# University at Buffalo Student Association Inc. Senate Meeting Minutes

November 11, 2022

Student Union 378

### **Present**

Becky Paul Odionhin, President; Sammi Pang, Vice President; Alana Lesczynski, Treasurer; Ian Roma, Senate Chairperson; Cameron Kiner, Senator; Justin Barnes, Sports Council Coordinator; Grace Osaba, Academic Council Coordinator; Matthew Dowd, Hobby Council Coordinator; Krish Thakkar, Senator; Jessica Ellis\*\*, International Council Coordinator; Tyler Herman, Senator; Taylor Lewis\*\*, POC Council Coordinator

### **Absent**

Amelia Kelly, Senator; Barakat Sahi, Senator; Fatoumata Camara, Senator; Tangeniqua Washington, Senator; Afreen Tanisha, Special Interest Council Coordinator; Ariel Clarke, Student Affairs Director

### Guests

Mark SanGregory; John Hudi; Aayush Kumar; Jasmin Yeung; Sefati Rafah; Nafisa Nawshin; Will Eaton; Samantha Ezihie; Jeese Orozco; Shantu Barua; Eli Jenkinson; Tariq Nazeem; <u>Xingchen Sui</u>; Connor Sullivan; Grant Ashley; Auburn Schwartzmeyer; William Catarella; Thomas Furey; Ian Ma

### Call to Order

Ian Roma, Senate Chair, calls the meeting to order at 5:05 pm

### **Approval of Minutes**

I. Ian Roma, Senate Chair, presents all Senate Meeting Minutes, in need of approval (May 3, 2022, May 10, 2022, October 10, 2022), for approval

Motion to approve all Senate Meeting Minutes, in need of approval, by Becky Paul Odionhin

Second Krish Thakkar

Without objection, the motion passes by unanimous consent

Conclusion: Senate Meeting Minutes, for May 3, 2022, May 10, 2022, and October 10, 2022, approved

II. Ian Roma, Senate Chair, presents all Executive and Financial Committee Meeting Minutes, in need of approval (Executive Committee Minutes for April 22, 2022, May 20, 2022, July15, 2022, August 24, 2022, September 2, 2022, October 17, 2022, and October 27, 2022; Finance Committee Minutes for May 18, 2022, for approval Motion to approve all Committee Meeting Minutes by Becky Paul Odionhin Second Sammi Pang

Without objection, the motion passes by unanimous consent

Conclusion: Executive Committee Meeting Minutes for April 22, 2022, May 20, 2022, July 15, 2022, August 24, 2022, September 2, 2022, October 17, 2022, and October 27, 2022, and Financial Committee Meeting Minutes for May 18, 2022, approved

### **Old Business**

None

### **New Business**

I. Ian Roma, Senate Chair, presents Resolution - 2022-2023 - 4 - Resolution to Appoint New Senators to Vacant Senate Positions

Motion to approve Resolution - 2022-2023 - 4 by Becky Paul Odionhin Second Sammi Pang

Tyler Herman Yes
Krish Thakkar Yes
Cameron Kiner Yes
Grace Osaba Yes
Matthew Dowd Yes
Jessica Ellis Yes
Justin Barnes

Becky Paul Odionhin Yes

Alana Lesczynski Yes

Sammi Pang Yes

Ian Roma, Chair Yes

11 Favor, 0 Against, 0 Abstain

Conclusion: Resolution - 2022-2023 - 4 - Resolution to Appoint New Senators to Vacant Senate Positions Approved

II. Ian Roma, Senate Chair, presents Resolution - 2022-2023 - 3 - Resolution to Appoint New Engineering Council Coordinator

Motion to approve Resolution - 2022-2023 - 3 by Becky Paul Odionhin Second Justin Barnes

Tyler Herman Yes Krish Thakkar Yes Cameron Kiner Yes Grace Osaba Yes Matthew Dowd Yes **Justin Barnes** Yes Becky Paul Odionhin Yes Alana Lesczynski Yes Sammi Pang Yes Ian Roma, Chair Yes 10 Favor, 0 Against, 0 Abstain

Conclusion: Resolution - 2022-2023 - 3 - Resolution to Appoint New Engineering Council Coordinator Approved

Becky Paul Odionhin, President, Sammi Pang, Vice President and Alana Lesczynski, Treasurer make it know that they recommend Resolution 2022-2023 - 5 - Resolution to Amend the Coaches Policy and 2022-2023 - 6 - Resolution to Amend the Ticketing and Merchandise Sales Policy to the Senate for approval

III. Becky Paul Odionhin, President, presents Resolution - 2022-2023 - 5 - Resolution to Amend the Coaches Policy

<sup>\*\*</sup>Jessica Ellis Leaves Meeting at 5:20 pm

Motion to approve Resolution - 2022-2023 - 5 by Tyler Herman Second Justin Barnes

Tyler Herman Yes Krish Thakkar Yes Cameron Kiner Yes Grace Osaba Yes Matthew Dowd Yes **Justin Barnes** Yes Becky Paul Odionhin Yes Alana Lesczynski Yes Sammi Pang Yes Ian Roma, Chair Yes 10 Favor, 0 Against, 0 Abstain

# Conclusion: Resolution - 2022-2023 - 5 - Resolution to Amend the Coaches Policy Approved

IV. Sammi Pang, Vice President, presents Resolution - 2022-2023 - 6 - Resolution to Amend the Ticketing and Merchandise Sales Policy

Motion to enter 5-minute period of discussion by Matthew Dowd Second Alana Lesczynski

Without objection, the motion passes by unanimous consent

Motion to extend period of discussion by 5-minutes by Grace Osaba Second Matthew Dowd

Without objection, the motion passes by unanimous consent

Motion to enter untimed period of discussion by Taylor Lewis Second Cameron Kiner

