University at Buffalo Student Association Inc.

Senate Meeting Minutes

November 28, 2022

Student Union 378

Present

Ian Roma, Senate Chair; Barakat Sahi, Senator; Tyler Herman, Senator; Krish Thakkar, Senator; Amelia Kelly, Senator; Cameron Kiner, Senator; Jesse Orozco, Engineering Council Coordinator; Justin Barnes, Sports Council Coordinator; Becky Paul Odionhin, President; Sammi Pang, Vice President; Alana Lesczynski, Treasurer

Absent

Connor Sullivan, Senator; Fatoumata Camara, Senator; Samantha Ezihie, Senator; Tangeniqua Washington, Senator; Afreen Tanisha, Special Interest Council Coordinator; Grace Osaba, Academic Council Coordinator; Jessica Ellis, International Council Coordinator; Matthew Dowd, Hobby Council Coordinator; Taylor Lewis, POC Council Coordinator; Ariel Clarke, Student Affairs Director

Guests

Victoria Hill, UB Spectrum; A.J. Franklin, UB Spectrum; Will Eaton, SA Chief of Staff; Anthony Trigilio, Men’s Ice Hockey President

Call to Order

Ian Roma, Senate Chair, calls the meeting to order at 5:20 pm

Approval of Minutes

None
Old Business

I. Anthony Trigilio, Men’s Ice Hockey President, presents the Supplementary Funding Request for Men’s Ice Hockey
   
   The Senate enters a period of discussion

   Becky Paul Odionhin, President, motions to hear all Supplementary Funding Requests prior to deciding funding totals
   
   Second Tyler Herman

   Without objection, the motion passes by unanimous consent

   Conclusion: The Senate will hear the remaining Supplementary Funding Requests prior to deciding on the Men’s Ice Hockey Supplementary Funding Request

II. The Senate observes the Society of Women Engineers (SWE) Supplementary Funding Request
   
   Justin Barnes, Sports Council Coordinator, motions to table SWE Supplementary Funding Request
   
   Second Sammi Pang

   Without objection, the motion passes by unanimous consent

   Conclusion: The Society of Women Engineers Supplementary Funding Request is tabled

III. Sammi Pang, SA Vice President, motions to enter a five-minute discussion period
   
   Second Becky Paul Odionhin

   Without objection, the motion passes by unanimous consent

   Conclusion: The Senate enters a five-minute discussion period

IV. Tyler Herman, Senator, motions to end the five-minute discussion period and allocate $6300 to Men’s Ice Hockey
   
   Second Becky Paul Odionhin

   Barakat Sahi Yes
   
   Tyler Herman Yes
   
   Krish Thakkar Yes
Amelia Kelly  Yes
Cameron Kiner  Yes
Jesse Orozco  Yes
Justin Barnes  Yes
Becky Paul Odionhin  Yes
Sammi Pang  Yes
Alana Lesczynski  Yes
Ian Roma, Chair  Yes

11 Favor, 0 Against, 0 Abstain

**Conclusion:** Men's Ice Hockey's Supplementary Funding Request is approved in the amount of $6,300.00

**New Business**

1. Becky Paul Odionhin, President, presents a discussion on Coordinators
   No action taken

   Becky Paul Odionhin, President, presents Nick Singh Conflict of Interest Issue
   No action taken

   Becky Paul Odionhin, President, presents Senate and Club Issues
   No action taken

   **Conclusion:** The aforementioned issues are tabled for a future meeting

**Adjournment**

1. Motion to Adjourn meeting by Tyler Herman
   Second Becky Paul Odionhin

   Without objection, the motion passes by unanimous consent

   **Conclusion:** Meeting of the Senate Adjourned at 5:55 pm
Each year clubs have an opportunity to apply for Supplemental Funding from their Council Coordinator or the SA Board of Directors. Paperwork and guidelines are on the following pages.

1. The requesting club must be recognized by the Student Association and must meet all criteria to be in good standing. (Criteria for good standing can be found in the Club Handbook.)

2. All Clubs are required to submit the Supplemental Funding Request Form.
   a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club’s general ledger or requesting help from the finance department in the SA Office.
   b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
   c. All sources of income for the activity must be listed.

3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.

