



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Resolution - 2025-2026 - S#4

Subject: Resolution to Establish Standardized Non-Undergraduate Student Hiring Schedule

Requested by: Aisha Adam, SA President; Will Dong, SA Vice President for Clubs; Jack Koscinski, SA Treasurer.

BE IT RESOLVED that, without limitation to any prior decision(s) regarding hiring, pay, or both of non-undergraduate student employees, the attached Non-Undergraduate Student Hiring Schedule is adopted by the Senate of University at Buffalo Student Association Inc.; and

BE IT RESOLVED that this Resolution is effective immediately.



University at Buffalo Student Association Inc.

350 Student Union, Buffalo, NY 14260

www.sa.buffalo.edu

Non-Undergraduate Student Hiring Schedule:

Last Updated: October 1, 2025

Each of the following positions with University at Buffalo Student Association Inc. ("SA") may be occupied by any University at Buffalo student (including but not limited to non-undergraduate students):

Position Title:
Assistant Finance Coordinator
Contract Assistant
Administrative Assistant
Alumni Engagement Coordinator

Further, if any of such positions are occupied by a non-undergraduate student of the University at Buffalo, then the SA President and Treasurer, by joint decision, may (but are not required to) elect to pay that employee up to:

- \$2.50 per hour more than the otherwise-approved hourly wage, if such employee has worked at SA for one or more year(s) in total; or
- \$5.00 per hour more than the otherwise-approved hourly wage, if such employee has worked at SA for two or more years in total.