Without objection, the motion passes by unanimous consent

Motion to end the period of discussion by Sammi Pang Second Becky Paul Odionhin

<sup>\*\*</sup>Taylor Lewis Enters the Meeting at 5:45 pm

Tyler Herman No

Krish Thakkar Abstain

Cameron Kiner Abstain

Grace Osaba Yes

Matthew Dowd Yes

Taylor Lewis Yes

Justin Barnes Yes

Becky Paul Odionhin Yes

Alana Lesczynski Yes

Sammi Pang Yes

Ian Roma, Chair Yes

8 Favor, 1 Against, 2 Abstain

### **Period of Discussion Ends**

Motion to approve Resolution - 2022-2023 - 6 by Becky Paul Odionhin

### Second Justin Barnes

Tyler Herman No

Krish Thakkar Yes

Cameron Kiner Yes

Grace Osaba Yes

Matthew Dowd No

Taylor Lewis Yes

Justin Barnes Yes

Becky Paul Odionhin Yes

Alana Lesczynski Yes

Sammi Pang Yes

Ian Roma, Chair Abstain

8 Favor, 2 Against, 1 Abstain

# Conclusion: Resolution - 2022-2023 - 6 - Resolution to Amend the Ticketing and Merchandise Sale Policy Approved

V. Becky Paul Odionhin, President, presents Budgetary Changes Amendment of the Bylaws

Motion to approve the Budgetary Change Amendment by Matthew Dowd

### Second Tyler Herman

Tyler Herman Yes Krish Thakkar Yes Cameron Kiner Yes Grace Osaba Yes Matthew Dowd Yes **Taylor Lewis** Yes **Justin Barnes** Yes Becky Paul Odionhin Yes Alana Lesczynski Yes Sammi Pang Yes Ian Roma Chair, Abstain 10 Favor, 0 Against, 1 Abstain

### Conclusion: Budgetary Changes Amendment of the Bylaws Approved

VI. Becky Paul Odionhin, President, presents Amendment to the Wage List

Motion to approve the Wage List Amendment by Matthew Dowd

Second Tyler Herman

Tyler Herman Yes Krish Thakkar Yes Cameron Kiner Yes Grace Osaba Yes Matthew Dowd Yes Taylor Lewis Yes Justin Barnes Yes Becky Paul Odionhin Yes Alana Lesczynski Yes Sammi Pang Yes Ian Roma, Chair Yes 11 Favor, 0 Against, 0 Abstain

### Conclusion: Amendment to the Wage List Approved

VII. Ian Roma, Senate Chair, presents AIAA Supplemental Funding Request
AIAA E-Board has 5-minute presentation period

Motion to hear all Supplemental Funding Requests before deciding by Tyler Herman

Second Krish Thakkar

Without objection, the motion passes by unanimous consent

Conclusion: AIAA Supplemental Funding Request is tabled until other requests are heard.

VIII. Becky Paul Odionhin, SA President, motions for a 5-minute recess Second Matthew Dowd

Without Objection, the motion passes by unanimous consent

Conclusion: The Senate enters a Recess at 6:23 pm

\*\*Ian Roma, Senate Chair, calls the meeting back to order at 6:36 pm

\*\*Taylor Lewis Leaves Meeting During Recess

IX. Becky Paul Odionhin, SA President, motions to change order of Supplemental Funding Request Presentations to hear Bengali SA and Pilots Association next Second Justin Barnes

Without objection, the motion passes by unanimous consent

### Conclusion: Bengali SA and Pilots Association will present next

- X. Bengali SA presents Request for Supplemental Funding
- XI. Pilots Association presents Request for Supplemental Funding
- XII. Justin Barnes, Sports Council Coordinator, presents Request for Supplemental Funding on behalf of Running Club
- XIII. Society of Automotive Engineers (SAE) presents Request for Supplemental Funding
- XIV. Alana Lesczynski, SA Treasurer, presents Request for Supplemental Funding on behalf of Men's Ice Hockey
- XV. The Senate presents Request for Supplemental Funding on behalf of Society of Women Engineers (SWE)

Motion to table SWE Supplemental Funding Request, until next Senate Meeting, by Becky Paul Odionhin

Second Justin Barnes

Without objection, the motion passes by unanimous consent

### Conclusion: SWE Supplemental Funding Request is tabled until the next Senate Meeting

XVI. Motion to enter untimed discussion period to discuss Supplemental Funding Requests by Sammi Pang

Second Tyler Herman

Without objection, the motion passes by unanimous consent

### Conclusion: The Senate enters an untimed discussion period

XVII. Motion to exit the untimed discussion and approve Supplemental Funding Requests in the below mentioned amounts by Becky Paul Odionhin

AIAA: \$1,200.00

Bengali SA: \$500.00

Pilots Association: \$2100.00

Running Club: \$900.00

SAE: \$9,000.00

Men's Ice Hockey: Table until next meeting

Second Tyler Herman

Tyler Herman Yes Krish Thakkar Yes Cameron Kiner Yes Grace Osaba Yes Matthew Dowd Yes Justin Barnes Yes Becky Paul Odionhin Yes Alana Lesczynski Yes Sammi Pang Yes Ian Roma, Chair Yes

10 Favor, 0 Against, 0 Abstain

Conclusion: The Senate Approves Supplemental Funding as follows, AIAA \$1,200, Bengali SA \$500.00, Pilots Association \$2,100.00, Running Club \$900.00 and SAE \$9,000. Men's Ice Hockey and SWE Supplemental Funding Requests tabled till next meeting.