4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.

5. All funding requests must be submitted to the club’s Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director’s agenda for approval.
   a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club’s needs, past activities, completion of criteria, and availability of funds.
Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must meet the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club’s Council Coordinator for review and submission to the correct party.
Club Information:

Club Name: **Men's Ice Hockey**
Representative Name: **Anthony Trigilio** Title: **President**
Event: **Ice Hockey Dues**

Event Date: **11/10/2022**
Start Time: ___________ End Time: ______________

Description of Event:
This event is something that we have been doing for years before I was apart of this club. Throughout the season we have to pay ice cost, officials cost, trainer cost, bus fees, hotel fees, and we have to buy our players gloves, pants, socks, and jerseys due to the fact that the league we are in require everyone in uniform to be matching. We anticipate all of this to equal out to around $86,000. Which with a 25 man roster would equal out to $3,400 dollars that each kid has to pay.

Benefits of the Event to UB Undergrads:
This club has been around for many, many years and it is an opportunity for students to continue there hockey careers in a place where the competition is intense and the skill level is high. We have lost a lot of kids this year due to the fact that the player fees are so high and kids can not afford it.

Purpose of this Event:
To lower player fees so they can continue to participate in our club.

Itemized list of how supplemental funds will be used:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus- To Rhode Island</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>5,454.00</td>
</tr>
<tr>
<td>Bus- To Oswego State</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>1,810.00</td>
</tr>
<tr>
<td>Bus- To RIT</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>1,503.00</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Total being requested</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>8,767.00</td>
</tr>
</tbody>
</table>
Club Budget Information:

Current balance of club budget: $ ___________________

Expenditures already encumbered (requested) for this event:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>D1 September ice cost</td>
<td>$ 3,750.00</td>
</tr>
<tr>
<td>D1 October ice cost</td>
<td>$ 6,692.50</td>
</tr>
</tbody>
</table>

Other Monies being requested or has been granted for this event:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Ticket Sales Information:

Will there be ticket sales for this event:  No

<table>
<thead>
<tr>
<th>Patron Type:</th>
<th>Ticket Sales for ice cost</th>
<th>Price: 24,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patron Type:</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Patron Type:</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Patron Type:</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Patron Type:</td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Total Ticket Sale Revenue: $ 24,000.00
Other Information that you want the Council Coordinator and/or Board of Directors to know:

We have already asked our players for money and that has already gone into our account. We received $24,000 and that money is already almost gone. Every weekend we are either paying trainers for home games or busses for away games. Right now our budget is sitting at $86,000, any type of relief that we can get will go directly to the student athletes of this club. The goal is to get these kids to pay the least amount of money possible so that they can continue to play this sport and so that we can continue to have a club.
Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: Men's Ice Hockey

Council: 

Amount of Money: 

Event Money is to be used for: 

Date of Event: 

Type of Supplemental Funding Request:

_____ Board of Directors

Chair of Board of Directors Signature: 

Print Name: ____________________________ Date: ____________________________

Meeting Date that the Funding Request was voted on: 

_____ Coordinator

Coordinator Signature: 

Council Name: 

Print Name: ____________________________ Date: ____________________________

Final Approval to be added to a Budget Adjustment

SA Treasurer Signature: 

Print Name: ____________________________ Date: ____________________________

Monies to be transferred to club as part of Budget Adjustment: 
Supplemental Funding Request Information

Each year clubs have an opportunity to apply for Supplemental Funding from their Council Coordinator or the SA Board of Directors. Paperwork and guidelines are on the following pages.

1. The requesting club must be recognized by the Student Association and must meet all criteria to be in good standing. (Criteria for good standing can be found in the Club Handbook.)

2. All Clubs are required to submit the Supplemental Funding Request Form.
   a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club’s general ledger or requesting help from the finance department in the SA Office.
   b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
   c. All sources of income for the activity must be listed.

3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.

4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.

