Student Association Assembly Meeting Minutes

February 5th, 2019, 7:00pm. SU 378

Present:
Sooseok Kim, Destiny Osborne, Mariama Fall, Diana Valentin, Timothy Allaire, Judy Mei, Jasmine Greggs, Chris Palumbo, Jacob Virchau, Ciara Burke, Andres Guerrero, Sangam Dhoj Karki, Eric Weinman, Noel Allen-Fowler, Jose-Romarah Chery, George Graban, Daniel Bryan Deslippe, Mitchel Smigel,

Non-voting attendees
Samantha Nelson
Anam Hussain

I. Call to Order
   A. Speaker Mitchel Smigel calls the meeting to order at 7:04 pm

II. Approval of Minutes
   A. None

III. Old Business
   A. None

IV. New Business
   A. Senate Appointees
      1. Gunnar Haberl, President of the Student Association nominates Samantha Nelson to fill a vacant Senate seat.
         Five minutes are allocated for nominee to make a statement and for a question and answer period by unanimous consent.
         a) Motion to approve Samantha’s nomination by Destiny Osborne
             (1) Second by Judy Mei
             (2) Motion passes (15-0-1)

             Conclusion: Samantha’s nomination approved and vacancy filled

      2. Gunnar Haberl, President of the Student Association nominates Jacob Virchau to fill a vacant Senate seat.
         Five minutes are allocated for nominee to make a statement and for a question and answer period by unanimous consent.
         a) Motion to approve Jacob’s nomination by Noel Allen-fowler
             (1) Second by Timothy Allaire
             (2) Motion passes (7-5-3)

             Conclusion: Jacob’s nomination approved and vacancy filled

   B. Course Syllabus Resolution 1819-R1
      1. Mariama Fall introduces the Course Syllabus Resolution 1819-R1.
a) Motion to approve the Course Syllabus Resolution by Daniel Deslippe
   (1) Second Judy Mei
   (2) Motion passes (14-0-2)

Conclusion: Course Syllabus Resolution 1819-R1 approved

C. Assembly Rules of Procedure
   1. Mitchel Smigel introduces the revised Rules and Procedures of the Student Assembly.
      Unanimous consent is granted for the amended rules to be moved from the floor.
      a) Motion to adopt the revised Rules and Procedures by Destiny Osborne
         (1) Second Daniel Deslippe
         (2) Motion passes (15-0-1)

Conclusion: Assembly Rules of Procedure revised, approved, and adopted

V. Open Forum
   A. None

VI. Announcements
   A. New Assembly Petitions are available for new members.

VII. Adjournment
   A. There being no further business, Mitchel Smigel entertains a motion for adjournment
   B. Motion to adjourn by Daniel Deslippe, second Judy Mei
   C. Motion passes without objection
   D. Conclusion: Meeting adjourned at 7:33 PM
TO: Mitchel Smigel, Undergraduate Student Association Assembly Speaker  
FROM: Gunnar Haberl, Student Association President  
DATE: 14 January 2018  
SUBJECT: Undergraduate Student Association Appointment  

WHEREAS, The Undergraduate Student Association of the State University of New York at Buffalo (hereafter “Student Association”) is charged with advocating for the interests of all Undergraduate Students at the University at Buffalo,

WHEREAS, The Student Association serves the largest constituency of students at the University at Buffalo,

WHEREAS, The Student Association Senate (hereafter “SA Senate”) functions as a part of the legislative authority of the Student Association,

WHEREAS, The SA Senate functions in allocating the budget of the Student Association, grant or deny Student Association recognition to clubs/organizations, participate in the recall of any Officer of the Student Association according to the terms of ARTICLE IX in the Student Association bylaws,

WHEREAS, The SA Senate functions in imposing sanctions against any Student Association recognized club that violates any rule or policy of the Student Association, the University at Buffalo or any local, state, or federal law or regulation and upon recommendation of the President and Treasurer, may approve and amend employment policies, internal controls and financial policies for SA and its clubs,

WHEREAS, all twelve (12) SA Senate seats shall be filled after commencement of the SA Senate Election or through replacement processes,

WHEREAS, Article 4.04(f) of the Student Association Constitution states:
“Upon vacancy of a voting representative of the Senate (excluding Coordinators), 2 out of 3 Student Association Officers (one of whom must be the President) shall appoint a new Senator, subject to approval of the Assembly within two Assembly meetings; that new Senator shall not be an employee of SA”

WHEREAS, on Thursday, November 28, 2018 Daniel Connolly resigned from serving as an Undergraduate Student Association Senator to take effect on Friday, January 11th to assume his newly elected role as Hobby Council Coordinator,

NOW THEREFORE IT BE: Through replacement processes stated by Article 4.04(f) of the Student Association Constitution, 2 out of 3 Student Association Officers (one of whom must be the President) will appoint Undergraduate Students to serve as a Senator for the Undergraduate Student Association

RESOLVED that as President of the Undergraduate Student Association I, Gunnar J. Haberl, hereby appoint Jacob Virchau, to serve as a Senator for the Undergraduate Student Association

RESOLVED that the term of this appointment is stated by the Student Association Constitution Section 4.03(a)(ii).

RESOLVED that the term of this appointment shall take effect immediately upon approval of the Undergraduate Student Association Assembly.

Gunnar J. Haberl  
President

Anysa Evelyn  
Vice President

Tanahy Escamilla  
Treasurer
TO: Mitchel Smigel, Undergraduate Student Association Assembly Speaker  
FROM: Gunnar Haberl, Student Association President  
DATE: 14 January 2019  
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WHEREAS, Article 4.04(f) of the Student Association Constitution states: “Upon vacancy of a voting representative of the Senate (excluding Coordinators), 2 out of 3 Student Association Officers (one of whom must be the President) shall appoint a new Senator, subject to approval of the Assembly within two Assembly meetings; that new Senator shall not be an employee of SA”

WHEREAS, on Thursday, December 7, 2018 Mackenzie Martinelli resigned from serving as an Undergraduate Student Association Senator upon the end of the fall 2018 academic semester,

NOW THEREFORE IT BE: Through replacement processes stated by Article 4.04(f) of the Student Association Constitution, 2 out of 3 Student Association Officers (one of whom must be the President) will appoint Undergraduate Students to serve as a Senator for the Undergraduate Student Association

RESOLVED that as President of the Undergraduate Student Association I, Gunnar J. Haberl, hereby appoint Samantha Nelson, to serve as a Senator for the Undergraduate Student Association

RESOLVED that the term of this appointment is stated by the Student Association Constitution Section 4.03(a)(ii).

RESOLVED that the term of this appointment shall take effect immediately upon approval of the Undergraduate Student Association Assembly.