XVIII. Alana Lesczynski, Treasurer, presents Budget Adjustment #06

Motion to approve Budget Adjustment #06 by Alana Lesczynski

### Second Justin Barnes

Tyler Herman Yes Krish Thakkar Yes Cameron Kiner Yes Grace Osaba Yes Matthew Dowd Yes **Justin Barnes** Yes Yes Ian Roma Becky Paul Odionhin Yes Alana Lesczynski Yes Sammi Pang Yes 10 Favor, 0 Against, 0 Abstain

Conclusion: Budget Adjustment #06 Approved

### Adjournment

 Motion to Adjourn meeting and table remaining agenda items by Sammi Pang Second Tyler Herman

Without Objection, the motion passes by unanimous consent

Conclusion: Meeting of the Senate Adjourned at 8:15 pm



Resolution - 2022-2023 - 4

Subject: Resolution to Appoint to Vacant Senate Positions

Submitted by: Becky Paul-Odionhin, SA President

Be It Resolved that the persons listed below shall serve to fill a vacant senator seat for the remainder of the 2022-2023 term:

Connor Sullivan, crsulliv@buffalo.edu

Samantha Ezihie, <u>siezihie@buffalo.edu</u>

Each listed person shall assume the stated office upon (1) following the concluding of the meeting where this is approved (2) turning in a completed Conflict of Interest Policy Annual Statement form to the SA Office, and (3) completing a University at Buffalo academic eligibility check.



Resolution - 2022-2023 - 3

Subject: Resolution to Appoint Interim Coordinator to Vacant Position

Submitted by: Becky Paul-Odionhin, SA President

Whereas the Engineering Council Coordinator resigned, and this position has been vacant for more than 30 days; and

Pursuant to University at Buffalo Student Association Inc. ("SA") Bylaws Article V. Section 5.04 Coordinators (b) (iv), SA President Becky Paul-Odionhin has nominated each of the following undergraduate students as Interim Coordinators of the councils listed for approval;

Be It Resolved, that the person listed below shall serve as Interim Coordinator of the Engineering Council:

Jesse Orozco, jesseoro@buffalo.edu

Each listed person shall assume the stated office upon (1) turning in a completed Conflict of Interest Policy Annual Statement form to the SA Office, (2) completing the standard SA employee hiring forms through Kronos, and (3) completing a University at Buffalo academic eligibility check.



Resolution - 2022-2023 - 5

Subject: Resolution to Amend the Coaches Policy

Submitted by: Becky Paul-Odionhin, SA President, Sammi Pang, SA Vice President;

Alana Lesczynski, Treasurer

Be It Resolved that the attached Coaches Policy be adopted and replaces any previous version of the policy.

Be it also resolved that the policy will take effect immediately after approval and the last updated date in the policy will be updated with the date of the meeting at which it is approved.



# Coach Policy

### Policy Information

Date Established: March 29, 2022

Date Last Updated: Category: Clubs

Any sport club who has a coach must annually and upon any change submit their coach's information to SA prior to any work being completed. This is done by the club having their coach complete 1. a Coach - Volunteer Agreement, 2. a Coach - Paid Independent Contractor Agreement, or 3. Such other arrangement as may be approved by the SA Officers if the club is purchasing other goods or services together with coaching as a package deal. Clubs who do not have a coach must annually submit a form through the SA website stating such.

In addition, clubs who are intending to have a coach for the next academic year are required to complete the Coach Intention Form on the SA website as an additional step to the club annual registration phase one.

These Agreements will be sent out to the sports clubs annually and must be returned by the end of the first week of classes or whenever a new coach is selected by the club but before the coach can start coaching or performing duties for the club.

In reference to any Club that is looking to use the Paid Coach Agreement all finance policies and procedures governing the encumbrance of funds must be followed before SA will complete the contract and agree to pay the coach. No Coach may start coaching or performing duties prior to completion of the requirements under this policy.

Only SA Officers can sign the contract with the coach. As such SA can cancel the contract with the coach at any time according to the agreement terms.

Clubs who fail to submit one of the coach agreements or complete the no-coach form may not be allowed to practice until one of the forms has been complete.

Two SA Officers one of whom must be the SA President may terminate any paid or volunteer Coach at will.

No clubs other than clubs in the Sports Council may have paid coaches or other paid advisors.



Resolution - 2022-2023 - 6

Subject: Resolution to Amend the Ticketing and Merchandise Sales Policy

Submitted by: Becky Paul-Odionhin, SA President, Sammi Pang, SA Vice President; Alana Lesczynski, Treasurer

BE IT RESOLVED that the University at Buffalo Student Association Inc.'s financial policy "Ticketing and Merchandise Sales Policy" be amended to replace the sentence:

"For all ticket sales, or give aways, the total number of non-undergraduate tickets should not exceed 10% of the total tickets available for sale for the event or activity."

With the following sentence:

"For all ticket sales, or give aways, the total number of non-undergraduate tickets should not exceed the number of undergraduate students tickets available for sale for the event or activity."

AND BE IT RESOLVED that the University at Buffalo Student Association Inc.'s financial policy "Ticketing and Merchandise Sales Policy" be amended to remove the sentences:

"Non-undergraduate tickets should not be subsidized by mandatory activity fee money."

"If the event or activity allows for guest tickets an undergraduate student may buy only one additional guest ticket at the stated guest ticket rate."

AND BE IT RESOLVED that the foregoing resolutions shall take effect immediately and the last updated date in the policy will be updated with the date of the meeting at which it is approved.



Bylaw Amendment 2022-2023 - 1

Subject: Budgetary Changes

Be it resolved that Section 7.03(d) of the University at Buffalo Student Association Inc. By-Laws shall be amended and restated as follows:

(d) Budgetary change(s) and/or line transfer(s) for either any of the following purposes may be approved by the SA Treasurer without need for approval of the Senate or Executive Committee: (i) to add money fundraised by a club into that club's budget line, or (ii) to add money fundraised for or from a specific program into that program's budget line, or (iii) to move money from any supplemental funding budget line to the budget line of a club or program that has been granted such funds.

