

Undergraduate Student Association
Budget Adjustment

Instructions:
This form must be completed for all budget adjustments. This from must be signed by the President, Treasurer and Campus Designee.

Please check one:

Budget Transfer

X

Moving funds from one expense to another, (must equal zero)

Budget A/E

Incremental adjustment, increase/decrease in revenues or expenses

Detailed description of budget adjustment:

SA Budget Adjusment #23-4

Account Number:	Account Description	Current Budget Amount	Adjustment Amount	Adjusted Budget	Adjustment Description
120-1100-4000	Appropriated Net Assets	(1,001,891.00)	(160,000.00)	(1,161,891.00)	Money to Legal and prepaid insurance
120-1100-6002	Legal	230,000.00	150,000.00	380,000.00	Money to Legal
120-1100-6016	Prepaid Insurance	200,000.00	10,000.00	210,000.00	Money to Prepaid Insurance
120-3029-7600	Senate Supplemental Funding	30,000.00	(1,000.00)	29,000.00	Money to Islamic Relief and Poetry for Blackstone event
120-xxxx-7600	Islamic Relief	-	500.00	500.00	Money to Islamic Relief for Blackstone event
120-xxxx-7600	Poetry Club	-	500.00	500.00	Money to Poetry Club for Blackstone event
				-	

Treasurer:

Name (please print)

Signature

Date

Officer:

Name (please print)

Signature

Date

Campus designee:

Name (please print)

Signature

Date

FSA Budget A/E Input

FSA Budget A/E Review