Gunnar J. Haberl  
President

Anyssa Evelyn  
Vice President

Tanahiry Escamilla  
Treasurer

University at Buffalo  The State University of New York
RESOLUTION 1819-1

TO: The Office of the Dean of Undergraduate Education
FROM: UB Student Assembly Academic Affairs Committee
DATE: 27 November 2018
SUBJECT: Public Course Syllabi for Add/Drop Week

Action Requested
This resolution is a request that all syllabi for courses being offered during any given semester be made public, either on UBLearns or through the Student HUB portal, for at least the first week of classes.

Resolution
WHEREAS the current policy regarding course syllabi, found in the Undergraduate Catalog\(^1\) states that the course syllabi “serves as a contract between the student and professor regarding course expectations and policies. The course syllabus should clearly communicate what the instructor expects of students and what students can expect from the instructor”. Students interested in taking a particular course, whether they are enrolled or not, should be able to to view the expectations and policies of a course.
WHEREAS this is within the purview of the Office of the Dean of Undergraduate Education, as they oversee the undergraduate education policies.
WHEREAS the State University of New York at Buffalo (UB) Student Association (SA) Assembly may enact resolutions concerning issues of importance to the undergraduate student body in regards to issues of academic policy, student rights, and student welfare; and students’ ability to perform well in their academic endeavors requires them to fully understand what they are signing up for when they consider enrolling in courses.

\(^1\)[https://catalog.buffalo.edu/policies/syllabi.html](https://catalog.buffalo.edu/policies/syllabi.html).
WHEREAS Being able to fully understand what one is signing up isn’t feasible if decisions can only be based upon the syllabi of courses in which they are already officially enrolled in.

WHEREAS Students have a limit for the number of courses they can be enrolled in during a given semester, as well the amount of courses they can take in their undergraduate career. This means students must take careful consideration to factors that could affect how well they perform, like conflicts, course load, professor expectations, etc., for the courses they choose.

WHEREAS Informed decision-making is required for class selection, and these decisions alone cannot solely be based off of availability and course description, as it is the only information offered for students not formally enrolled in a given course.

WHEREAS It is difficult to make a decision between two or more classes where a time conflict may be present that would impinge one’s ability to sit in on certain classes.

WHEREAS Courses whose description doesn’t fully explain the objective and expectations of the course make it difficult to properly to make an informed decision.

WHEREAS There are 21,607 undergraduate students currently matriculating at University at Buffalo.

WHEREAS There are 125 undergraduate degree programs, and over 580 courses are offered.

WHEREAS A recent Google Forms survey taken by undergraduate students attending UB found the following:

- 71.4% of respondents said they have taken a course where the course description on HUB did not match the description provided in the syllabus.
- Of the 50% of individuals who had previously dropped a course, 43% of them had done so due to coursework load.
- Of the the individuals who had previously dropped a course, 72.7% answered that they were unaware of the course load prior to having viewed the syllabus
- 78.6% of students answered that they were unable to take or sit in a course that had interested them during add/drop week because it conflicted with their schedule
- 100% of respondents voted that they were in favor of having all course syllabi be made available online to all students during the first week of the semester.

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2 https://www.buffalo.edu/about_ub/ub_at_a_glance.html

3 https://www.buffalo.edu/about_ub/ub_at_a_glance.html
NOW THEREFORE BE IT RESOLVED THAT:

SA Assembly urges that the Office of the Dean of Undergraduate Education implement a policy mandating that all syllabi for courses offered in a given semester be made available online for the first week of each semester.
RULES
AND
PROCEDURES
OF THE
STUDENT ASSEMBLY

University at Buffalo Undergraduate Student Association

Adopted October 9, 2018
Updated February 5th, 2019
RULES AND PROCEDURES OF THE STUDENT ASSEMBLY

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LEGISLATIVE HISTORY

The Rules Committee commissioned these Rules and Procedures of the Student Assembly in the Spring and Summer Sessions of the 2017-2018 Assembly under the direction of the Parliamentarian Eric Weinman. This new document replaces any previous Assembly Rules of Procedure and shall act as the bylaws for the SA Student Assembly.
RULE I

OFFICERS OF THE ASSEMBLY

1. Speaker of the Assembly:
   a. Selection:
      i. Any voting member of the Assembly may run for Office of Speaker with the term running from the first day after the last day of classes of the spring semester until the following last day of classes of the spring semester. The election of Speaker shall take place no earlier than April 8th and no later than the last day of classes of the spring semester for the following term.
      ii. The Speaker may call for and open nominations for the office to be elected or an Assembly Member may motion for nominations to be opened requiring one-third (1/3) of Assembly Members voting in favor to open nominations for the office. Any Assembly Member may nominate another Assembly Member, and nominations may be closed by a two-thirds (2/3) vote of the Assembly.
      iii. Each nominee shall be allowed to speak for a period not to exceed one (1) minute, in reverse the order of nomination, followed by a period of questions for all nominees simultaneously that will not exceed five (5) minutes. Nominees shall be asked to leave the chamber and each nominee invited back individually to be allowed to speak for a period not to exceed two (2) minutes, in the order of nomination, followed by a period of questions for that nominee that will not exceed five (5) minutes. Nominees shall again leave the chamber prior to a period of debate, not to exceed ten (10) minutes. This period of debate shall be general and not divided among the nominees. No Assembly Members debate shall exceed one (1) minute. The nominees shall be requested to re-enter the room immediately before the Speaker puts the question to the Assembly. The vote shall be conducted by an anonymous written ballot. The Speaker shall be elected by a majority vote of the Assembly Members present at a duly held meeting of the Assembly. In the event that no candidate receives a majority on the first ballot, the candidate receiving the fewest votes shall be eliminated and another vote shall be conducted. This process shall continue until one candidate is elected by a majority of Assembly Members present.
iv. The Speaker of the Assembly shall be elected according to the terms of ARTICLE IV §4.02(D)(VIII) of the Student Association Constitution.

b. Powers and Duties:
   i. Shall fulfil and follow all guidelines and duties outlined in the Student Association Constitution and specifically ARTICLE IV §4.02(D).
   ii. The Speaker of the Assembly shall be the chief executive and administrative officer of the Assembly.
   iii. The Speaker shall place items on the Assembly Agenda that are within the jurisdiction of the Assembly.
   iv. The Speaker of the Assembly shall hold the chair at meetings of the Assembly.
   v. The Speaker of the Assembly shall preserve parliamentary law, maintain the decorum of meetings, and shall serve as a neutral arbiter of the Assembly.
   vi. The Speaker of the Assembly shall enforce the Rules and Procedures of the Assembly and all other relevant documents and policies.
   vii. The Speaker of the Assembly shall have all other powers and duties listed in these Rules and Procedures.
   viii. The Speaker of the Assembly shall make recommendations regarding the selection of chairpersons to standing committees with the concurrence of either a simple majority vote of the Assembly membership or membership of the committee.
   ix. The Speaker of the Assembly shall appoint chairpersons to ad hoc, and special committees with the concurrence of a simple majority vote of the Assembly membership.
   x. The Speaker of the Assembly may assign Assembly Members to the Assembly Committees as necessary.