AND BE IT RESOLVED THAT the underlining used in the foregoing provision(s) is for convenience of reference here only, and such text will not be underlined in the amended SA By-Laws; text struck through used in the foregoing provision(s) shall be removed from the SA By-Laws.



Wage List Amendment 2022-2023 - 1

Subject: Addition to Approved Wage List

Be it resolved the following hourly rates be approved for the Student Association staff as listed effective Immediately.

Hourly Positions	Но	ourly Rate
Animator	\$	15.00

# Supplemental Funding Request Information

Each year clubs have an opportunity to apply for Supplemental Funding from their Council Coordinator or the SA Board of Directors. Paperwork and guidelines are on the following pages.

- 1. The requesting club must be recognized by the Student Association and must meet all criteria to be in good standing. (Criteria for good standing can be found in the Club Handbook.)
- 2. All Clubs are required to submit the Supplemental Funding Request Form.
  - a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club's general ledger or requesting help from the finance department in the SA Office.
  - b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
  - c. All sources of income for the activity must be listed.
- 3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.
- 4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.
- 5. All funding requests must be submitted to the club's Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director's agenda for approval.
  - a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club's needs, past activities, completion of criteria, and availability of funds.

Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must met the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club's Council Coordinator for review and submission to the correct party.



# Supplemental Funding Request Form

### Club Information:

Club Name: AIAA		
Representative Name: John Hudi	Treasurer Treasurer	
Event: Micro-G Build event and DBF Building Event		
Event Date: Manday, Appendix 15 2007 pt 15 00 PM EDT LAT Vindownian, April 15 2003 at 15 00 PM EDT Start Time: 9:00 AM	End Time: 9:00 PM	

### Description of Event:

Our different build events for both clubs. We have two different building teams one in which we are designing and fabricating for competition a remote controlled airplane. While another is designing a boat for a NASA competition. Both of these competitions require large amounts of time, dedication and hard work. Manufacturing is one of the most difficult tasks as it requires a large amount of tools, space to save these tools and with out small work area this is always a difficult task.

### Benefits of the Event to UB Undergrads:

We provide hands on engineering experience to any student at the University at Buffalo. The skills that we teach like Computer Aided Design, Arduino, ANSYS, 3-D printing, composite manufacturing are an opportunity that very few clubs can offer to their members.

#### Purpose of this Event:

To allow undergraduates to do actual engineering along with manufacturing for competitions. Tools are critical to use being able to build what we want

### Itemized list of how supplemental funds will be used:

Item:	Dollar Amo	ount:
M12 FUEL 12V Lithium-lon Brushless Cordless 3 in. Cut Off Saw (Tool-Only)	\$	150.00
M12 12V Lithium-Ion Cordless Rotary Tool (Tool-Only)	\$	100.00
M12 FUEL 12V Lithium-Ion Brushless Cordless 4-in-1 Installation 3/8 in. Drill Driver Kit with 4-Tool Heads	\$	229
16 in. x 10 in. Satin Nickel Heavy-Duty Shelf Bracket * 10	\$	132.70
Please See the attached list, as there are many different items that are not included.	\$	1,000.00
Total being requested:	\$	1,611.70

### Club Budget Information:

Current balance of club budget: \$ \_\_\_16,000.00

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

Will there be ticket sales for this event: No

	Price:	
Patron Type:	\$	
Total Ticket Sale Reve	enue: \$	0

Other Information that you want the Council Coordinator and/or Board of Directors to know:

These items are incredibly important to our club being able to succeed in the future. We need these tools for constructing our airplane and Micro-G boat.

### Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: AIAA	
Council:	
Amount of Money:	
Event Money is to be used for:	
Date of Event: Monday, September 12 2022 at 12:00 PM EDT to	Wednesday, April 12 2023 at 12:00 PM ED
Type of Supplemental Funding Request:	
Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	
Monies to be transferred to club as part of Budget Adjustment:	



### list as per Supplemental Funding

### Each picture is a hyperlink

#### Tools:



More Options

Milwaukee M12 FUEL 12V Lithium-Ion Brushless Cordless 3 in, Cut Off Saw (Tool-Only)



Cut off tool for trimming metal and composites, includes a removable dust collection adapter with depth of cut adjustment, the tool has selectable rotation direction to improve cutting safety and ease of use. With a band file adapter (sold separately it can also be a band file which can be a versatile and valuable tool in smoothing foam and edges of composite parts, as well as light metal work.



Milwaukee M12 12V Lithium-Ion Cordless Rotary Tool (Tool-Only)

# \$9900

Similar to a Dremel, and compatible with all of Dremel's attachments, this tool offers slightly better performance due to its brushless motor. Cutting, sanding, and grinding of intricate parts are very common tasks in AIAA's manufacturing process. The 12v battery compatibility with the other Milwaukee tools simplifies work flow, and helps our club shave weight and bulk from our luggage when traveling to competitions. Our corded Dremel went missing over the summer and we are in dire need of a replacement.



More Options

**Milwaukee** M12 FUEL 12V Lithium-Ion Brushless Cordless 4-in-1 Installation 3/8 in. Drill Driver Kit with 4-Tool Heads

# \$229<sup>00</sup>

This light-weight tool does the jobs of 4 different tools at a price and weight that is less than those 4 tools combined, Drill, right angle drill, ¼ inch driver, close quarters drill. Speed of assembly is part of our competition challenge this year for the AIAA Design Build Fly team, quick access to hidden screws is essential. The cordless drill in our lab is over 10 years old, the battery dies fast, it is big, heavy, and so is its charger. While it may be fine for drilling things around the lab, it is a bear to travel with. Having a second device with similar but better capabilities will be useful on build days and would allow us to get more students involved in the hands on experience. This kit will provide the batteries and charger needed to run the other Milwaukee tools.

