

**Undergraduate Student Association
Budget Adjustment**

Instructions:

This form must be completed for all budget adjustments. This form must be signed by the President, Treasurer and Campus Designee.

Please check one:

Budget Transfer

Moving funds from one
expense to another,
(must equal zero)

Budget A/E

Incremental adjustment,
increase/decrease in revenues
or expenses

Detailed description of budget adjustment:

SA Budget Adjustment #17

<u>Account Number:</u>	<u>Account Description</u>	<u>Current Budget Amount</u>	<u>Adjustment Amount</u>	<u>Adjusted Budget</u>	<u>Adjustment Description</u>
002-1706-4312	FEST TALENT	504,250.00	\$ (16,300.00)	487,950.00	Move money to FEST Production from Talent
002-1706-4332	FEST PRODUCTION	449,394.50	\$ 13,000.00	462,394.50	Move money to FEST Production
002-1703-4327	Film Production	1,756.00	\$ 300.00	2,056.00	Move money to FEST Production to Film
002-1704-4332	Comedy Production	4,339.88	\$ 3,000.00	7,339.88	Move money to FEST Production to Comedy Prouction
002-1100-4139	Legal Fees	107,000.00	\$ 50,000.00	157,000.00	Money to Legal Fees
002-1100-4303	Promotions	12,000.00	\$ (12,000.00)	-	Money to Legal Fees
002-1201-4110	Student Affairs	5,000.00	\$ (5,000.00)	-	Money to Legal Fees
002-1201-4135	Campus Wide Initiatives	5,000.00	\$ (5,000.00)	-	Money to Legal Fees
002-1204-4552	A/E Banquets	5,000.00	\$ (5,000.00)	-	Money to Legal Fees
002-1231-4870	Student Assembly Admin	7,000.00	\$ (5,000.00)	2,000.00	Money to Legal Fees
002-1100-2101	Capital Equipment Purchases	333,714.93	\$ (18,000.00)	315,714.93	Money to Legal Fees
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Treasurer: Name (please print) _____

Signature _____ Date _____

Officer: Name (please print) _____

Signature _____ Date _____

Campus designee: Name (please print) _____

Signature _____ Date _____

FSA Budget A/E Input _____ FSA Budget A/E Review _____