2. Assembly Parliamentarian:
   a. Appointment:
      i. The Speaker of the Assembly shall appoint the Assembly Parliamentarian whenever the office becomes vacant.
      ii. The Assembly Parliamentarian is not required to be a member of the Assembly and in such cases has no vote and does not count towards quorum.
   b. Powers and Duties:
      i. The Parliamentarian shall assist the chair in presiding over meetings of the Assembly.
ii. The Parliamentarian shall, upon request, instruct the Speaker of the Assembly and Committee Chairs on the proper methods for chairing meetings.

iii. The Parliamentarian shall work to better the Assembly’s general understanding of parliamentary law, and shall help any Assembly member with issues of parliamentary law.

iv. The Parliamentarian shall upon request from any Assembly member, issue in writing a non-binding opinion on matters of parliamentary law.

v. The Assembly Parliamentarian shall serve as an ex-officio non-voting member on all standing Assembly Committees.

3. Assembly Secretary (or Clerk):
   a. Appointment:
      i. The Speaker of the Assembly shall appoint the Assembly Secretary whenever the office becomes vacant.
      ii. The Assembly Secretary is not required to be a member of the Assembly and in such cases has no vote and does not count towards quorum.
   b. Powers and Duties:
      i. The Assembly Secretary shall record the minutes of all meetings of the Assembly.
         1. The minutes shall include a list of all attendees, the present (and absent members) of the Assembly, listing of all business conducted, all vote results, and other information pertinent to Assembly Records and shall be open to the public.
      ii. The Assembly Secretary shall record the attendance of each Assembly meeting and report it to the Speaker of the Assembly.
      iii. The Assembly Secretary shall organize and ensure legislation is properly labeled and handled.
      iv. The Assembly Secretary shall perform other clerical duties as ordered by the Assembly or as is otherwise necessary.
      v. The Assembly Secretary shall serve as an ex-officio non-voting member on all standing Assembly Committees.

RULE II
MEETINGS OF THE ASSEMBLY

1. Regular Meetings:
a. Regular meetings and all official business of the Assembly shall be conducted on campus at as consistent a time and location as is possible and open to the public.

b. The Speaker of the Assembly shall prepare the agenda for regular meetings.
   i. Items of importance may be placed on the agenda by the President.
   ii. The agenda may be amended from the floor at the specified time by a majority vote.
   iii. The shall include sections for Roll Call, Amendments to the Agenda, Amendments to the Minutes, Officer Reports, Committee Reports, Vetoed Legislation (if any), Final Roll Call, and any other matters which the Speaker of the Assembly deems necessary.
   iv. The agenda and all documents or information to be considered therein shall be provided to all Assembly members and shall be made accessible to the public no later than 12:00 PM the day prior to the day of the meeting of the Assembly for which the agenda will be used.
   v. The Speaker of the Assembly shall attempt to provide all Assembly members with a physical or e-mail listing of all tentative Assembly meetings for the semester, within the first two (2) meetings of each semester. Any changes to the tentative schedules require, at least, a one week notice via e-mail.

c. Any Assembly meeting at which voting shall take place must be announced at least five (5) days in advance in two of the three following methods: campus periodical, Student Association Web Page or Web Page affiliated with Campus Periodical, and/or Electronic Mail (e-mail) or Listserv to the Assembly Members.

2. Special Meetings:
   a. The Speaker of the Assembly may call special non-voting meetings of the Assembly.
      i. Notice shall be given to the Student Assembly and Student Body at least forty-eight (48) hours before special meetings may take place.

   b. The Speaker of the Assembly shall prepare the agenda for that meetings.
      i. The agenda must remain germane to the purpose of the meetings, as mentioned in the call for the meeting.
      ii. The agenda may be amended from the floor at a specified time by a majority vote.

RULE III
ATTENDANCE OF MEMBERS
1. Roll Call:
   a. The Speaker of the Assembly or his/her designee shall call the roll of the Assembly whenever needed.
   b. The roll shall be called at the start and end of every meeting, as well as for any quorum call or roll call vote.
   c. Voting records may be used to determine the final roll call with a two-thirds (%) vote.

2. Absence Excuses:
   a. The Speaker of the Assembly shall provide to all Assembly members, in writing, the requirements for excused and unexcused absences at the beginning of the semester.
   b. If a proxy is designed according to the Student Association Constitution ARTICLE IV §4.04(B) then for all intents and purposes the Assembly members counts as having been attended by the Assembly Member.
   c. If an Assembly members believes that an absence should be recorded as excused, that Assembly member must submit an excuse to the Speaker of the Assembly within one (1) week of their absence.
   d. For every three excused absences the Speaker of the Assembly shall record one (1) unexcused absence for the Assembly member. Assembly members shall be generally limited to two (2) unexcused absences, unless extended by Rule III.2.d.
   e. Once an Assembly member reaches the unexcused absences limit, they may be suspended by the chair according to the Student Association Constitution ARTICLE IV §4.04(C). Following suspension the Assembly member may be placed on the following agenda for removal. The Speaker of the Assembly shall notify all Assembly members of the suspension at the next meeting. The Assembly member up for removal shall have final privilege. If the vote fails then the Assembly member shall remain suspended unless cleared by the Rules committee according to the Student Association Constitution ARTICLE IV §4.04 (C) and (E).
   f. Suspended Assembly members shall have no voting rights and shall not be calculated into quorum requirements within the Assembly.
   g. Attendance shall be reset at the beginning of each semester.

3. Quorum:
   a. A quorum to conduct business for the first and second meeting shall consist of the number of Assembly Members attending and signing in according to the Constitution ARTICLE IV §4.04(A).
b. A quorum to conduct business shall be 50% of the total voting membership of the Assembly according to the Constitution ARTICLE IV §4.04(A).

c. Any Assembly Member may raise a point of order regarding the presence of a quorum, at which point the Speaker of the Assembly shall suspend debate and begin to call the roll.

4. Leaves of Absence:
   a. All Assembly members must notify the Speaker of the Assembly of their intention to take a leave of absence at least one week prior to the beginning of the leave of absence, and provide an estimated date of return. The Speaker of the Assembly shall notify all Assembly members at the next meeting. Assembly members may take a leave of absence at any time due to emergency reasons.

   b. All Assembly members on leave of absence are not permitted to vote and shall not be counted towards quorum for committee meetings or Assembly meetings.

   c. To cancel a leave of absence, the Assembly member must provide notification of their return to the Speaker of the Assembly. Upon receiving notification, the Assembly member shall be granted active status immediately.

   d. All leaves of absences in an Assembly member’s yearly term may not exceed three (3) months. Exception to the time restriction of a leave of absence may be granted by a majority vote of the Assembly.

5. Emergencies:
   a. An emergency shall include the case when serious medical conditions, death in a family, an event out of the individual’s control has occurred, or anything else so deemed an emergency.