#### Hardware:





\$13<sup>27</sup>

Buy 10 or more \$11.94

We need 10 of these. Total: 119.4 due to discount.

With lab storage and activity space at a premium, our random assortment of desks makes it difficult to get everyone and everything in one place. We intend to build an 8-foot-long desk to hold our 3D Printer, laser cutter, 3 computer monitors, and provide space for 3 to 4 students to do side-by side computer work. With the shape and layout of our current desk situation there is only space for 1 student to sit. These brackets are adequate to support the weight and control the flex of such a desk.



ClosetMaid ShelfTrack 84 in. x 1 in.

White Standard

\$25<sup>47</sup> x 6 = \$152.87

These steel c-channels fit perfectly over the edge of ¾ inch sheet goods such as MDF and plywood, and when screwed in place dramatically stiffen the board over long spans. We have one shelf in the lab that has these installed on the outer edge over a 16-foot span, and it has not sagged. We have another shelf made from the same material that has sagged, we intend to reinforce that shelf as well as our 8-foot desk that we are building in the same way, it also protects the edge of the desk from damage and prevents splinters.



\$9<sup>51</sup> /box

Hardware to assemble desk

**Everbilt** 1/4 in.-20 Zinc Plated Hex Nut (100-Pack)



\$80 for Everbilt Screws of the correct size and dimension, the price always depends on whether it can be bought in bulk or not. Often such specific screws are not in stock.



\$17<sup>95</sup>/box

Hardware to assemble desk



\$**83**78

Wood for Desk Top



\$32<sup>12</sup> x2=\$64.24

To supply power to electronics and work area





\$49800

Locking tool chest for secure storage of power tools and other equipment, also doubles as a work area.

The prices are always changing, and as a general rule the prices have been going up.

# **Total Cost \$1500.00**

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  - b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
  - c. All sources of income for the activity must be listed.
- 3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.
- 4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.
- 5. All funding requests must be submitted to the club's Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director's agenda for approval.
  - a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club's needs, past activities, completion of criteria, and availability of funds.

Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
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### Club Information:

Club Name: UB Bengali Student Association			
		Title: President	
Event: Bangladeshi Night			
Event Date:December 01, 2022	Start Time: 6:00 PM	End Time: 11:00 PM	

### Description of Event:

Bangladeshi night is a cultural event organized by Bengali Student Association to showcase our culture across University at Buffalo. This event will have dance performances, music, and good Bangladeshi food.

### Benefits of the Event to UB Undergrads:

The benefits of this event is for our club to bring all UB students together and let them enjoy our desi food.

### Purpose of this Event:

This event will help Bangladeshi UB students to connect back to their cultures and non-Bangladeshi students to learn about Bangladeshi cultures and traditions, and the food.

### Itemized list of how supplemental funds will be used:

Item:	Dollar Amount:
Polao (Rice), Roast (Chicken), Vegetable Curry, Firni (Rice Pudding)	\$ 1,000.00
Decorations (Table Paper, Balloons, plastic flowers)	\$ 300.00
Utensils (fork, spoon, knife, gloves, plate, cups)	\$ 200.00
	\$
	\$
Total being requested:	\$ 1,500.00

### Club Budget Information:

Current balance of club budget:	\$	1,838.00
---------------------------------	----	----------

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

Will there be ticket sales for this event: Yes

	Price:
Patron Type: UB Students (200)	\$ 4.00
Patron Type: General Public (150)	\$ 8.00
Patron Type:	\$
Patron Type:	\$
Patron Type:	\$
Total Ticket Sale Revenue:	\$ 12.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:	

### Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: UB Bengali Student Association	
Council:	
Amount of Money:	
Event Money is to be used for:	
Type of Supplemental Funding Request:Board of Directors Chair of Board of Directors Signature:	
Print Name:	
Meeting Date that the Funding Request was voted on:	
Coordinator  Coordinator Signature:	
Council Name:	
Final Approval to be added to a Budget Adjustment SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment:	

# Supplemental Funding Request Information

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  - a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club's general ledger or requesting help from the finance department in the SA Office.
  - b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
  - c. All sources of income for the activity must be listed.
- 3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.
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  - a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club's needs, past activities, completion of criteria, and availability of funds.

Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

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# Supplemental Funding Request Form

### Club Information:

Club Name: Pilots Assocait	ion		
Representative Name: Eli Walke		<sub>Title:</sub> President	
Event: Flight Simulator Hours			
Event Date: 14/14/2022	Start Time: 6	End Time: 8	

### Description of Event:

UB Pilots Association would be having Flight Simulator Seminar from Monday to Friday at 6 pm-8 pm. We would be using to simulator where it opprated by two PCs.

### Benefits of the Event to UB Undergrads:

Students would be learning how to control basic avionic parts via our simulators. Also basic fundametal of flight manuevar.

### Purpose of this Event:

The purpose of this event is to educate our members about aviation and give them insight into how to control flights.