5. All funding requests must be submitted to the club’s Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director’s agenda for approval.
   a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club’s needs, past activities, completion of criteria, and availability of funds.
Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must meet the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club’s Council Coordinator for review and submission to the correct party.
Supplemental Funding Request Form

Club Information:

Club Name: **Society of Women Engineers (SWE)**

Representative Name: **Molly Gillen**
Title: **TREASURER**

Event: **SWE National Conference**

Event Date: **10/19/22 - 10/23/22**
Start Time: **6:40 AM 10/19**
End Time: **11:37 AM 10/23**

Description of Event:
UB’s SWE Chapter is sending 3 E-board members to SWE’s National Conference in Houston, Texas from 10/19-10/23. We will be leaving Buffalo on 10/19 and returning on 10/23. 4 Hotel nights have been reserved.

Benefits of the Event to UB Undergrads:
Being the world’s largest conference for women, this is a great opportunity for us to build our professional network. There will be 200+ sessions to attend, such as keynote speakers, workshops, and interactive panels. There will also be a Career Fair where we will have the chance to network with companies from all across the country, as well as a Design Competition.

Purpose of this Event:
The purpose of this event is to provide an informative and valuable experience to collegiate level women in STEM. This conference also serves as a great opportunity for networking, where students often find internships & full-time jobs.

Itemized list of how supplemental funds will be used:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roundtrip airfare, including tax, for 2 people</td>
<td>$1300.00</td>
</tr>
<tr>
<td>1 Conference ticket, collegiate price</td>
<td>$139.50</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total being requested:** $1439.50
**Club Budget Information:**

Current balance of club budget: $1835.55

Expenditures already encumbered (requested) for this event:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOTEL (1 ROOM, 4 NIGHTS)</td>
<td>$1530.34</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Other Monies being requested or has been granted for this event:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Ticket Sales Information:

**Will there be ticket sales for this event:** NO

<table>
<thead>
<tr>
<th>Patron Type:</th>
<th>Price:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**Total Ticket Sale Revenue:** $0.00
Other Information that you want the Council Coordinator and/or Board of Directors to know:
Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: 

Council: 

Amount of Money: 

Event Money is to be used for: 

Date of Event: 

Type of Supplemental Funding Request:

_____ Board of Directors

Chair of Board of Directors Signature: 

Print Name: Date: 

Meeting Date that the Funding Request was voted on: 

_____ Coordinator

Coordinator Signature: 

Council Name: 

Print Name: Date: 

Final Approval to be added to a Budget Adjustment

SA Treasurer Signature: 

Print Name: Date: 

Monies to be transferred to club as part of Budget Adjustment: 
Supplemental Funding Request Information

Each year clubs have an opportunity to apply for Supplemental Funding from their Council Coordinator or the SA Board of Directors. Paperwork and guidelines are on the following pages.

1. The requesting club must be recognized by the Student Association and must meet all criteria to be in good standing. (Criteria for good standing can be found in the Club Handbook.)

2. All Clubs are required to submit the Supplemental Funding Request Form.
   
   a. A club must be able to produce proof of the current account balance and fund-raising totals upon request; this information can be obtained from the club’s general ledger or requesting help from the finance department in the SA Office.
   
   b. The club must indicate the goals and purpose of the activity being sponsored and how the activity will benefit the UB Undergraduates.
   
   c. All sources of income for the activity must be listed.

3. The funds allocated to a club must be used only for the purpose outlined on the application submitted, and proof of this must be submitted to the Council Coordinator or SA Board of Directors upon request.

4. Clubs may be asked to make an oral presentation to the Board of Directors. Persons making the presentation must be able to answer all pertinent questions the Board may have.

5. All funding requests must be submitted to the club’s Council Coordinator. Supplemental Funding Requests from the Council Coordinator will be submitted to the SA Treasurer for review and if approved will be added to the next Budget Adjustment. Supplemental Funding Requests from the SA Board of Directors should be submitted to the Council Coordinator to be added to the Board of Director’s agenda for approval.
   
   a. The approval of a supplemental funding request and the transfer of funds may not occur in the same meeting, be prepared for this delay.

Please note that the Council Coordinator and/or Board of Directors reserve the right to provide all, some, or none of the funds requested based on the objective analysis of the Club’s needs, past activities, completion of criteria, and availability of funds.
Please note that Supplemental Funding money does not count as fundraising or a fundraising event, and is NOT eligible for rollover.