RULE IV
FLOOR RULE AND PRIVILEGES

1. The Chair of the Assembly
   a. The Speaker of the Assembly shall hold the chair of the Assembly, or if the Speaker so designates another Assembly Member.

   b. The Speaker of the Assembly may from time to time designate a member to the chair.

   c. The chair shall call meetings of the Assembly to order. If twenty (20) minutes have elapsed since the start time proposed in the call for the meeting, any member of the Assembly shall call the meeting to order. If the Speaker of the Assembly or designee of
the Speaker of the Assembly is not present, the Assembly may elect a Temporary Chair from the floor with a three-fifths (%) majority.

d. The chair shall rule on all points of order and issues of parliamentary law.

e. The chair shall deny the hearing of any dilatory motions.

f. The Assembly may appeal any decision of the chair with a majority vote.

2. **Floor Privileges:**

   a. Assembly members who are rightfully able to vote shall be able to speak in debate on the floor.

   b. Speaking privileges may be granted to those without them by a majority vote or the Speaker of the Assembly may recognize those without them.

   c. The following people or their designees shall be allowed ten (10) minutes before the Assembly to present items germane to their administrations, and shall have a total of ten (10) minutes each to yield to other speakers, so long as the presentation remains germane to the administration of the yielding individual. Either time may be extended by a simple majority vote of the Assembly.

      i. The President, Vice President, Treasurer, and Senate Chairperson.

      ii. The Speaker of the Assembly

      iii. The Chief of Staff and Elections and Credentials Chairperson.

      iv. The President-elect, Vice President-elect, and Treasurer-elect.

      v. Any Justice of the Student Wide Judiciary

      vi. Any University Administrative Officer or Dean

   d. Any committee of the Assembly shall be allowed as much time before the Assembly as is necessary to report on the activities of the committee and to make recommendations to the Assembly germane to the purview of the committee.

3. **Readings:**

   a. Any member may call for the reading of any section of the Student Association Constitution and Statutes, Rules and Procedures of the Student Assembly, or Robert’s Rules of Order, as it pertains to any motion, parliamentary inquiry, or point of order being heard.

   b. If any member should object to the reading, the question of entertaining the reading shall be put to a vote without debate, requiring a majority for the reading to be entertained.

   c. The Parliamentarian of the Assembly, or, in his/her absence, the Assembly Secretary of the Assembly shall perform all readings to the Assembly.

   d. Messages from any of the individuals listed in Section 2(c) of this Rule delivered to the Speaker of the Assembly shall be read in the place of their report.
RULE V
RULES GOVERNING DEBATE

1. Consideration of Bills:
   a. Any bill of law, authorization, special request, or resolution shall be debated pursuant to this section.
   b. Readings shall be by title only, except when otherwise called for by one-fifth (%) of those present and voting, in which case the Assembly Parliamentarian shall read the bill in its entirety.
   c. The authors and sponsors of the bill shall be afforded a total of five (5) minutes to present the bill to the Assembly.
   d. Following bill presentation, five (5) minutes shall be allowed for questions of the bill’s authors and sponsors.
      i. The bill’s authors and sponsors may not be compelled to answer a question.
      ii. The question period may be extended by a majority vote.
      iii. If there are no questions to be asked, the Assembly shall move into debate.
   e. Speaking privileges shall be granted to authors without them for the term of bill presentation and questions.
   f. Following the question period, there shall be a period of debate.
      i. If, during the course of debate, it is deemed necessary to return to a question period, the Assembly may do so with a majority vote. The question period shall again last for five (5) minutes, then moving back into debate.
      ii. If there are no Assembly Members wishing to speak, the Speaker of the Assembly shall put the question and the Assembly shall vote on the adoption of the bill.
      iii. Following the above debate procedure, the amendment shall be put to a vote.
      iv. Following debate, the Speaker of the Assembly shall put the question and the Assembly shall vote on the adoption of the bill.
   g. Amendment from the floor shall be in order at any time following bill introduction and before final privilege. Amendments from the floor that have been moved and seconded shall be heard in the same manner as filed amendments at the time the motion is made (see above).

2. Consideration of Vetoed Legislation:
   a. Whenever the Student Association President has vetoed any legislation and returned it to the Assembly, that legislation shall be added to the agenda under Vetoed Legislation and shall be debated pursuant to this section.
b. The Student Association President (or their designee under written authorization sent to the Speaker of Assembly) shall have three (3) minutes to explain the reasoning behind the veto to the Assembly; alternatively, the Speaker of the Assembly shall read a statement from the Student Association President not to exceed three (3) minutes. Following this, the bill’s authors and sponsors shall have three (3) minutes to again present the bill and response to the executive veto.

c. Following the statement of a veto from the Student Association President, any Assembly Member may motion to begin debate.

   i. Amendments from the floor shall be in order at any time following bill introduction and before final privilege. Amendments from the floor that have been moved and seconded shall be heard in the same manner as filed amendments at the time the motion is made (see above).

   ii. Following the above debate procedure, the amendment shall be put to a vote.

   iii. If the Assembly agrees to an amendment to vetoed legislation, said legislation shall be treated as a second reading from that point forward.

d. Following final summation, the Speaker of the Assembly shall put the question and the Assembly shall vote on overriding the veto of the bill, with two-thirds (%) affirmatively in favor of overriding the veto.

RULE VI
VOTING

1. Standard Voting Procedure:

   a. The standard method for all votes requiring a majority shall be determined by the Chair and announced before each vote. The methods of voting shall be by roll call, viva voce, show of hands, rising, ballot, counted vote, general consent, or electronic devices.

   b. The chair shall declare the outcome of all votes.

   c. Divisions shall be conducted by a roll call vote.

   d. No one may cast a vote for another Assembly Member, except the proxy said Assembly Member appointed.

   e. No Assembly Member may abstain from a vote except in cases wherein voting would present a conflict of interest.

      i. A conflict of interest exists whenever an Assembly Member stands to gain an individual benefit from the matter being considered.
ii. Assembly Members who abstain from voting in a roll call vote due to a conflict of interest shall indicate a reason for the abstention on the vote record.

f. The roll call vote shall be conducted in accordance with Rule II §1.

g. Acceptable votes shall be votes in the affirmative, in the negative, or abstain.

RULE VII
EXECUTIVE NOMINATIONS

1. Procedure:
   a. Whenever the Student Association President (or his/her designee) makes a nomination that requires the approval of the Assembly, the final question shall always be, “Will the Assembly approve this nomination?”
    i. This question shall be considered automatically, and as such it is unnecessary to make a main motion regarding executive nominations.
    ii. Debate over this question shall begin with ten (10) minutes of questions of the Student Association President (or his/her designee) or the nominee in question.
    iii. The same parliamentary motions regarding question periods and debate in bill consideration shall be in order for executive nominations.
   b. Nominations shall be heard individually, unless otherwise agreed to by unanimous consent.