### Itemized list of how supplemental funds will be used:

Item:	Dollar Amount:	
Intel Core i7 12700K (CPU), Case, Cooler, Fan	\$	597.87
MSI RXT 3080 Ti Gaming X Trio (GPU)	\$	864.99
PSU, RAM	\$	300.98
Crucial P5 Plus (SSD)	\$	129.99
ASUS ROG Strix B660-I (Motherboard)	\$	199.99
Total being requested:	: \$	2,093.82

### Club Budget Information:

Current balance of club budget: \$ \_\_\_\_\_1,137.50

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

### Will there be ticket sales for this event:

	Price:
Patron Type:	\$
Total Ticket Sale Revenue:	\$ 0.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:	

### Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: Pilots Assocaition	
Council:	
Amount of Money:	
Event Money is to be used for:	
Data of Frank, 14/14/2022	
Type of Supplemental Funding Request:	
Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	Date:
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	Date:
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment: _	



### WHAT WE DO?





➤ Bell Hall 330 & 329







### WHAT WE DO?





UBPA Pilot TALK SERIES
Paul Schifferle - VP of Flight
Research Calspan Corporation
NOVEMBER 1929











### Pilot talks

UBPA Pilot TALK SERIES
Kate Broug





### WHAT WE DO?

Tours and Events









## Future Projects boeing 737









### Purpose of the Supplemental Funding Request

- Flight simulator Hours seminar will be semester-long event
- Our vision: Give our member the flying experience on how it feels to be a pilot and embrace their passion for aviation
- Help students with disabilities/Financial issues and motivate them with aviation
- Members also would be taking flight ground lessons to learn the basic fundamentals of flying from the Eboards



### Cost Break down

PC#1 (new components)		
Component Name	Component Description	Price
Intel Core i7 12700K	CPU	\$ 399.99
MSI RXT 3080Ti Gaming X Trio	GPU	\$ 864.99
Cooler Master V850 SFX	PSU	\$ 140.99
CORSAIR Vengeance DDR5 32GB (2x16GB) 5200	RAM	\$ 159.99
Crucial P5 Plus	SSD	\$ 129.99
Asus ROG Strix B660-I	Motherboard	\$ 199.99
Cooler Master NR200 (Black)	Case	\$ 93.90
Scythe Fuma 2 Rev.B CPU Air Cooler	Cooler	\$ 65.99
Arctic P12 PWM PST	Fans	\$ 37.99
	Total:	\$ 2,093.82





# Benefits for the University and Students

- This year, we want to take a step forward gives student almost real life experience with our simulator
- We currently use 2 small flight simulators to teach members basic maneuvering procedures and our goal is to give them a real life experience.
- The members would be able to apply their class knowledge to the flight simulators
- Gives students the opportunity to do something they might not be able to afford normally
- Introduces students to a new career path they may have never thought was possible
- Helping students with disabilities issue and who aren't able to fly due to financial issues.

### Supplemental Funding Request Information

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### Supplemental Funding Request Form

### Club Information:

Club Name: Running Club	)	
Representative Name: Catheri	ne Crivelli	<sub>Title:</sub> Treasurer
Event: Requesting Supplemental	Budget Funding	
Event Date: N/A	Start Time: N/A	End Time: <b>N/A</b>

### Description of Event:

We do not have funding due to our previous e-board and would like to take the opportunity to request funding for our club. It is very important that our runners have the opportunity to run in meets as some of them are trying to qualify for the official UB track and field team, and getting race times at official meets is crucial.

### Benefits of the Event to UB Undergrads:

This would greatly help out our club members as they would not have the financial burden of paying for meet entries. Additionally, we would be able to purchase some equipment which will give us more ways to train, and in turn, will benefit runner's performances in practices and most importantly, meets.

### Purpose of this Event:

We plan on making a presentation about this during the Senate budget meeting on October 10th, 2022.

### Itemized list of how supplemental funds will be used:

Item:	Dollar Amo	unt:
Starting Blocks	\$	400.00
Hurdles	\$	400.00
Meet entry fees and travel/hotel costs	\$	1,700.00
	\$	
	\$	
Total	being requested: \$	2,500.00

### Club Budget Information:

Current balance of club budget: \$	0.00
------------------------------------	------

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

Will there be ticket sales for this event: No

	Price:	
Patron Type:	\$	
Total Ticket Sale Re	evenue: \$	0.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:

It is difficult to get precise estimates for meets as the cost ranges from about \$15-\$30 per athlete and we do not know exactly how many students and how many meets we will/can attend. We just used our best estimates from previous years.

### Supplemental Funding Approval Signature Page

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Club Name: Running Club	
Council:	
Amount of Money:	
Event Money is to be used for:	
Date of Event: N/A	
Type of Supplemental Funding Request:	
Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	Date:
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	Date:
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment: _	

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### Supplemental Funding Request Form

### Club Information:

Representative-Name: <u>Auburn Schwartzmeyer</u> Title: <u>President</u>

Event: <u>Clean Snowmobile Competition</u> — <u>Snowmobile</u>

Event Date: <u>Feb 7-9 2023</u> Start Time: <u>NA</u> End Time: <u>NA</u>

club Name: Society of Automotive Engineers (UB SAE)

Description of Event: This event is nosted by SAE International in Eagle River wisconsin. This application is for funds to support buying a snowmobile in order to compete at this event. The team makes engineered modifications to create a cleaner

\$ quieter running sled.

Benefits of the Event to UB Undergrads:

UB SAE is the largest engineering club on campus. In order to attend competition, UB SAE needs a sted to compete with. This gives UB undergrads hands-on, technical experince they will not see elsewhere on campus. UB SAE gives experince in everything from machining to welding to CAD work a smulations to business & engineering reports, all showcased at this Purpose of this Event: Competition.

To snowcase a finalized engineered snowmobile designed & fabricated by UB students.

Itemized list of how supplemental funds will be used:

Item:	Dollar Amount:
Used/New Snowmobile	\$~\$12,000
	\$
	\$
	\$
	\$
Total being requested:	\$ \sqrt{\$12,000.00}

### Club Budget Information:

Current balance of club budget: \$ 26, 614.72 for BOTH teams

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
SAE Clean Snowmobile Registration	\$ 300.00
U U	\$
	\$.
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	s ~ \$ 3,000.00
	s ~ \$2,000.00
	\$ ~ \$2,000.00 \$ ~ \$ 500.00

### Ticket Sales Information:

Will there be ticket sales for this event: NO (NOT 2 UB event)

	Price:
Patron Type:	\$
Total Ticket Sale Revenue:	\$ 0.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:

Although this form is intended for club-hosted events, this application is for a snowmobile that needs to be purchased for our Clean-Snowmobile team to participate in the SAE collegiate design series competition. UB SAE does not currently have a snowmobile and without one, will not be able to participate in this event, as this is the only event this team works towards.

