the council informed of any and all information necessary from the SA;
- (i) Be an ex-officio non-voting member of all clubs recognized within the council;
- (j) Ensure that all programming funded or co-sponsored by the council or coordinator shall abide by all applicable SA, UB and SUNY rules.

Article V. Council Meetings

Section 5.01 Chairperson

- (a) The coordinator shall be the chairperson of council meetings, except as otherwise stated
- (b) The SA Vice President shall be the chairperson of council meetings as described in Section 5.02 (b).

Section 5.02 Occurrence

- (a) Meetings shall be convened and chaired by the coordinator in each of the following instances:
 - (i) *Whenever they deem it necessary*
 - (ii) *Within one week after they are presented with a petition containing signatures of at least one-third (1/3) of the voting representatives of the council.*
- (b) Meetings shall be convened and chaired by the SA Vice President in each of the following instances:
 - (i) *Whenever there is a vacancy in the office of coordinator*
 - (ii) *Within 120 hours after they are presented with a petition containing signatures of at least one-third (1/3) of the voting representatives of the council*
 - (iii) *A unanimous vote of the SA Executive Board then in office stating a meeting must be convened for a specific purpose*



Council Constitution

(iv) *As described in Section 7.02.*

Section 5.03 Procedures for Council Meetings

- (a) Any member of the council may put an item on the council agenda.
- (b) The council may approve a resolution by a majority vote of voting club representatives present at a duly held council meeting; except where otherwise stated within this constitution. Where in this council constitution there shall be a reference to a larger majority (such as, for example and without limitation, 2/3 majority) that shall refer to that fraction of voting club representatives present at a duly held council meeting.
- (c) All meetings at which voting shall take place must be announced on the council listserv at least 120 hours in advance.

Section 5.04 Quorum

- (a) A quorum of the council shall be fifty percent (50%) of the voting membership of the council.

Article VI. Elections

Section 6.01 Annual Election for Coordinator

- (a) Shall be chaired by the Elections and Credentials Chair
- (b) Shall take place at a date and time determined by the Elections and Credentials Chair.
- (c) Eligible members may self-nominate or be nominated by another member of the council.
- (d) Quorum must be met to hold the election meeting
- (e) At the election meeting all candidates shall have two (2) minutes for opening statements, three (3) minutes for questions and answers, and one (1) minute for closing statements.
- (f) Votes will be cast, collected, and tallied in such methods as determined by the Elections Chair.
- (g) The candidate will be elected based on most votes received.



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- (h) In the event that there is a tie for first place, the tying candidates will be given two (2) additional minutes for question and answer and one (1) minute for final statements. Then the council will vote between the tying candidates and the one that receive the most votes will be elected coordinator.

Article VII. Impeachment / Removal Process

Section 7.01 Grounds for removal from office of the coordinator

- (a) Violation of SA By-Laws or this Council Constitution;
- (b) Violation of a SA or University at Buffalo rule or policy, or any applicable local, state, or federal law or regulation; or
- (c) Failure to adequately or reasonably perform the duties of the office as set forth in this council constitution.

Section 7.02 Procedure for Removal

- (a) A petition containing the signatures of at least one-third (1/3) of the voting membership of the council or the SA Vice President and one other SA officer or a resolution by the SA Senate and the reason for removal shall be presented to the SA Vice President.
- (b) The SA Vice President will call a council meeting within 120 hours of receiving such a petition.
 - (i) *The SA Vice President will be the chair of said meeting.*
- (c) In addition to the procedures by which a Coordinator may be removed from office by the Council under the Council Constitution, a Coordinator may also be removed from office by the SA Senate for cause as more particularly set forth in the SA By-Laws.
- (d) A two-thirds (2/3) majority vote is needed to remove the coordinator from office. If the coordinator is removed the office shall be considered vacant.

Article VIII. Resignation / Vacancy of Office

Section 8.01 Resignation of the Coordinator



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- (a) The coordinator may resign by submitting a resignation letter the SA Vice President.

Section 8.02 Filling a Vacant Coordinator Office

- (a) In the event that the office of coordinator becomes vacant the SA Elections & Credentials Chair shall call for a special election to fill the vacancy.
- (b) The process for a special election shall be the same as that of the annual election of the coordinator.

Article IX. Amendments

Section 9.01 Restrictions

- (a) Amendments to this constitution may not violate any SA, University at Buffalo, State University of New York, New York State, or Federal rule, regulation, policy, or law.
- (b) All proposed amendments to this constitution must be submitted to the SA Vice President for review and approval prior to a vote taking place on any resolution involving the amendment.

Section 9.02 Process

- (a) Any member of the council may propose an amendment to the council constitution by submitting a proposal to the Vice President, and Coordinator. Coordinator's approval is needed only if that position is filled. If that proposal is approved, the meeting will be added to the next council meeting's agenda.
- (b) The Vice President, or Coordinator must call for a meeting within 120 hours of approval.
- (c) Once discussed the amendment will be tabled until the following council meeting where voting will take place.
- (d) A two-thirds (2/3) vote must be gained for the amendment to be approved by the council.
- (e) Once passed by the council, the coordinator shall submit an updated constitution to the SA Vice President.



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Article X. Miscellaneous

Section 10.01

- (a) References to the Elections and Credentials Chair. In the event of a vacancy in the Elections and Credentials Chair, the SA Vice President shall have all authority normally delegated to the Elections & Credentials Chair in this document.
- (b) References to the Vice President. In the event that the office of SA Vice President is vacant, then during the period of such vacancy, references in this council constitution (except for Article IX) to the SA Vice President shall be deemed to refer to the SA President, or if the SA presidency is also vacant, then to the Elections and Credentials Chair.
- (c) Any reference in this council constitution to “the University,” “the University at Buffalo” or “UB” shall be deemed to refer to the State University of New York at Buffalo. “SA” or “Student Association” shall refer to the University at Buffalo Student Association Inc. Any reference in this council constitution to dates on the academic calendar shall be deemed to refer to the academic calendar of UB. “Elections and Credentials Committee” shall refer to the SA Elections and Credentials Committee. “Elections and Credentials Chair” shall refer to the Chairperson of the SA Elections and Credentials Committee.
- (d) Prevailing Rule. In the event of any conflict or inconsistency between any provision of this council constitution and any provision of the SA By-Laws or any SA policy pertaining to clubs, the SA By-Laws or SA policy shall prevail.
- (e) Waiver of Notice. Any person may waive any notice required to be given to such person in writing. Any person in attendance at any meeting shall by their attendance waive any objection concerning notice with respect to such meeting.
- (f) Notice by Electronic Mail. Except where another means of notice is specified in this constitution, any notice (including written notice) required by this constitution may be provided by electronic mail. Whenever notice may be provided via electronic mail, the recipient’s electronic mail address shall be their official University at Buffalo email address ending in buffalo.edu.