RULE VIII
COMMITTEES

1. Types of Committees:
   a. There shall be established by the Student Association Constitution ARTICLE IV §4.02(F) and these Rules and Procedures Standing Committees of the Assembly.
   b. Standing Committees shall report at every meeting of the Assembly on their activities since they last reported to the Assembly.
   c. The Assembly may establish select committees to hear business specified in the motion or resolution to refer.
      i. The members of select committees shall be nominated and elected from the floor of the Assembly.
      ii. The Assembly may elect the Chair of a select committee, or, if the Assembly does not specify a Chair, the select committee shall elect a Chair at their first meeting.
iii. The select committee shall elect a Vice-Chair at their first meeting.

d. The Speaker of the Assembly may establish ad-hoc committees to hear business as established in their creation with the concurrence of a simple majority of the Assembly.

   i. The Speaker of the Assembly shall appoint the members and the Chair of ad-hoc committees with the concurrence of a simple majority of the Assembly. If a Chair is not specified the ad-hoc committee shall elect a Chair at their first meeting.

   ii. The ad-hoc committee shall elect a Vice-Chair at their first meeting.

   iii. The Assembly may, by a two-thirds (2/3) vote, discharge any ad-hoc committee of the Assembly.

   e. Special (select and ad-hoc) committees shall rise and report to the Assembly once they have completed the task(s) that they were created for.

   f. Special committees may also report to the Assembly on their current activities and progress as needed.

   g. Unexcused and excused absences for standing committees shall be counted towards the Assembly Member’s attendance in Rule III.

2. Authority Over Committees:

   a. The Assembly may refer any legislation to a committee of the Assembly (already in existence or to be newly created) before being considered by the full Assembly.

   b. Legislation that has already been referred or is automatically referred may be discharged from a committee by a majority vote. To discharge legislation from a special committee which is the sole purpose of that committee’s creation shall be to discharge that committee altogether.

   c. The Assembly may order any committee to create a report to the Assembly on any matter germane to that committee’s normal duties.

   d. The Assembly may, by a two-thirds (2/3) vote, remove any member from a special committee or remove a member as Chair or Vice-Chair of a special committee.

   e. The Assembly may also receive minority reports following the regular report of any committee.

      i. Minority reports may be issued by one or more members of a committee dissenting from the official report of the committee.

      ii. If any Assembly Member should object to the reading of a minority report, the support of one-fifth (1/5) of those Assembly Members present and voting is required for the report to be entertained.

RULE IX
STANDING COMMITTEES OF THE ASSEMBLY
1. Rules Committee:
   a. Duties:
      i. The Rules Committee shall review and make recommendations to the Assembly regarding the legality, clarity, and merits of all proposed amendments to the Constitution.
      ii. The Rules Committee shall, upon request by the Speaker of the Assembly, or as ordered by the Assembly, review the Assembly Rules and Procedures and draft legislation to amend these documents as is necessary.
      iii. The Rules Committee may reinstate suspended Assembly members upon petition of the members to the Committee.
      iv. The Rules Committee may submit recommendations to the proper authorities regarding the information, format, and clarity of forms with the scope of the Student Association, such as Assembly Petitions.
   b. Review of Amendments:
      i. The Rules Committee shall review Constitutional amendments as to its legality, clarity, and merit, and may submit to the Assembly amendments to legislation reviewed by the committee.
      ii. The Rules Committee may submit amendments to the text of the original amendment.
      iii. The Rules Committee shall report to the Assembly on each amendment referred to it, recommending to the Assembly that the amendment be either adopted with or without amendment, or that the amendment not be adopted, listing reasons if the recommendation is against adoption.
      iv. Any amendment laid on the table by the Rules Committee shall remain on the table until such time as the committee votes to take it up from the table. Any amendment remaining on the table at the end of a term of the Assembly shall be procedurally withdrawn.
   c. Reinstatement of Suspended Assembly Members
      i. The Rules Committee may review an Assembly members petition to reinstate a suspended Assembly member.
      ii. The Rules Committee may reinstate an Assembly member with a simple majority vote or by unanimous consent.
         1. If any member should object to the reinstatement a two-thirds (2/3) majority vote is required to reinstate the member.
2. Any reinstatement laid on the table by the Rules Committee must be taken up from the table at the following committee meeting. Tabling a reinstatement requires a two-thirds (2/3) majority.

2. Academic Affairs Committee:
   a. Duties:
      i. The Academic Affairs Committee shall create, distribute, analyze, and draft any necessary resolutions regarding the opinion of the Student Body on matters including, but not limited to: academic affairs, and academic policy.
      ii. The Academic Affairs Committee shall advice and report to the Assembly on all matters relating to academic policies.
      iii. The Academic Affairs Committee shall review all bills and resolutions that do not fall under the jurisdiction of the Legislative Affairs Committee, Rules Committee, Environmental Affairs Committee, or Student Affairs Committee.
      iv. The Academic Affairs Committee shall submit a report which outlines the accomplishments of the semester, and also includes a list of recommendations for future Academic Affairs Committee members. The Academic Affairs Committee shall have up to fourteen (14) calendar days after the last academic day of each semester to submit the report.
   b. Resolutions Regarding the Student Body:
      i. The Academic Affairs Committee shall gather the opinions of the Student Association student body through appropriate means including, but not limited to: questionnaires/ surveys conducted by SA, questionnaires/ surveys conducted by outside organizations, online suggestion forms, verbal input at live Assembly-sponsored events, and other sources of student data relevant to the mission and purpose of SA.
      ii. The Academic Affairs Committee is responsible for analyzing the data gathered and drafting appropriate resolutions and implementation plans, if applicable, for the Assembly’s consideration.
      iii. The Speaker of the Assembly, Academic Affairs Committee Chair, or Student Association President shall submit the approved resolution to the appropriate administrator, office, or other entity for which the best course of action may be taken.

3. Student Affairs Committee:
   a. Duties:
      i. The Student Affairs Committee shall create, distribute, analyze, and draft any necessary resolutions regarding the opinion of the Student Body on matters
including, but not limited to: student affairs, campus affairs, community affairs, and Student Association affairs.

ii. The Student Affairs Committee shall advise and report to the Assembly on all matters relating to student rights and student welfare.

iii. The Student Affairs Committee shall review all bills and resolutions that do not fall under the jurisdiction of the Legislative Affairs Committee, Rules Committee, Environmental Affairs Committee, or Academic Affairs Committee.

iv. The Student Affairs Committee shall submit a report which outlines the accomplishments of the semester, and also includes a list of recommendations for future Student Affairs Committee members. The Student Affairs Committee shall have up to fourteen (14) calendar days after the last academic day of each semester to submit the report.

b. Resolutions Regarding the Student Body:

i. The Student Affairs Committee shall gather the opinions of the Student Association student body through appropriate means including, but not limited to: questionnaires/surveys conducted by SA, questionnaires/surveys conducted by outside organizations, online suggestion forms, verbal input at live Assembly-sponsored events, and other sources of student data relevant to the mission and purpose of SA.

ii. The Student Affairs Committee is responsible for analyzing the data gathered and drafting appropriate resolutions and implementation plans, if applicable, for the Assembly’s consideration.

iii. The Speaker of the Assembly, Student Affairs Committee Chair, or Student Association President shall submit the approved resolution to the appropriate administrator, office, or other entity for which the best course of action may be taken.