UB SAE has the largest budget out of all SA clubs, around \$40,000. This seems like a large amount for one club, but UB SAE consists of 2 teams; Clean Snowmobile and Mini-Baja. At other universities, these teams are divided into seperate clubs with entirely seperate budgets. Those singular team budgets vastly exceed our combined budget, sitting closer to \$50,000-\$100,000 for just Clean Snowmobile or Mini Baja. With this monetary deficit, UB SAE works hard to cut costs to afford both successful teams, mainly by fabricating and machining almost every element, by hand.

UB SAE has high numbers of Ingnii, Involved individuals working to design, implement & fabricate on both Clean Snowmobik and Mini-Bajz. Some of these individuals spend upwards of 30 hours in UB SAE's shop space creating & learning to make these vehicles function.

UB SAE has had several individuals attend UB soley on the purpose of the Skells & techniques that can be taught by UB SAE.

I sincerely hope you consider this application. Our team members work incredibly hard & cannot continue without a snowmobile.

### Supplemental Funding Approval Signature Page

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Club Name:	
Council:	
Amount of Money:	
Event Money is to be used for:	
Date of Event:	
Type of Supplemental Funding Request:	
Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	Date:
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	Date:
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment:	

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### Supplemental Funding Request Form

### Club Information:

Club Name: Men's Ice Hocke	У	
Representative Name: Anthony T		Title: President
Event: Ice Hockey Dues		
11/10/2022		
Event Date:	Start Time:	End Time:

### Description of Event:

This event is something that we have been doing for years before I was apart of this club. Throughout the season we have to pay ice cost, officials cost, trainer cost, bus fees, hotel fees, and we have to buy our players gloves, pants, socks, and jerseys due to the fact that the league we are in require everyone in uniform to be matching. We anticipate all of this to equal out to around \$86,000. Which with a 25 man roster would equal out to \$3,400 dollars that each kid has to pay.

### Benefits of the Event to UB Undergrads:

This club has been around for many, many years and it is an opportunity for students to continue there hockey careers in a place where the competition is intense and the skill level is high. We have lost a lot of kids this year due to the fact that the player fees are so high and kids can not afford it.

### Purpose of this Event:

To lower player fees so they can continue to participate in our club.

### Itemized list of how supplemental funds will be used:

Item:	D	ollar Amount:
	\$	
Bus- To Rhode Island	\$	5,454.00
Bus- To Oswego State	\$	1,810.00
Bus- To RIT	\$	1,503.00
	\$	
	Total being requested: \$	8,767.00

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Club	Bua	get	Inform	iation:
		$O^{-}$		

18 625	90 Snlit	hotwoon	two	toame

Current	balance	of club	budget.	Ċ	
Current	palance	ot club	puaget:	2	

### Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:	
D1 September ice cost	\$	3,750.00
D1 October ice cost	\$	6,692.50
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

### Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

### Will there be ticket sales for this event: No

	Price:
Patron Type: Ticket Sales for ice cost	\$ 24,000.00
Patron Type:	\$
Total Ticket Sale Revenue:	\$ 24,000.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:

We have already asked our players for money and that has already gone into our account. We received \$24,000 and that money is already almost gone. Every weekend we are either paying trainers for home games or busses for away games. Right now our budget is sitting at \$86,000, any type of relief that we can get will go directly to the student athletes of this club. The goal is to get these kids to pay the least amount of money possible so that they can continue to play this sport and so that we can continue to have a club.

### Supplemental Funding Approval Signature Page

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Club Name: Men's Ice Hockey	
Council:	
Amount of Money:	
Event Money is to be used for:	
Date of Event:	
Type of Supplemental Funding Request:	
Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	Date:
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	Date:
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment:	

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  - c. All sources of income for the activity must be listed.
- 3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.
- 4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.
- 5. All funding requests must be submitted to the club's Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director's agenda for approval.
  - a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club's needs, past activities, completion of criteria, and availability of funds.

Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- · Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must met the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club's Council Coordinator for review and submission to the correct party.



### Supplemental Funding Request Form

### Club Information:

Club Name: SOCIETY OF LADMEN ENGINEERS (SWE)	
Denversative Name - Maria Chiesa	Title. encodered
Representative Name: MOLLY GILLEN	Title: <u>TREASUREL</u>
Event: Swe NATIONAL CONFERENCE	
	9_ End Time: <u>II:3ን M I0 23</u>
Description of Event:	ALO S RETURN TO BUFFALO
UB'S SWE CHAPTER 15 SENDING 3 E-BOARD MEMBERS TO SWE'S NATIONAL CONFERENCE	IN HOUSTON, TEXAS FROM 10/19/22 - 10/23/22.
WE WILL BE LEAVING BUFFALD ON 10/19, AND RETURNING ON 10/13. 4 HITEL NIGHTS HAVE BEEN	reserved.

### Benefits of the Event to UB Undergrads:

BEING THE WORLD'S LARGEST CONFERENCE FOR WOMEN, THIS IS A GREAT OPPORTUNITY FOR US TO BUILD OUR PROFESSIONAL NETWORK. THERE WILL BE 200+ SESSIONS TO ATTEND, SUCH AS REYNOTE SPEAKERS, WORKSHOPS, AND INTERACTIVE PANELS.

THERE WILL ALSO BE A CAREER FAIR WHERE WE WILL HAVE THE CHANCE TO NETWORK WITH COMPANIES FROM ALL ACCOSS THE COUNTRY, AS WELL AS A DESIGN COMPETITION.