Please note that the Council Coordinator and/or Board of Directors reserve the right to:

- Take back any money given in supplemental funding that was not spent on the event stated
- Take back all monies given to the club if the club cancels the event
- Fines and other penalties may be applied to a club that uses supplemental funding money for anything other than the event that they applied for. Penalties may include de-recognition.

It may take up to three weeks for a club to receive into their budget any monies given to the club by the Council Coordinator and/or Board of Directors. All financial rules apply to supplemental funding monies including pre-approval through the SAFE system before money can be spent.

To be considered for Supplemental Funding by the Council Coordinator, a club representative must be able to meet with the Council Coordinator to answer any questions upon request. To be considered for Supplemental Funding by the Board of Directors, a club representative must be at the scheduled Board of Directors meeting in order to present the request. Forms must be legible, complete, including a full budget and the club must meet the criteria to receive the funding. Funding for events with pre-set days should be submitted at least four weeks prior to the event in order to ensure a timely response and processing time for the money into the clubs account for spending. Request should be handed in to the Club’s Council Coordinator for review and submission to the correct party.
Club Information:

Club Name:  **SOCIETY OF WOMEN ENGINEERS**
 Representative Name:  **Molly Gillen**  
Title:  **Treasurer**

Event:  **SWE LOCAL CONFERENCE**

Event Date:  **2/4/2013 - 2/9/2013**  
Start Time:  **9 AM 2/4/13**  
End Time:  **9 AM 2/9/13**

Description of Event:

UB’s SWE chapter is sending 14 e-board members to a SWE LOCAL CONFERENCE in Detroit, Michigan from 2/4/2013 - 2/9/2013. We will be leaving Buffalo on 2/4 and returning to Buffalo on 2/9.

3 hotel nights will be reserved.

Benefits of the Event to UB Undergrads:

Being the world’s largest conference for women, this is a great opportunity for us to build our professional network. There will be 200+ sessions to attend, such as keynote speakers, workshops, and interactive panels. There will also be a career fair where we will have the chance to network with companies from all across the country, as well as a design competition.

Purpose of this Event:

The purpose of this event is to provide an informative and valuable experience to collegiate level women in STEM. This conference also serves as a great opportunity for networking, where students often find internships / full-time jobs.

Itemized list of how supplemental funds will be used:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4 CONFERENCE TICKETS (COLLEGIATE PRICE)</strong></td>
<td>$440</td>
</tr>
<tr>
<td><strong>1 HOTEL ROOM - 3 NIGHTS</strong></td>
<td>$1020</td>
</tr>
<tr>
<td><strong>HOTEL PARKING - 4 DAYS</strong></td>
<td>$120</td>
</tr>
</tbody>
</table>

**Total being requested:** $1600.00
Club Budget Information:

Current balance of club budget: $185.59

Expenditures already encumbered (requested) for this event:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Other Monies being requested or has been granted for this event:

<table>
<thead>
<tr>
<th>Item:</th>
<th>Dollar Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Ticket Sales Information:

Will there be ticket sales for this event: ✗

<table>
<thead>
<tr>
<th>Patron Type:</th>
<th>Price:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

Total Ticket Sale Revenue: $0.00
Other Information that you want the Council Coordinator and/or Board of Directors to know:
Supplemental Funding Approval Signature Page

To be completed by the Council Coordinator or Chair of the Board of Directors before submission to the SA Treasurer. The completed supplemental funding request that was presented to the Coordinator or Board for consideration must be attached for the club to receive any monies into their account.

Club Name: SOCIETY OF WOMEN ENGINEERS

Council: ENGINEERING

Amount of Money: $1400.00

Event Money is to be used for: SWE LOCAL CONFERENCE - DETROIT, MICHIGAN

Date of Event: 2/14/2023 - 2/19/2023

Type of Supplemental Funding Request:

______ Board of Directors

Chair of Board of Directors Signature: 

Print Name: __________________________ Date: __________________________

Meeting Date that the Funding Request was voted on: __________________________

______ Coordinator

Coordinator Signature: 

Council Name: __________________________

Print Name: __________________________ Date: __________________________

Final Approval to be added to a Budget Adjustment

SA Treasurer Signature: 

Print Name: __________________________ Date: __________________________

Monies to be transferred to club as part of Budget Adjustment: __________________________