4. Environmental Affairs Committee:

a. Duties:

i. The Environmental Affairs Committee shall create, distribute, analyze, and draft any necessary resolutions regarding the opinion of the Student Body on matters including, but not limited to: the environment, campus environmental actions, and Student Association environmental actions.

ii. The Environmental Affairs Committee shall advise and report to the Assembly on all matters relating to environmental initiatives.
iii. The Environmental Affairs Committee shall review all bills and resolutions that do not fall under the jurisdiction of the Legislative Affairs Committee, Rules Committee, Student Affairs Committee, or Academic Affairs Committee.

iv. The Environmental Affairs Committee shall submit a report which outlines the accomplishments of the semester, and also includes a list of recommendations for future Environmental Affairs Committee members. The Environmental Affairs Committee shall have up to fourteen (14) calendar days after the last academic day of each semester to submit the report.

b. Resolutions Regarding the Student Body:

i. The Environmental Affairs Committee shall gather the opinions of the Student Association student body through appropriate means including, but not limited to: questionnaires/surveys conducted by SA, questionnaires/surveys conducted by outside organizations, online suggestion forms, verbal input at live Assembly-sponsored events, and other sources of student data relevant to the mission and purpose of SA.

ii. The Environmental Affairs Committee is responsible for analyzing the data gathered and drafting appropriate resolutions and implementation plans, if applicable, for the Assembly’s consideration.

iii. The Speaker of the Assembly, Environmental Affairs Committee Chair, or Student Association President shall submit the approved resolution to the appropriate administrator, office, or other entity for which the best course of action may be taken.

5. Legislative Affairs Committee:

a. Duties:

i. The Legislative Affairs Committee shall review all bills, resolutions which affect the internal policies, documents, and procedures of the Assembly and Student Association submitted to the Assembly. The committee may also review constitutional amendments submitted to the Assembly before referral to the Rules Committee.

ii. The Legislative Affairs Committee shall, upon request by the Speaker of the Assembly or as ordered by the Assembly, review the Student Association Constitution, Statutes, and Assembly Rules and Procedures and draft legislation to amend these documents as is necessary before referral to the Rules Committee.

iii. The Legislative Affairs Committee shall submit a report which outlines the accomplishments of the semester, and also includes a list of recommendations for future Legislative Affairs Committee members. The Legislative Affairs
Committee shall have up to fourteen (14) days after the last academic day of each semester to submit a report.

iv. The Legislative Affairs Committee may submit recommendations to the proper authorities regarding the information, format, and clarity of forms within the scope of the Student Association, such as, but not limited to petition forms.

v. The Legislative Affairs Committee shall schedule the date of the legislative review week during the first four official committee meetings of the fall semester. The legislative review week may be held at any time within the University at Buffalo academic year. The legislative review week shall be used for the Legislative Affairs Committee members to gather opinions from Student Association members regarding the structure of the Student Association, binding documents under the scope of the Student Association, changes or improvements regarding policies, etc. This may be done by, but not limited to: in-person discussion, writing, e-mail, or surveys. These findings may be included in the committee’s end of the semester report.

vi. The Legislative Affairs Committee shall, upon request by the Speaker of the Assembly or as ordered by the Assembly, review information given to the Committee and determine if further action must be taken before returning to the Assembly.

vii. The Legislative Affairs Committee shall conduct investigations or appointment vetting within the jurisdiction of the Committee and the Assembly at large. The Legislative Affairs Committee may request the attendance of or information from members of SA or appointees for questions, information, or a hearing.

b. Review of Legislation:

i. The Legislative Affairs Committee shall review legislation as to its constitutionality, legality, format, and clarity, and may submit to the Assembly amendments to legislation reviewed by the committee.

ii. The Legislative Affairs Committee may modify the text of the original bill.

iii. The Legislative Affairs Committee shall report to the Assembly on each bill referred to it, recommending to the Assembly that the bill be either adopted with or without amendment, or that the bill not be adopted, listing reasons if the recommendation is against adoption.

iv. Any bill laid on the table by the Legislative Affairs Committee shall remain on the table until such time as the committee votes to take it up from the table. Any bill remaining on the table at the end of a term of the Assembly shall be procedurally withdrawn.
6. Public Relations Committee:
   a. Duties:
      i. The Public Relations Committee shall be responsible for the Assembly’s public relation with the University at Buffalo and the greater community.
      ii. The Public Relations Committee shall be responsible for advertising Assembly events, services, vacant seats, and any other information deemed necessary or appropriate to make available to the Student Association membership, the student body, community members, and the general public. Advertisements may occur in the form of flyers, banners, handouts, website updates, social media, radio, television, print media, or any other form deemed reasonable and appropriate to convey information.
      iii. The Public Relations Committee shall provide up-to-date information about the Assembly and individual Assembly Members on the Student Association website or any other social media website.
      iv. The Public Relations Committee shall submit a report which outlines the accomplishments of the semester, and also includes a list of recommendations for future Public Relations Committee members. The Public Relations Committee shall have up to fourteen (14) calendar days after the last academic day of each semester to submit the report.
   b. The Public Relation of the Assembly:
      i. The Public Relations Committee shall plan, advertise, and implement events for the purposes of advancing the goals of the Assembly. If discretionary funds are required for the successful implementation of such events, the Speaker of the Assembly or chair of the Public Relations Committee shall be responsible for presenting an official request for funds to the Student Association Senate outlining how much funding is needed and how those funds will be used.
      ii. The Public Relations Committee shall be responsible for planning Assembly outreach opportunities on the University at Buffalo campus and the greater community, including, but not limited to, participation in campus wide events as an Assembly group, community volunteering, and campus volunteering.

7. Assignment to Standing Committees:
   a. All Assembly Members may choose to join or be assigned to committees by the Speaker of the Assembly.
      i. The Speaker of the Assembly shall make certain that each of the committees are equally staffed within reason.
      ii. Assembly Members may serve on at least one standing committee.
iii. Failure to serve on a committee may lead to consequences imposed on the Assembly Member.

b. There may be committees with membership restrictions.
   i. The Rules Committee shall consist of seven (7) Assembly Members total one (1) of whom being the Speaker of the Assembly serving as Chairperson and the other six (6) being Assembly Members elected by majority vote of the Assembly.
   ii. The Legislative Affairs Committee

c. The Assembly may, with a two-thirds (⅔) vote, expel a member from a standing committee of the Assembly; however, the Speaker of the Assembly, Secretary, and Parliamentarian may not be expelled.

d. The Speaker of the Assembly, Secretary, and Parliamentarian shall serve as ex-officio non-voting members of all Standing Committees (unless properly join or elected to such committees while Assembly Members).