### Purpose of this Event:

THE PURPOSE OF THIS EVENT IS TO PROVIDE AND INFORMATIVE AND VALUABLE EXPERIENCE TO COLLEGIATE LEVEL LOAMEN IN STEM.
THIS CONFERENCE ALSO SERVES AS A GREAT OPPORTUNITY FOR NETWORKING, WHERE STUDENTS OFTEN FIND INTERNSHIPS ! FULL-TIME JOBS.

### Itemized list of how supplemental funds will be used:

Item:	Dollar Amount:
ROUNSTRIP AIRFARE, INCLUDING TAX, FOR 2 PEOPLE	\$ 1300.00
1 CONFERENCE TICKET, COLLEGIATE PRICE	\$ 139.50
	\$
	\$
	\$
Total being reque	ested: \$ 1437.50 0.00

### Club Budget Information:

Current balance of club budget: \$ 1835.55

Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
HOTEL (1 ROOM, 4 NIGHTS)	\$ 1530.34
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

Will there be ticket sales for this event: ND

	Price:
Patron Type:	\$
Total Ticket Sale Revenue:	\$ 0.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:	

### Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name:	
Council:	
Amount of Money:	
Event Money is to be used for:	
Date of Event:	
Type of Supplemental Funding Request:Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	Date:
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment:	

### Supplemental Funding Request Information

Each year clubs have an opportunity to apply for Supplemental Funding from their Council Coordinator or the SA Board of Directors. Paperwork and guidelines are on the following pages.

- 1. The requesting club must be recognized by the Student Association and must meet all criteria to be in good standing. (Criteria for good standing can be found in the Club Handbook.)
- 2. All Clubs are required to submit the Supplemental Funding Request Form.
  - a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club's general ledger or requesting help from the finance department in the SA Office.
  - b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
  - c. All sources of income for the activity must be listed.
- 3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.
- 4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.
- 5. All funding requests must be submitted to the club's Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director's agenda for approval.
  - a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club's needs, past activities, completion of criteria, and availability of funds.

Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- · Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must met the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club's Council Coordinator for review and submission to the correct party.



### Supplemental Funding Request Form

### Club Information:

Club Name: <u>SOCIETY OF LYMNEN ENGINEERS</u>
Representative Name: Title: Title: Title:
Event: SWE LOCAL CONFERENCE
Event Date: 2/16/2013 - 2/19/2013 Start Time: 3 Am 2/16/22 End Time: 3 Am 2/19/22
Description of Event:
UB'S SWE CHAPTER IS SENDING 4 E-BOARD MEMBERS TO A SWE LOCAL CONFERENCE IN DETROIT, MICHIGAN FROM
1/16/2015 - 2/19/2023. WE WILL BE LEAVING BUFFALD ON 2/16 AND RETURNING TO BUFFALD ON 2/19.  3 HOTEL MIGHTS WILL BE RESERVED.

### Benefits of the Event to UB Undergrads:

BEING THE WORLD'S LARCHEST CONFERENCE FOR WOMEN, THIS IS A GREAT OPPORTUNITY FOR US TO BUILD OUR PROFESSIONAL NETWORK. THERE WILL BE 200+ SESSIONS TO ATTEND, SUCH AS REYNOTE SPEAKERS, WORLSHOPS, AND INTERACTIVE PANELS.

THERE WILL ALSO BE A CAREER FAIR WHERE WE WILL HAVE THE CHANCE TO INSTLUDES WITH COMPANIES FROM ALL ACCOSS THE COUNTRY, AS WELL AS A DESIGN COMPETITION.

### Purpose of this Event:

THE PURPOSE OF THIS EVENT IS TO PROVIDE AND INFORMATIVE AND VALUABLE EXPERIENCE TO COLLEGIATE LEVEL LABMEN IN STEM.
THIS CONFERENCE ALSO SERVES AS A GREAT APPARTUNITY FOR NETWORKING, WHERE STUDENTS OFTEN FIND INTERNSHIPS ? FULL-TIME JOBS.

### Itemized list of how supplemental funds will be used:

Item:	Dollar Amount:
4 CONFERENCE TICKETS (COLLEGIATE ARICE)	\$ USCOUNT ENDS 1/26/23 \$ MALDOES TEN \$ 440 MM - SLAE MEMBER TICHETS
1 HOTEL ROOM - 3 NIGHTS	\$ 1020 * SUBJECT TO CHANGE \$ 1020 * INCLUDES TAXES! REES
HOTEL PARKING - 4 DAYS	\$ 120 * INCLUDES TRK
	\$
	\$
Total being requeste	ed: \$ \(\(\phi\)\).00

### Club Budget Information:

urrent balance of club budget: \$ 1895.59
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Expenditures already encumbered (requested) for this event:

Item:	Dollar Amount:
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Other Monies being requested or has been granted for this event:

Item:	Dollar Amount:
	\$
	\$
	\$

### Ticket Sales Information:

Will there be ticket sales for this event:

	Price:
Patron Type:	\$
Total Ticket Sale Revenue:	\$ 0.00

Other Information that you want the Council Coordinator and/or Board of Directors to know:		

### Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: <u>SICIETY OF LIGHTEN ENGINEERS</u>	
Council: <u>ENGINEEUNG</u>	
Amount of Money: 1600.00	
Event Money is to be used for: <u>SWE LACAL CONFERENCE - DETRUIT, A</u>	
Date of Event: 2/16/2013 - 2/19/2013	
Type of Supplemental Funding Request:	
Board of Directors	
Chair of Board of Directors Signature:	
Print Name:	Date:
Meeting Date that the Funding Request was voted on:	
Coordinator	
Coordinator Signature:	
Council Name:	
Print Name:	Date:
Final Approval to be added to a Budget Adjustment	
SA Treasurer Signature:	
Print Name:	Date:
Monies to be transferred to club as part of Budget Adjustment: _	