


## Budget Appeal Form - J-Tomo

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From UBSA Website <ubsaweb@buffalo.edu>

Date Sat 5/10/2025 2:16 PM

To SA Treasurer <sa-treas@buffalo.edu>; UBSA Contracts <sa-contracts@buffalo.edu>; Amanda Johnson <alj7@buffalo.edu>

 1 attachment (200 KB)

Policy\_uploadJ-Tomo Budget.pdf;

**Please Note: Club budget appeals are reviewed by the SA Senate or Executive Committee, and therefore any appeal form submitted may be posted on the SA website.**

**First Name** Wendy

**Last Name** Zhu

**Please choose your club** J-Tomo

**What position do you hold within your club** Treasurer

Please note: any appeals made by clubs may **ONLY** be based on procedural error, inaccurate application of the criteria set forth under applicable policy or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club.

**Please select the basis for your club's appeal (you may select multiple options):** inaccurate application of the criteria set forth under applicable policy

Procedural error

### **Inaccurate application of the criteria set forth under applicable policy**

**What policy are you referring to?** cost allocation to 1 banquet per semester

**What is the specific inaccurate application of the criteria set forth under applicable policy that you are alleging? (Please state in as much detail as possible.)** Expenditure 3 (Boba & Japanese Card Games Social) is our banquet for the fall semester and Expenditure 8 (Christmas Karaoke Event) is our banquet for the spring semester. Please approve of the funds for our banquets.

**Please attach all relevant evidence.** [Policy\\_uploadJ-Tomo Budget.pdf](#)

**Inaccurate math**

**Violation of the law**

**Outcome and other info:**

**What outcome are you requesting in this appeal?** I am requesting for food allocation of \$220 for expenditure 3 and \$100 for expenditure 8 to be re-approved as banquet funds for the fall and spring semester.

**Is there anything else that you want SA to know regarding your appeal?** N/A



## 2025-2026 Academic Year Club Budget Determination Letter

Club Name: J-Tomo

All University at Buffalo Student Association Inc. (“SA”) club budgets are determined in according to the SA Club Budget Policy which can be viewed at: [Club Budget Policy](#). Consistent with the mandates of SA’s By-Laws, SA is strictly prohibited from considering (and has not considered) the viewpoint(s) held and/or expressed by any club, its officers, or its members when making club budget determinations.

Club’s Current Tier for 2024-2025 Year:	2
Number of Club Events/Meetings during 2024-2025 Academic Year Through April 14 <sup>th</sup> according to information submitted by club on UBLinked:	9
Number of Active Members during 2024-2025 Academic Year through April 14 <sup>th</sup> according to information about event attendance submitted by club on UBLinked:	50
Club’s Maximum Allowable Tier for 2025-2026 Year Under the SA Club Budget Policy:	3
Club’s Maximum Allowable Budget for 2025-2026 Year: <i>A club’s maximum allowable budget is based on the tier for which they are eligible, and may be further limited by points 1 and 2 under the Historical Data section of the SA Club Budget Policy.</i>	\$4,999.00
Budget Requested by the Club:	\$3,365.00
Total of Individual Expenditure Requests That Are Not Allowed, If Any. See attached. <i>If your club’s maximum allowable budget is lower than your requested budget minus disallowed expenditures, this does not affect your club.</i>	\$870.00
Requested Budget Minus Disallowed Expenditures: <i>Allowance of an expenditure for budget allocation purposes does not guarantee approval of that purchase. Expenditure approval is subject to SA’s Encumbrance and Expenditure Policy and subject to all other applicable SA, UB, and SUNY Policies.</i>	\$2,495.00
The Lower of the Club’s Maximum Allowable Budget or Requested Budget Minus Disallowed Expenditures:	\$2,495.00
Percentage Reduction for All Clubs in This Tier: <i>A percentage reduction to the proposed budget of all clubs may be applied if necessary to reduce the total amount allocated to clubs. Tiers one, two and three clubs shall not receive a percentage reduction. Tier 6 clubs will receive a percentage reduction that is double the percentage of tier 4 clubs with tier 5 clubs’ percentage being halfway between the two.</i>	0.00%
Calculated Club Budget Following Tier-Based Percentage Reduction:	\$2,495.00
Number of Club Violations Committed During the 2024-2025 Academic Year:	
Amount Reduced Due to Violations: <i>If a club has been found to have committed 3 or more policy violations in the then-current academic year, 10% shall be removed per violation (starting with the third violation) from the final proposed budget of that club.</i>	\$-
<b>Final Club Budget for 2025-2026 Academic Year:</b>	<b>\$2,495.00</b>

Clubs may appeal budget determinations within 10 days of when the club is informed of the budget determination by email. Any appeals made by clubs may only be based on procedural error, inaccurate

application of the above criteria or math pertaining to the relevant club, or violation of law. A club may only appeal its own budget, not that of any other club. Appeals shall be decided within 45 days of when they are submitted. Appeals may only be submitted through the following form: [Budget Appeal Form](#)

Sincerely,  
 Louis Poon,  
 SA Treasurer

## Disallowed or Reduced Expenditures

Expenditure numbers correspond to expenditure numbers listed in the club’s budget application. Zeros shown in the chart below either mean that no amount was reduced for that expenditure or that the club did not request an expenditure that corresponds to that number.

Expenditure 1	\$55.00	Funds for food not allocated under Budget Policy
Expenditure 2	\$80.00	Funds for food not allocated under Budget Policy
Expenditure 3	\$220.00	Funds for food not allocated under Budget Policy
Expenditure 4	\$55.00	Funds for food not allocated under Budget Policy
Expenditure 5	\$90.00	Incorrect math/itemization and funds for food not allocated under Budget Policy
Expenditure 6	\$55.00	Funds for food not allocated under Budget Policy
Expenditure 7	\$50.00	Funds for food not allocated under Budget Policy
Expenditure 8	\$100.00	Funds for food not allocated under Budget Policy
Expenditure 9	\$55.00	Funds for food not allocated under Budget Policy
Expenditure 10	\$50.00	Funds for food not allocated under Budget Policy
Expenditure 11	\$30.00	Funds for food not allocated under Budget Policy
Expenditure 12	\$30.00	Funds for food not allocated under Budget Policy
Expenditure 13	\$-	
Expenditure 14	\$-	
Expenditure 15	\$-	
Expenditure 16	\$-	
Expenditure 17	\$-	
Expenditure 18	\$-	
Expenditure 19	\$-	
Expenditure 20	\$-	