8. Chairs of Standing Committees:
   a. The Speaker of the Assembly may appoint the Chairs of the Standing Committees (excluding the Rules Committee, Student Affairs Committee, and Environmental Affairs Committee) with the concurrence of a simple majority of the Assembly.
   b. The Chair of the Legislative Affairs Committee must be an Assembly member that has served at least one (1) semester as a member of the Student Association in either the legislative or executive branches.
   c. Committees may have designated Chairs such as the Speaker of the Assembly serving as Chair of the Rules Committee, the Director of Student Affairs serving as Chair of the Student Affairs Committee, and the Director of Environmental Affairs serving as Chair of the Environmental Affairs Committee.
   d. An Assembly Member may only be the chair of at most two standing committees of the Assembly, unless waived by a two-thirds (⅔) vote of the Assembly for the Assembly Member.
      i. The Assembly may remove an Assembly Member as Chair of a standing committee with a two-thirds (⅔) vote (with the exception of committees with designated Chairs).
   e. Each committee chairperson, unless a committee clerk is appointed, shall be responsible for creating an agenda and recording the minutes of the committee. The committee chair shall then adopt the finalized minutes at the next committee meeting and place the adopted finalized minutes in the respective committee file and submit a copy to the Speaker of the Assembly and Assembly Secretary. If there will not be another committee
meeting before the end of the semester then the minutes shall automatically be adopted and submitted before the last academic day of the semester.

i. The committee chair may appoint a committee clerk from within the committee with a simple majority approval of the committee members present.

ii. The committee clerk shall be responsible for recording the minutes of the committee and submitting the finalized minutes to their committee chair before the next committee meeting. The committee chair shall then adopt the finalized minutes at the next committee meeting and place the adopted finalized minutes in the respective committee file and submit a copy to the Speaker of the Assembly and Assembly Secretary. If there will not be another committee meeting before the end of semester then the minutes shall be automatically adopted and submitted before the last academic day of the semester.

f. The Speaker of the Assembly may not act as the chair of any standing committee of the Assembly, except for the Assembly Rules Committee, Assembly Executive Committee, or need be the Legislative Committee.

g. Each committee chairperson shall designate a meeting within the first four (4) official committee meetings of the fall semester to review the previous committee reports of at least the past two (2) terms of their respective standing committee.

**RULE X**

**OFFICER REMOVAL**

1. **Removal of Officers:**
   
a. Assembly members may request the removal of an Assembly Officer from their respective offices by filing a petition to remove the Officer with the Legislative Affairs Committee.

b. If the Legislative Affairs Committee recommends removal to the Assembly, the Officer subject to removal shall be informed by the Legislative Affairs Committee no later than three (3) days before the meeting of the Assembly at which the resolution for removal will be heard.

c. The Officer subject to removal shall have final privilege when the resolution calling for removal is being debated in the Assembly.

d. A vote of two-thirds (2/3) of the membership of the Assembly is required to remove an Assembly Officer.
e. The removal of an Assembly Officer does not remove their status as an Assembly Member.
f. The following Officers may be removed using this procedure:
   i. Speaker of the Assembly
   ii. Assembly Parliamentarian
   iii. Assembly Secretary

RULE XI
LEGISLATION

1. Submitting New Legislation:
   a. All bills of law, resolutions, authorizations, and special requests shall be submitted to the Speaker of the Assembly, who may then assign the legislation to a committee. If no committee is assigned to hear or able to hear a piece of legislation, that legislation shall be referred to the Legislative Affairs Committee so that it may be considered for addition to the agenda or the Speaker may directly place it on the agenda.
   b. If a committee creates legislation, that committee may directly submit legislation to the Speaker of the Assembly for addition to the agenda, or may first refer that legislation to the committee normally tasked with hearing that type of legislation.
   c. Legislation not added to the agenda by the Speaker of the Assembly may be added to agenda from the floor with a majority vote. Legislation to be added to the agenda from the floor must be submitted to the Speaker of the Assembly and Assembly Secretary informing the Speaker of the Assembly and Assembly Secretary of the intent to add to the agenda from the floor, sufficient copies shall be made for the meeting of the Assembly.
   d. Whenever any legislation particularly affecting one or more student organizations is to be heard by the Assembly, the president(s) of the affected organization(s) must be notified by the Speaker of the Assembly (or his/her designee) no later than three (3) days prior to the first meeting of the Assembly at which the legislation is to be heard. This provision does not apply if the affected organization(s) is bringing the legislation before the Assembly.
   e. All outstanding legislation at the end of a term of the Assembly shall be procedurally withdrawn.

2. Enrollment Authority
a. Following the passage of legislation, the Speaker of the Assembly shall present with his signature verifying passage in the Assembly, to the Student Association President, the bill as passed within forty-eight (48) hours for signature or veto.

RULE XII
ASSEMBLY MEMBER INFORMATION

1. Assembly Member Information Forms:
   a. All Assembly members shall be required to keep in the Assembly office files an accurate record of their contact information.
   b. Included on the information form shall be the following information:
      i. The Assembly member’s full legal name,
      ii. University classification, major, and college,
      iii. E-mail address.
   c. Assembly members shall submit updates to their information forms whenever the above listed information changes.

RULE XIII
ASSEMBLY EXECUTIVE COMMITTEE

1. Membership:
   a. The following Assembly Members shall be members of the Assembly Executive Committee:
      i. The Speaker of the Assembly, as Chair,
      ii. The Assembly Secretary,
      iii. The Assembly Parliamentary,
      iv. The Chairs of all standing committees,

2. Purpose and Meetings:
   a. The Assembly Executive Committee shall serve as a forum to allow for communication between the committees of the Assembly and to aid the members in the completion of their duties.
   b. The Assembly Executive Committee shall meet once every two (2) weeks at the time and place chosen by the Chair. The Chair may call additional meetings at his/her leisure.
c. Quorum for the Assembly Executive Committee shall be five (5) of the eight (8) members.

RULE XIV
PRECEDENCE OF DOCUMENTS

1. Precedence of Documents:
   a. The Student Assembly shall be governed by, in order of precedence, the Constitution of
      the SA, these Rules and Procedures of the Student Assembly, and the latest version of
   b. The Student Assembly shall abide by all applicable SUNY and UB policy and local,
      state, and federal law.
   c. If there is a question of procedure not discussed in any of these documents, the Chair in
      consultation with the Assembly Parliamentarian shall apply principles of justice and
      general parliamentary law to determine the correct course of action.
      i. The Speaker of the Assembly may put this question before the Assembly.
      ii. Any decision made by the chair in this manner may be appealed in the same
           manner as any other decision of the chair.

RULE XV
SUSPENSION AND AMENDMENT OF THE RULES

1. Suspension of the Rules:
   a. The provisions within these Rules and Procedures and Robert's Rules of Order Newly
      Revised as a parliamentary authority may be suspended at any time by a two-thirds (2/3)
      vote.
   b. Rules may only be suspended in order to allow a particular course of action, which shall
      be stated in the motion to suspend the rules.
   c. The provisions within the following Rules and Procedures may not be suspended by any
      means:
      i. Rule I - Officers of the Assembly,
      ii. Rule X - Officer Removal,
      iii. Rule XII - Assembly Member Information,
      iv. Rule XIII - Assembly Executive Committee,
      v. Rule XIV - Precedence of Documents,
      vi. This Rule.

2. Amendments to the Rules and Procedures:
a. Amendments to these Rules and Procedures shall be submitted to the Legislative Affairs Committee and/or Rules Committee as a resolution, and shall require a two-thirds (2/3) vote in the Assembly for adoption and cannot be moved from the floor without unanimous consent.

b. Amendments shall not take effect until the following meeting of the Assembly.

c. Technical Amendments to the Rules and Procedures shall be submitted to the Assembly as a resolution, and shall require a simple majority vote in the Assembly for adoption.
   i. A Technical Amendment shall be an amendment which shall correct any grammatical or spelling errors in this document.

RULE XVI

HISTORY

1. History:
   a. All changes to these bylaws shall also have a superscript by each section in which changes had occurred in. These superscripts shall reference in this rule the date and name of the bill or the resolution that had made such changes official in this rule.
LIST OF COMMON PARLIAMENTARY MOTIONS
(Listed In Order of Precedence)

<table>
<thead>
<tr>
<th>Motion</th>
<th>Debatable</th>
<th>Amendable</th>
<th>Vote Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>To adjourn</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>To recess</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Question of privilege</td>
<td>No</td>
<td>No</td>
<td>(May be raised any time)</td>
</tr>
<tr>
<td>Call for the orders of the day</td>
<td>No</td>
<td>No</td>
<td>(May be raised any time)</td>
</tr>
<tr>
<td>To lay on the table</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Previous question</td>
<td>No</td>
<td>No</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>To limit, extend, or close debate</td>
<td>No</td>
<td>Yes</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>To postpone definitely</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>To commit/refer</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>To amend</td>
<td>Yes</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>To postpone indefinitely</td>
<td>Yes</td>
<td>No</td>
<td>Majority</td>
</tr>
</tbody>
</table>

OTHER PARLIAMENTARY MOTIONS
(No Order of Precedence)

<table>
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<tr>
<th>Motion</th>
<th>Debatable</th>
<th>Amendable</th>
<th>Vote Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>To suspend the rules</td>
<td>No</td>
<td>No</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>To adopt special rules of order</td>
<td>Yes</td>
<td>Yes</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>Use vote records for final roll call</td>
<td>No</td>
<td>No</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>To order a roll call vote</td>
<td>No</td>
<td>No</td>
<td>One-fifth</td>
</tr>
<tr>
<td>To take up from the table</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>To divide a question</td>
<td>No</td>
<td>Yes</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>Object to considering a question</td>
<td>No</td>
<td>No</td>
<td>(Raised following a vote)</td>
</tr>
<tr>
<td>Call for division</td>
<td>No</td>
<td>No</td>
<td>One-fifth</td>
</tr>
<tr>
<td>To open the floor to nominations</td>
<td>No</td>
<td>No</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>To close nominations</td>
<td>No</td>
<td>Yes</td>
<td>Majority</td>
</tr>
<tr>
<td>Adopt a committee report</td>
<td>Yes</td>
<td>Yes</td>
<td>Two-thirds</td>
</tr>
<tr>
<td>Discharge a committee</td>
<td>Yes</td>
<td>Yes</td>
<td>(May be raised any time)</td>
</tr>
<tr>
<td>Point of order</td>
<td>No</td>
<td>No</td>
<td>Majority</td>
</tr>
<tr>
<td>Appeal the decision of the chair</td>
<td>Yes</td>
<td>No</td>
<td>(May be raised any time)</td>
</tr>
<tr>
<td>Point of information</td>
<td>No</td>
<td>No</td>
<td>(May be raised any time)</td>
</tr>
<tr>
<td>Point of parliamentary inquiry</td>
<td>No</td>
<td>No</td>
<td>(May be raised any time)</td>
</tr>
</tbody>
</table>
Gunnar J. Haberl
Student Association President
350 Student Union
Buffalo, NY 14260

February 12, 2019

Mitchel Smigel
Student Association Assembly Speaker
350 Student Union
Buffalo, NY 14260

Re: Notice of Veto of Resolution 1819-R1

Dear Speaker Smigel,

In accordance with the power vested in me as President by the Constitution and the policies of the University at Buffalo Undergraduate Student Association, I hereby veto Resolution 1819-R1 that was passed in a duly held Assembly meeting on the fifth day of February in the year of 2019.

Official notification from you was issued through email on Friday, February 8, 2019. After reviewing this Resolution, I have come to conclusion that there are updates that would need to be made in order for me to express my support through signature.

Please see the tracked changes, which I have made on the Resolution. As always, I am always available to review Resolutions prior to them being brought up to a vote.

It is for the reasons I have included in the attached document that I veto Resolution 1819-R1.

Sincerely,

Gunnar J. Haberl
President
Gunnar J. Haberl  
Student Association President  
350 Student Union  
Buffalo, NY 14260

February 12, 2019

Mitchel Smigel  
Student Association Assembly Speaker  
350 Student Union  
Buffalo, NY 14260

Re: Notice of Veto of Rules and Procedures of the Student Assembly

Dear Speaker Smigel,

In accordance with the power vested in me as President by the Constitution and the policies of the University at Buffalo Undergraduate Student Association, I hereby veto the revised Rules and Procedures of the Student Assembly that were passed in a duly held Assembly meeting on the fifth day of February in the year of 2019.

Official notification from you was issued through email on Friday, February 8, 2019. After reviewing this document, I have come to conclusion that there is a potential for significant legal ramifications for SA, as actions by the Assembly in violation of the procedural details contained in this document would potentially be invalid. I do not believe that any document of such nature should be passed until it has been properly vetted by the Student Association’s lawyer and professional staff. Please contact the SA Lawyer, Josh Korman, at jkorman@brodykorman.com to schedule a meeting.

Additionally, it is my belief that this document is way too long. In future years, students may not read, study and follow a document on Assembly procedures that is this long and detailed -- and the consequence of that would be that they could attempt to do things, only to have their actions invalidated after the fact due to procedural technicalities -- which could create a real issue for SA.

Furthermore, there are numerous sections where the SA Constitution is repeated. That's not advisable because if over time students update one but not the other, the two documents will start to diverge, creating a different sort of legal issue. Finally, there are several passages that are preempted by the SA Constitution and just can't be done the way they are written as being in contradiction with the SA Constitution.

I have the duty of upholding and depending the Constitution of the University at Buffalo Undergraduate Student Association and it is for the above reasons, I veto the Rules and Procedures of the Student Assembly.

Sincerely,

Gunnar J. Haberl  
President